



No: END (SE)-H (10) F (9) Funds/2025
Directorate of School Education
Himachal Pradesh

To Dated Shimla-171001 the May, 2026

All the Deputy Director of School Education
(Secondary/Elementary)
Himachal Pradesh.

All the Principals of Government Senior Secondary Schools,
Himachal Pradesh.


Subject: Regarding Utilization of Unspent Accumulated School Funds.

Memo:

Your attention is invited to the instructions issued by the Government on dated 15.12.2025 and thereafter this Directorate letter of even No dated 31.01.2026, wherein Principals have clearly been authorized to utilize up to 85% of the funds available with them, at their own level, for meeting essential school requirements and improving basic facilities in the school. But it has come to the notice of undersigned that some of the Principals are considering this instruction for the financial year 2025-26, whereas same is **standing instruction for utilization of unspent accumulated school funds for future also, as same is in continuation to the para 4.6 of the Himachal Pradesh Secondary Education Code, 2012.**

It has also been observed during various school inspections that despite having accumulated sufficient funds with them, condition of toilets in many schools is extremely unsatisfactory. Further, desks are not available for students and sitting arrangements in classrooms are found to be poor and inadequate, causing inconvenience to students and adversely affecting the learning environment.

The availability of sufficient school funds coupled with poor school facilities is totally unacceptable. All the Deputy Directors are, therefore, directed to carefully monitor the utilization of funds by the Principals under their jurisdiction and ensure that priority is given to essential facilities such as sanitation, furniture and proper classroom arrangements. It is further made clear that if such deficiencies come to the notice of the authorities in future, strict action shall be taken against the erring Principal concerned without any further notice. This may be treated as most urgent and compliance ensured in letter and spirit.


Director School Education
Himachal Pradesh
May, 2026

Endst. No. Even Dated Shimla-1 the
Copy for information and necessary action to:

1. Nodal Officer, IT Cell, D.S.E. HP Shimla-1 to upload the same on the Departmental website.
2. Guard File.


Director School Education
Himachal Pradesh