Through Website

NO.EDN(SE)-H(3)B(6)-Promotion/TGT-Hindi/Sanskrit
Directorate of School Education
Himachal Pradesh, Lal Pani, Shimla-171001

Directorate of School Education
23 OCT 2026
Himachal Pradesh, Shimla - 171001

Dated: Shimla-171001, October,2026

To,

All the Deputy Directors of School Education,
Himachal Pradesh.

Subject: - **Regarding inclusion of names in the TGT promotion panel amongst TET pass in-service JBTs for the promotion of TGT (Sanskrit/Hindi) as per existing R&P Rules dated 19.02.2025 and 18.02.2025 respectively.**

Sir/Madam,

On the subject cited above, it is informed to all concerned that the Department is going to fill up posts of TGT (Sanskrit/Hindi) by way of promotion as per availability of vacancy under promotion quota. In order to prepare the panel, detailed information/bio-data of all eligible TET pass in-service JBTs who have completed 5 years regular service as per existing R&P Rules of TGT(Sanskrit) dated 19.02.2025 and TGT Hindi dated 18.02.2025 is required on Proforma-I, through proper channel, duly verified and recommended by the concerned BEEOs along with ACRs of last three years (duly remarked by the competent authority as per rule), Work & Conduct / Vigilance Clearance Certificate and Option opted for Promotion. It is further requested to invite all such cases from field offices within a fixed time frame and ensure the receipt of the same in the office on or before 17.11.2026 positively. All the concerned field offices are directed to ensure that no case of any eligible JBT teacher is left for consideration.

It is further directed to ensure that no cases of any eligible JBT teacher are left for consideration. It may also ensure that the concerned JBT have completed 5 years regular service on or before 15.10.2026. The case received beyond 17.11.2026, will not be considered. This letter along with Proforma-I and Proforma-II is also available on the Departmental Website i.e. www.himachal.nic.in/eleedu.

It is pertinent to state here that no direct cases will be entertained for promotion. All cases must be routed through your office only in order to avoid unnecessary litigation.

Encls: As Above.

Directorate of School Education
Himachal Pradesh, Shimla-1

Endst. No. Even Dated Shimla-171001 the October, 2026.

Copy for information and immediate necessary action to:-

1. All the BEEOs of H.P. are directed to send cases of eligible JBT Teachers for promotion in accordance with the above guidelines to the concerned Dy. Director of School Education immediately.
2. Guard File.

Directorate of School Education
Himachal Pradesh, Shimla-1

PROFORMA-I

TO INCLUDE NAME IN TENTATIVE PANEL FOR PROMOTION TO THE POST OF TGT (SANSKRIT/HINDI) AMONGST TET PASS IN-SERVICE JBT TEACHERS HAVING BECHELOR DEGREES.

The case in duplicate to be submitted to the Principal/Headmaster concerned as per following instruction:-

1	Name of JBT Teacher (As per service record) and Contact No.								
2	Father's/Husband Name								
3	Name of present school & District								
4	Date of Birth								
5	Date of Contract Appointment as JBT teacher								
6	Date of Regular Appointment as JBT teacher								
7	Category (UR/SC/ST/OBC/PHH) (Attach the certificate)								
8	Final Seniority No. as JBT teacher and PMIS Code								
9	Integrity (Vigilance/Department enquiry if any status thereof)								
10	Permanent Address								
11	Permission obtained if qualification acquired during service, yes or no if yes, enclose permission order copy/if no, reason thereof;								
12	Qualification								
	Name of Exam passed	Roll No.	Exact date of passing the Exam	Name of Board / University	Regular/ Correspon dence	Total Marks	Marks Obtai-ned	%age	Attested copies must be enclosed
i									
ii									
iii									
iv									
V									

I do certify that I have completed 5 years regular service as JBT and all the particulars at Sr. No. 01-12 are correct & I do opt for promotion as TGT. Being State cadre of TGT, I am ready to serve any institution of the State.

Date:
Place:

Signature of JBT

Certified that:-

1. All the particulars shown from 01-12 are true and correct hence verified.
2. The teacher concerned has completed five years regular service as JBT teacher.
3. The final JBT teacher seniority number and Category to which JBT teacher has applied has been verified.

Signature of BEEO
Full Name.....
Contact No.....

PROFORMA-II

(The cases to be submitted by the Deputy Director School Education (Elementary) concerned to Director of School Education in consolidated manner in the following format only)

Sr No	Name of JBT (As per service record)	Present School/ Block/ Distt.	DOB	D.O.A. as JBT (On contract basis)	D.O.A. as JBT (On regular basis)	Final Seniority	Weather any Vigilance/Department enquiry is pending (Yes/No)	TGT Sub-ject	Cate-gory	Contact No.	University/ Enclosures
1											
2											
3											
4											
5											

Certified that:-

1. All the particulars shown as above are true and correct, hence verified.
2. The JBT concerned has completed Five years regular service as JBT.
3. The final JBT Seniority Number shown in the case is verified.

Signature of Deputy Director of School Education(Ele.)
Distt. _____, HP.

WORK &CONDUCT / VIGILANCE CLEARING CERTIFICATE (JBT)

Certified that the work & conduct of Sh./Smt./Miss _____ (D.O.B. _____) JBT, (PMIS Code _____) BEEO _____ Distt. _____ HP for the last three years has been found Satisfactory / Good / Very Good / Excellent / Outstanding. Further it is stated that there is no departmental / vigilance inquiry pending against the said teacher.

There is nothing adverse against the above mentioned JBT which may debar him/her from promotion.

Date: _____
Place: _____

Signature of BEEO/CHT:_____
Full Name: _____
Contact No.: _____

Countersigned by:-

Deputy Director of School Education (Ele.)
Distt. _____, HP.

OPTION OPTED FOR PROMOTION (JBT)

I, _____ (PMIS Code _____) (D.O.B. _____) working as JBT in GPS _____ BEEO _____ Distt. _____ HP do opt the promotion channel of TGT (Sanskrit/Hindi) for my future service as per the instructions issued by the Govt. of HP vide Letter No. Per(AP-B) B (11)-2/2004-16 dated 24.12.1981, 01.09.2010 & 03.12.2014.

Date: _____
Place: _____

Signature of JBT: _____
Contact No.: _____

Countersigned/Verified by:-
BEEO/CHT
Full Name: _____
Contact No.: _____

Countersigned by:-
Deputy Director of School Education (Ele.)
_____Distt. _____, HP.