THROUGH EMAIL
MOST URGENT

Directorate of School Education
29 JUL 2026
Himachal Pradesh, Shimla-171001

No. EDN(SE)-H(10)F(4)11/2026-STA
Directorate of School Education
Himachal Pradesh, Shimla

Dated the Shimla-1 July, 2026

To

All the Deputy Directors of School Education
(Elementary/Secondary/Quality) in Himachal Pradesh

Subject:- Regarding the 'Himachal Pradesh State Award for State Teachers Scheme, 2026'.

Sir,

Please find enclosed herewith a photocopy of Notification No. EDN-C-F(1)-1/2024, dated 28th July, 2026 received from the Under Secretary (Education) to the Government of Himachal Pradesh on the subject cited above.

In this context, it is intimated that the ***'Himachal Pradesh State Award for School Teachers Scheme, 2026'*** shall supersede the existing scheme issued by the Department vide Notification No. EDN-C-F(1)-1/2024-L, dated 19th July, 2024 known as 'Himachal Pradesh State Award for School Teachers Scheme, 2024'.

Furthermore, it is intimated that the prescribed application proformas are also enclosed herewith. Eligible teachers, Headmasters and Principals may submit their applications for the ***'Himachal Pradesh State Teachers' Award, 2026'*** through the designated Email ID in the prescribed proforma.

You are, therefore, directed to circulate the said scheme among all concerned under your jurisdiction for information and further appropriate action.

Director
School Education, H.P.

Endst. No. even dated the Shimla-1 July, 2026
Copy forwarded for information and necessary action to:

1. The Secretary (Education) to the Government of Himachal Pradesh, Shimla-2 w.r.t. above referred Notification, dated 28th July, 2026.
2. The State Project Director (SS), Himachal Pradesh, Shimla-1.
3. The Nodal Officer (IT Cell), Directorate of School Education, H.P. with directions to upload the same on the Departmental Website.
4. Guard File.

Directorate of School Education
29 JUL 2026
Himachal Pradesh, Shimla-171001

Director
School Education, H.P.

640 Yen
28-7-26

Government of Himachal Pradesh
Department of School Education
(Education-C Section)

No.EDN-C-F(1)-1/2024 **Dated: Shimla-2,the** 28th July, 2026

NOTIFICATION

The Governor, Himachal Pradesh is pleased to notify a new scheme titled as **'Himachal Pradesh State Award for School Teachers Scheme, 2026'** as per **'Annexure-A'**. This scheme will replace the existing scheme issued by this Department vide Notification No. EDN-C-F(1)-1/2024-L, dated 19 July, 2024 known as 'Himachal Pradesh State Award for School Teachers Scheme, 2024'

This scheme shall be applicable to teachers serving in Himachal Pradesh Government Schools and DIETs. It shall come into force from the date of publication in the Rajpatra (e-Gazette), Himachal Pradesh.

By Order

(Rakesh Kanwar, IAS)
Secretary (Education) to the
Government of Himachal Pradesh

Endst.No.:EDN-C-F(1)-1/2024 **Dated: Shimla-2,the** 28th July, 2026

Copy forwarded for information and necessary action to

1. The Sr. Private Secretary to the Chief Minister, HP, Shimla-2.
2. The Private Secretary to Education Minister, HP, Shimla-2.
3. The Director Higher Education, HP, Shimla-2.
4. The Director School Education, HP, Shimla-1.
5. The Controller, Printing & Stationary, HP.
6. The Joint Secretary(GAD) to the Government of H.P., Shimla-2 w.r.t. item No. 73 of CMM dated.20.07.2026 for information.
7. All the Deputy Directors of Higher/School Education, HP.
8. Guard File

(Hem Singh Verma)
Under Secretary (Education) to the
Government of Himachal Pradesh

Sh. Rohit
28/7/26

Annexure-A

State Teachers' Award Scheme, 2026



DEPARTMENT OF SCHOOL EDUCATION, H.P.

ANNEXURE-A

HIMACHAL PRADESH STATE AWARD FOR SCHOOL TEACHERS SCHEME, 2026

INTRODUCTION

The Government of Himachal Pradesh has been implementing a scheme of "State Award to teachers and Heads of the School" since long time back. The State Awards to teachers are given by the Hon'ble Governor of Himachal Pradesh on 5th September (Teachers' Day) every year. Its main objective is to raise the prestige of teaching profession in society and to give recognition to services rendered by teachers of outstanding merit and ability. This scheme is applicable to the teachers who are serving in Government Primary/Middle/High/Senior Secondary Schools in Himachal Pradesh.

However, the review of the present scheme was considered necessary to strengthen teacher effectiveness, improve learning outcomes, address emerging educational challenges and ensure successful implementation of educational reforms. The implementation of NEP 2020 emphasizes competency based learning and digital education. Therefore, a well-reviewed scheme can contribute significantly to a more equitable and high-quality education system. It also recognizes and encourages the role of teachers in achieving key parameters of the priority areas of Government for quality improvement initiatives such as implementation of School Complex System/Cluster System and Resource Sharing, Adoption of School Programme, Smart Uniform, Reading Room, Libraries etc.

Thus, the new scheme has been prepared to reduce the subjectivity and give more emphasis on the learning outcomes, other quantifiable indicators and to encourage the innovation in the field of education.

The number of awards has been fixed as 25. The teachers who are serving in General and Tribal/Hard Area would be awarded separately. The Awards for the teachers serving in General area will be sixteen (16) & for Tribal/Hard Area will be Nine (09).

In addition to the above 25 State Teacher Awards, Government has decided to give **6 SPECIAL AWARDS** to outstanding/exceptional teachers in the State for their extraordinary contribution towards innovation, for implementing flagship programmes of the State Government and also for special initiatives which may change on yearly basis. Teachers' contribution will be recognized by the Government and the names will be finalized as per the recommendation of "State Level Committee" constituted under "State Teachers' Award Scheme".

Each State Awardee will receive a Memento, a Medal, Himachali Cap/Scarf, Shawl, a book, a citation, a certificate and/or any other item as may be decided by the State Level Committee.

1. OBJECTIVES OF THE SCHEME:

1.1 To achieve excellence in the field of education.

1.2 To promote recognition, respect and appreciation of the teachers.

1.3 To stimulate interest in teaching as a career.

1.4 To provide incentive and motivation to teachers to put extra efforts in the field of education.

1.5 To motivate quality teaching and desire to have a good reputation in the community.

1.6 To honour dedicated, deserving, creative and effective teachers.

1.7 To encourage best practices in schools.

2. The number of general awards allocated to the category of teachers is indicated as below :

Category	General Area	Hard/Tribal Area
Principal	1	1
Headmaster	1	1
Lecturer/PGT	3	1
DPE	1	1
PET	1	1
TGT	3	1
C&V	2	1
JBT	4	2
TOTAL	16	9
Special Awards for outstanding/exceptional contribution		06
GRAND TOTAL		31

Note: In General Area

1) **In TGTs category one award will be given under each stream i.e. one for Medical, one for Non-Medical and one for TGT Arts.**
2) **In PGTs/Lecturer category one award will be given under each stream i.e. one for Sciences (including Maths), one for Commerce (including Economics) and one for Arts Stream.**

3. <u>ELIGIBILITY CONDITIONS FOR APPLYING FOR THE STATE TEACHER AWARD</u>

3.1 **TEACHING EXPERIENCE:** Teachers with at least five years teaching experience **(Regular/Trainee/Job Trainee/SMC/Contract/Any other mode of appointment) and Two years of administrative experience in case of Headmaster/Principal** who are actually working in Government Primary/Middle/High/Senior Secondary Schools in Himachal Pradesh, as the case may be, shall be eligible to apply. For the purpose of this

clause, the cut-off date shall be 31st March of the current year. Any experience outside the Department of Education shall not be counted.

3.2 Normally retired teachers are not eligible for the award. However, teachers who have served upto 31st March of the current year fulfilling all other eligibility conditions may be considered. Services rendered on re-employment after superannuation shall not be counted for eligibility criteria. Teachers whose names were recommended earlier but did not receive the award, may be considered again, subject to the continued eligibility.

3.3 Educational Administrators (Except Principal/Headmaster) and the staff of training colleges are not eligible for these awards. However, under the **"SPECIAL AWARDS" category, teachers posted in DIETs/SCERT/Samagra Shiksha shall also be eligible.**

3.4 All teachers holding non-teaching jobs in the Department of School Education are ineligible for the award.

3.5 Any teacher with grade below "GOOD" in any of his ACRs for the last five years shall not be eligible.

3.6 **Every application/nomination shall be submitted *in online mode* to the Directorate of School Education, (H.P.) on prescribed format. The VSK Cell of SPD Office shall provide technical support and shall develop a special portal for this purpose.** The application shall include relevant documents only as may be prescribed by the Director of School Education separately. Unnecessary and irrelevant documents shall be avoided.

3.7 **Undertaking by the applicant:** Each applicant shall give an undertaking that all the information/data submitted is true to the best of his/her knowledge and if anything is found at any later date to be untrue then he/she will be liable to disciplinary action.

3.8 **ELIGIBILITY IN TERMS OF ACADEMIC PERFORMANCE:** For service in High/Senior Secondary School: In respect of the board class taught/the schools served by the teacher(s)/HM/Principal for more than 6 months in the last 3 years, the pass percentage of students in any of these last three years in the concerned subject (in case of teachers) and in board class(es) (in case of HM and Principal) should not be less than the overall pass percentage of the board in that subject/Class(es).

3.9 **DISCIPLINARY PROCEEDINGS:** Any teacher who has been penalized for misconduct under major/minor penalty under CCA Rules 14/16 over the previous five years shall not be eligible to apply for the State Teacher Award.

3.10 State Teachers' Award will be given only once in service.

3.11 Any teacher involved in **frivolous litigation** against the Department/State shall not be eligible.

3.12 The award under Hard/Tribal Area Category will be given to teachers:

(a) Whose 50% service is in the Rural Area. Out of this, at least one tenure (two and a half years of service) should be in tribal/hard area.

(b) Who is presently serving in Hard/Tribal Area.

4. PROCEDURE FOR APPLICATION AND SELECTION FOR STATE AWARD

4.1 The teacher will apply on the prescribed Performa to the Directorate of School Education directly/through concerned controlling officer in online mode, w.e.f. 16th July to 30th July or as per the schedule fixed by the Director of School Education. Apart from self-nomination, the name of any teacher can also be nominated by someone else (DC/ADC/ADM/SDM, the school, the SMC, NGO, community organization, any other teacher or any other member of the public). The Directorate Level Committee will scrutinize the documents of the applicants for eligibility and will verify the same by 5th of August. ***However, the Director, School Education, H.P. may modify these timelines as per the requirements on year to year basis.***

4.2 The selection procedure would have three steps:

STEP 1: Verification of eligibility: Verification of eligibility shall be done by the Directorate Level Scrutiny Committee.

STEP 2 : Short listing of Teachers: Short listing of the nominations shall be done by the Directorate Level Short listing Committee after evaluation of each candidate on the basis of the objective criteria prescribed for each category of teacher in case of General Award and on the basis of Presentation in case of Special Awards. The Directorate Level Short Listing Committee will forward confidentially NOMINATIONS (at least Twice and at the most Thrice the no of awards to be given under each category) to the State Level Selection Committee. While finalizing the nominations, the Directorate Level Committee shall ensure that as far as practically feasible, all the Districts are represented in the shortlist.

STEP 3: Selection of Teachers for the Award: The shortlisted teachers will be called for Presentation and Interaction with the State Level Committee and final selection of the teachers for the awards shall be made by the said committee.

5. The following committees will scrutinize, shortlist & finally select the Teachers for the Award :

5.1 Directorate Level Scrutiny Committee:

i.	Additional/Joint Director School Education		-Chairman
ii.	Deputy /Assistant Director School Education (HQ)	-	Member Secretary
iii.	Two Principals/ Assistant Directors to be nominated by the Director, School Education	-	Member
iv.	Branch Superintendent	-	Member

5.2 Directorate Level Short-listing Committee:

i.	Director of School Education	-	Chairman
ii.	Additional/Joint Director of School Education	-	Member Secretary
iii.	Deputy/Assistant Director of School Education	-	Member
iv.	Two National/State Awardee/Educationist to be nominated by the Director, School Education	-	Member

5.3 State Level Selection Committee:

i.	Secretary (Education) to the GoHP	-	Chairman
ii.	Director of Higher Education	-	Member
iii.	Director of School Education	-	Member
iv.	State Project Director (SS)	-	Member
v.	Additional Secretary (Education) to the GoHP	-	Member
vi.	Joint Secretary (Education) to the GoHP	-	Member
vii.	Additional/Joint Director of School Education	-	Member Secretary
viii.	Principal SCERT	-	Member
ix.	Two Awardee teachers or two prominent educationists to be nominated by the Secretary (Education) to the GoHP.	-	Member

- *No person who has been nominated for award or who has nominated someone for award shall be a member of any of these Committees.*

6. **Withdrawal of the Awards under Special Circumstances:** The State gives awards to honour teachers/school heads to enhance their dignity and prestige in the society and depict them as exemplary and model teachers/school heads/administrators to be paragon of virtue for other teachers for motivation. However, when instances of some malpractice or bad activities by an awardee come to notice, it brings disgrace not only to the Department but also to the whole teacher community. Hence, in this backdrop following general conditions are laid down for awardees:

i. If any awardee who is bestowed with the Award tries to degrade the prestige of award, gives any statement to return the award in any sort of resentment, his/her award will be taken back and he/she will be permanently debarred from applying for award in the future.

ii. In case the result of the awardee's is less than the average results of the state (H.P. Board results or results of any other test e.g. NAS or any other test to be specified by the Department) in any of the following years, his/her Award will be taken back after giving an opportunity of being heard.

iii. It is further stated that if any awardee is found to be involved in any immoral activity or using derogatory remarks or language against their colleagues/head/senior officer or as the case may be decided by Department, in that case his/her award should be taken back apart from initiating appropriate departmental action against him/her.

iv. If a teacher has received the State Award but subsequently gets penalized under CCS(CCA) Rules, 1965 for misconduct in public service or otherwise or criminal case filed against the awardee, his/her Award shall be taken back.

7. POWER TO ISSUE INSTRUCTIONS/GUIDELINES/CLARIFICATIONS ETC.

The Director, School Education shall be competent to issue instructions/guidelines/clarifications etc. for smooth implementation of the scheme, after prior approval of Secretary (Education) to the Government of Himachal Pradesh.

8. **POWER TO RELAX:** Where the Secretary (Education) to the Govt of HP is of the opinion that it is necessary or expedient to do so, he may, by order for reasons to be recorded in writing, relax any of the provisions of the scheme with respect to any category of awards.

NOTE: Category wise Selection Criteria and proforma are appended as per annexure appended below:

JBT/Head Teacher/Center Head Teacher, C&V (Except PET), TGT, Lecturer	-	**Annexure - I**
DPE/PET	-	**Annexure-II**
Headmaster/Principal	-	**Annexure-III**
Criteria for Special Award	-	**Annexure-IV**

ANNEXURE-I

CRITERIA FOR JBT/HEAD TEACHER/CENTER HEAD TEACHER, C&V (EXCEPT PET), TGT, LECTURER FOR STATE TEACHER AWARD

Criteria	Marks Details	Maximum Marks	Evidence
Examination Result (Qualitative) Percentage of the highest-class students passing examination with more than 60% marks with Grade higher than B.	Highest Class taught: (Average of marks for last 3 years) 1. Above 95% — 20 Marks 2. 91% to 95% — 15 Marks 3. 81% to 90% — 10 Marks 4. 71% to 80% — 05Marks	20	Proof from recorded schools register (to be verified by the head of institution concerned)
Contribution in enhancement of Enrollment in schools (for schools where teacher posted for more than 6 months in past 3 years)	Average of marks for last 3 years. For each school, if increase in enrollment **(Only if the initial enrollment is at least 10):** 1. Above 50% — 10 Marks 2. 31% to 50% — 05 Marks 3. 16% to 30% — 03 Marks 4. 08% to 15% — 02 Marks	10	(i) Official enrollment record duly verified by the head of institution concerned. (ii) Certificate from Head of institution attributing to the teachers' efforts.
Any other extraordinary contribution to school/students (e.g. Merit Certificate/ Scholarship by HP Board of School Education or any govt. institute)	Selection in Navodaya/ Sainik School/ Eklavya School Entrance Test — 05 Marks per students 1 Selection in AIIMS/or any other Govt Medical Institute on the basis of NEET 2 Selection in IIT/IISc/IIST/NIT or any other Participating Institutes of Joint Seat Allocation authority on the basis of JEE 3 Selection in NDA/CUET/CLAT Other National Level Entrance Test after 10+2 — 05 Marks per students Middle/ Merit Scholarship — 05 marks per students Olympiad — 05 Marks for each Gold Medal; 03 Marks for each Silver	20	Photocopy of merit certificate or other concerned proofs (Duly Verified)

	Medal 02 Marks for each Bronze Medal (Maximum 20 Marks)		
Teacher qualification improvement.	02 Marks for additional qualification acquired after entering into service.	2	Duly verified from the service record alongwith copy of acquired qualification
Teacher's Attendance (as per VSK data of previous academic session)	Above 95% = 03 Marks 90% to 95% = 02 Marks	3	Proof to be attached
Contribution in enhancement of Student's Attendance in School: Average of the Student's Attendance of the Junior-most class taught by the teacher (as per VSK data of previous academic session)	Above 90% — 05 Marks 86% to 90% — 04 Marks 81% to 85% — 03 Marks Note: *A certificate from the Head of the School to be attached regarding contribution of the Teacher.*	5	As per the VSK data of previous academic session duly verified by the head of institution
Marks for innovation and use of ICT in teaching	Use of Abhyaas Himachal/NIPUN Pragati (Himachal)/Mulyankan (Himachal)/Shikshak Sahayak/Vidyanjali/ NISHTHA/MOOCs on SWAYAM/DIKSHA/ ePathshala/ PMe-VIDYA/KYAN etc. developed by State/National Government in the field of education. — 01 Mark each *Maximum 05 Marks in these criteria.*	5	Certificate from the head of institution concerned with documentary proof as and where available
Presentation and Interaction with the State Level Committee	Presentation = 10 Marks Interaction = 10 Marks	20	
		85	

ANNEXURE-II

CRITERIA FOR DPE/PET FOR STATE TEACHER AWARD

<table>
<tr><th>Criteria</th><th>Marks Details</th><th>Maximum Marks</th><th>Evidence</th></tr>
<tr><td>Examination Result</td><td>Average of last 3 years:
Board Result:
<table><tr><td>Above 90%</td><td>10 Marks</td></tr><tr><td>Above 80% to 90%</td><td>05 Marks</td></tr></table>Non-Board Result:
<table><tr><td>Above 90%</td><td>10 Marks</td></tr><tr><td>Above 80% to 90%</td><td>05 Marks</td></tr></table>(Maximum 10 Marks)</td><td>10
(For DPE)</td><td>Proof from recorded schools register (to be verified by the head of institution)</td></tr>
<tr><td>Student Performance in tournaments</td><td>For the position in each event, the following marks will be given in respect of DPE:
1) In National Level Games for each position:
<table><tr><td>1st</td><td>15 Marks</td></tr><tr><td>2nd</td><td>13 Marks</td></tr><tr><td>3rd</td><td>11 Marks</td></tr></table>(Maximum 25 Marks)
2) State Level Games:
<table><tr><td>1st</td><td>09 Marks</td></tr><tr><td>2nd</td><td>07 Marks</td></tr><tr><td>3rd</td><td>05 Marks</td></tr></table>(Maximum 15 Marks)
3) District Level Games:
<table><tr><td>1st</td><td>03 Marks</td></tr><tr><td>2nd</td><td>02 Marks</td></tr><tr><td>3rd</td><td>01 Marks</td></tr><tr><td>Participation</td><td>00 Marks</td></tr></table>(Maximum 05 Marks)

For the position in each event, the following marks will be given in respect of PET:
1) In National Level Games for each position:
<table><tr><td>1st</td><td>15 Marks</td></tr><tr><td>2nd</td><td>13 Marks</td></tr><tr><td>3rd</td><td>11 Marks</td></tr></table>(Maximum 25 Marks)
2) State Level Games:
<table><tr><td>1st</td><td>09 Marks</td></tr><tr><td>2nd</td><td>07 Marks</td></tr><tr><td>3rd</td><td>05Marks</td></tr></table>(Maximum 18 Marks)
3) District Level Games:
<table><tr><td>1st</td><td>03 Marks</td></tr><tr><td>2nd</td><td>02 Marks</td></tr><tr><td>3rd</td><td>01 Marks</td></tr></table>(Maximum 12 Marks)</td><td>45 for DPE
55 for PET</td><td>(1) Official Record for award winning/participation duly verified by the head of institution concerned
(ii) Certificate from head of institution concerned attributing to the teachers' efforts.</td></tr>
<tr><td>Teachers' qualification improvement</td><td>02 Marks for additional qualification acquired after entering into service</td><td>2</td><td>Duly verified from the service record alongwith copy of</td></tr>
</table>

<table>
<tr><td></td><td></td><td></td><td>acquired qualification</td></tr>
<tr><td>Contribution in enhancement of Student's Attendance in School</td><td>Average of the Student's Attendance of the Junior-most class taught by the teacher (as per VSK data of previous academic session)
Marks Details:
<table><tr><td>Above 90%</td><td>08 Marks</td></tr><tr><td>86% to 90%</td><td>05 Marks</td></tr><tr><td>81% to 85%</td><td>03 Marks</td></tr></table><u>Note</u>: A certificate from the Head of the School to be attached regarding contribution of the Teacher.</td><td>8</td><td>As per VSK Data of previous academic session duly verified by the head of institution</td></tr>
<tr><td>Presentation and Interaction with the State Level Committee</td><td>Presentation = 10 Marks
Interaction = 10 Marks</td><td>20</td><td></td></tr>
<tr><td colspan="2">TOTAL:</td><td>85</td><td></td></tr>
</table>

ANNEXURE-III

CRITERIA FOR HEADMASTER/PRINCIPAL FOR STATE TEACHER AWARD

Criteria	Marks Details	Maximum Marks	Evidence
Board Examination Result (Quantitative) Pass Percentage of the highest Board Class	Average of marks for last 3 years 1. Above 95% — 10 Marks 2. 91% to 95% — 05 Marks 3. 81% to 90% — 03 Marks	10	Proof from recorded schools register (to be verified by the Deputy Director of School Education (Secondary) concerned)
Board Examination Result (Qualitative) (Percentage of students of the highest Board Class passing the examination with distinction	Average of marks for last 3 years 1. Above 50% — 15 Marks 2. 31% to 50% — 10 Marks 3. 21% to 30% — 05 Marks 4. 10% to 20% — 02 Marks	15	Proof from the school record concerned verified by the Deputy Director of School Education (Secondary) concerned
Enrollment in schools (for schools where Headmaster/Principal has worked for more than 6 months in past 3 years)	Average of marks for last 3 years. For each school, if increase in enrollment (**Initial enrollment should be at least 20**): 1. Above 50% — 10 Marks 2. 31% to 50% — 05 Marks 3. 16% to 30% — 03 Marks 4. 08% to 15% — 02 Marks	10	Enrollment proof from school records duly verified by the Deputy Director of School Education (Secondary) concerned
Outstanding performance of students in co-curricular activities (NSS/NCC, Scout & Guide/Vigyan Mela/Cultural Activities/ Eco Clubs/ Disaster Management/ Declamation/ Debate/ Mock Parliament/ Swachta/ Yoga	a) Block Level — 01 Marks for each award b) District Level — 02 Marks for each award c) State Level — 03 Marks for each award d) National Level — 05 Marks for each award *(Maximum 5 Marks)*	05	Official Record of Award to be verified by the Deputy Director of School Education (Secondary) concerned
Other academic achievements of the students	Selection in Navodaya/ Sainik School/ Eklavya School Entrance Test — 05 Marks per students 1 Selection in AIIMS/or any other Govt Medical Institute on the basis of NEET — 05 Marks per students 2 Selection in IIT/IISc/IIST/NIT or any other Participating Institutes of Joint	10	Copy of the result of the test concerned to be verified by the Deputy Director of School Education (Secondary) concerned.

	Seat Allocation authority on the basis of JEE 3 Selection in NDA/CUET/CLAT Other National Level Entrance Test after 10+2		
	Middle/ Merit Scholarship	05 marks per students	
	Olympiad	05 Marks for each Gold Medal 03 Marks for each Silver Medal 02 Marks for each Bronze Medal	
	(Maximum 10 Marks)		
Teacher qualification improvement.	02 Marks for additional qualification acquired after entering into service.		2	Duly verified from the service record alongwith copy of acquired qualification
Contribution in enhancement of Student's Attendance in School: Average of the Student's Attendance of the school where he/she was posted as HM/Principal (as per VSK data of previous academic session)	Above 90% — 08 Marks 86% to 90% — 05 Marks 81% to 85% — 03 Marks *Note: A certificate from the Deputy Director of School Education (Secondary) concerned to be attached regarding contribution of the Head of Institution.*		8	As per VSK Data of previous academic session duly verified by the Deputy Director of School. Education (Secondary) concerned
Marks for innovation and use of ICT in teaching	One mark for each of the following: 1. Use of ICT 2. Special Efforts for Implementation of School Complex System & sharing of resources. 3. Adoption of Schools Programme & Vidyanjali 4. Any extra efforts for imparting instructions in English medium 5. Special efforts for use of Reading Rooms/library by Students/General public 6. Initiative regarding Smart Uniform for the students/Dress code for the Teachers *(Maximum 05 Marks)*		5	Certificate duly attested from the Deputy Director of School Education (Secondary) concerned
Presentation and Interaction with the State Level Committee	Presentation = 10 Marks Interaction = 10 Marks		20	
	TOTAL:		85	

ANNEXURE-IV

CRITERIA FOR SPECIAL AWARD

Special Award under this Scheme shall be given based on the assessment of a teacher's extraordinary contribution towards innovation and implementation of the following flagship programs:

1. Pre-Primary Education/Early Childhood Care and Education (ECCE).
2. Foundational Literacy and Numeracy (FLN)/Quality of Education/improvement in learning outcome.
3. Inclusive Education for Differently abled (IED).
4. Information and Communication Technology (ICT).
5. Vocational Education.
6. Implementation of Guidelines for 'Cluster Schools' and 'Convergence of Resources'.
7. Implementation of Apna Vidyalya (especially School Adoption) Programme.
8. Curriculum Development/Textbook Development.
9. Training and Capacity Building.
10. Any other area where a teacher has done exceptional work.

EVALUATION CRITERIA SHALL BE AS UNDER:

Sr. No.	Criteria	Marks
1.	Presentation before the Directorate Level Committee	30 Marks
2.	Presentation before the State Level Committee	30 Marks
3.	Interaction with the State Level Committee	25 Marks
	Total	**85 Marks**

PERFORMA FOR GENERAL AWARD

PROFORMA FOR STATE TEACHER AWARD FOR JBT/HEAD TEACHER/ CENTER HEAD TEACHER/TGT/C&V (EXCEPT PET) /LECTURER

CATEGORY OF TEACHER: _____

AREA OF AWARD: GENERAL AREA [ ] / HARD OR TRIBAL AREA [ ] *(Please Tick)*

A: GENERAL INFORMATION:

1) Name (As per Service Book): _____

   Father's/Husband's Name: _____

   Sex (Male/Female/Other): _____

2) Date of Birth: ___/___/____ (In Figure)

   (In Words): _____

3) Designation: _____

   PMIS Code: _____

   Name of School/Institution: _____

4) Contact Number: _____

   Email Address: _____

5) Permanent Address: _____

   _____

6) (i) Date of appointment on the current post: _____

   (ii) Whether applicant is Regular/Trainee/Job-Trainee/SMC/Contract/please specify:

   _____

   (iii) Date of Retirement: _____

   (iv) Teaching Experience on the current post (as on 31st of March of current year): _____

   (v) Administrative Experience in the current post (in case of HM/Principal): _____

   (vi) Subject(s) of teaching: _____

7) **For Hard/Tribal Area Category:**

   (i) Whether 50% service is in the Rural Area or not? _____

   (ii) One normal tenure (two and a half years of service) in Tribal/Hard Area or not? _

   (iii) Presently serving in Hard/Tribal Area or not? _____

   (iv) Total Service in Hard/Tribal Area(s): _____

   (v) Total Service in Rural Area(s): _____

8) (i) Have you been penalized for misconduct under major/minor penalty under CCA Rules 14/16 over the previous five years or not? *(Please Tick)*: **YES** [ ] /**NO** [ ]

(ii) If yes, then give detail: _____

(iii) Whether you are involved in frivolous litigation against the Department/State or not?

(iv) If yes, then give details: _____

_____

9) **ACR (Only for the last three years):**

Sr. No.	Academic Year	Grading
1.		
2.		
3.		

10) **Academic Performance of the board class taught by the teacher:**

(In case of Teachers)

Academic Year	Subject	Class	Students Appeared	Students Passed	Pass Percentage (%)	Overall Board Pass Percentage (%)

11) **Examination Result (Qualitative) Highest Class Students passing examination with more than 60% marks with Grade higher than 'B':**

Sr. No.	Academic Year	Total No. of Students Appeared	No. of Students Securing More than 60% Marks or the Grade above "B"	Percentage (%)
1.				
2.				
3.				
4.				
5.				

12) List of schools where the teachers have taught for more than 6 months in the last three (3) years in the subjects concerned:

Sr. No.	School Name	U-DISE Code	Start Date (DD/MM/YYYY)	End Date (DD/MM/YYYY)	Designation
1.					
2.					
3.					

13) Enrollment in Schools for past three (3) Years:

Sr. No.	School Name	Period of Posting (More than 6 Months)	Initial Enrollment (Base Year)	Final Enrollment (Current Year)	Increase in Enrollment (No.)	Percentage Increase (%)
1.						
2.						
3.						

14) Extra Ordinary Contribution:

Sr. No.	Name of Student	Class	Details of achievement/contribution (Navodaya/Sainik School/Eklavya School Entrance Test/AIIMS or any other Govt. Medical Institute on the basis of NEET/IIT/IISc/IIST/NIT/NDA/CUET/CLAT/Middle/Merit Scholarship/Olympiad)	Rank	Year
1.					
2.					
3.					
4.					
5.					

15) Additional Qualification(s) Acquired After Entering Service:

Sr. No.	Additional Qualification Acquired	University/Board/ Institution	Year of Passing	Mode of Study (Regular/Distance)
1.				
2.				
3.				

16) Applicant's Attendance Details of the previous academic session (As per VSK Records):

Academic Session	Total No. of Working Days	Total No. of day during which teacher was present	Percentage (%)

17) Student Attendance Details of Junior Most Class Taught of the previous academic year (As per VSK Records):

Class	Total Number of Students	Total No. of Working Days	Total No. of days marked as present in respect to all students of the class during the previous academic year	Attendance Percentage (%)

Note: <u>Calculation of Student Attendance</u>

For Example:

Class	Total Number of Students	Total No. of Working Days	Total No. of days marked as present in respect to all students of the class during the previous academic year	Attendance Percentage (%)
I	**II**	**III**	**IV**	**V**
6th	10	240	2200	Percentage = Column IV×100 / Column III × Column II

Hence, Attendance Percentage (%) $= \frac{2200}{240 \times 10} \times 100 = 91.66\ \%$

18) Details of ICT Tools / Digital Platforms Utilized:

Sr. No.	Name of ICT Platform / Initiative	Nature of Use / Contribution	Period of Use	Supporting Document Attached (Yes/No) (E.g. Photocopies of screenshot/verification by VSK)
1.	Abhyaas Himachal			
2.	NIPUN Pragati (Himachal)			
3.	Mulyankan (Himachal)			
4.	Shikshak Sahayak			
5.	Vidyanjali			
6.	NISHTHA			
7.	MOOCs on SWAYAM			
8.	DIKSHA			
9.	ePathshala			
10.	PM e-VIDYA			
11.	KYAN			
12.	Any Other State/National Government ICT Platform			

UNDERTAKING:

I _____ hereby undertake that the information provided as above and in written brief is true and supporting documents enclosed herewith are genuine to the best of my knowledge and belief and at any time if any discrepancy is found then award conferred on me may be withdrawn and I shall be liable for disciplinary action.

Date:
Place:

(Signature of Nominee)
Name: _____
Designation: _____

PERFORMA FOR GENERAL AWARD

PROFORMA FOR STATE TEACHER AWARD FOR PET AND DPE

CATEGORY OF TEACHER: _____

AREA OF AWARD: GENERAL AREA [ ] / HARD OR TRIBAL AREA [ ] *(Please Tick)*

A: GENERAL INFORMATION:

1) Name (As per Service Book): _____

   Father's/Husband's Name: _____

   Sex (Male/Female/Other): _____

2) Date of Birth: ___/___/____ (In Figure)

   (In Words): _____

3) Designation: _____

   PMIS Code: _____

   Name of School/Institution: _____

4) Contact Number: _____

   Email Address: _____

5) Permanent Address: _____

   _____

6) (i) Date of appointment on the current post: _____

   (ii) Whether applicant is Regular/Trainee/Job-Trainee/SMC/Contract/please specify:

   _____

   (iii) Date of Retirement: _____

   (iv) Teaching Experience on the current post (as on 31st of March of current year): _____

   (v) Administrative Experience in the current post (in case of HM/Principal): _____

   (vi) Subject(s) of teaching: _____

7) **For Hard/Tribal Area Category:**

   (i) Whether 50% service is in the Rural Area or not? _____

   (ii) One normal tenure (two and a half years of service) in Tribal/Hard Area or not? _

   (iii) Presently serving in Hard/Tribal Area or not? _____

   (iv) Total Service in Hard/Tribal Area(s): _____

   (v) Total Service in Rural Area(s): _____

8) (i) Have you been penalized for misconduct under major/minor penalty under CCA Rules 14/16 over the previous five years or not? *(Please Tick)*: **YES** [ ] /**NO** [ ]

(ii) If yes, then give detail: _____

(iii) Whether you are involved in frivolous litigation against the Department/State or not?

(iv) If yes, then give details: _____

_____

9) **ACR (Only for the last three years):**

Sr. No.	Academic Year	Grading
1.		
2.		
3.		

10) **Academic Performance of the board class taught by the teacher:**

Academic Year	Subject	Class	Students Appeared	Students Passed	Pass Percentage (%)	Overall Board Pass Percentage (%)

11) **Examination Result (Qualitative) (For DPE Only) of highest-class passing examination with more than 60% marks with Grade higher than 'B':**

Sr. No.	Academic Year	Total No. of Students Appeared	No. of Students Securing More than 60% Marks or the Grade above "B" (Board/Non-Board Result)	Percentage (%)
1.				
2.				
3.				
4.				
5.				

12) Student Performance in Tournaments:

Sr. No.	Name of Student(s)	Class	Type of Tournament National/State/District Level Games	Rank	Year
1.					
2.					
3.					
4.					
5.					

13) Additional Qualification(s) Acquired After Entering Service:

Sr. No.	Additional Qualification Acquired	University/Board/ Institution	Year of Passing	Mode of Study (Regular/Distance)	Date of Acquisition
1.					
2.					
3.					

14) Student Attendance Details of Junior Most Class Taught of the previous academic year (As per VSK Records):

Class	Total Number of Students	Total No. of Working Days	Total No. of days marked as present in respect to all students of the class during the previous academic year	Attendance Percentage (%)

Note: Calculation of Student Attendance

For Example:

Class	Total Number of Students	Total No. of Working Days	Total No. of days marked as present in respect to all students of the class during the previous academic year	Attendance Percentage (%)
I	II	III	IV	V
6th	10	240	2200	Percentage = Column IV×100 / Column III × Column II

Hence, Attendance Percentage (%) $= \frac{2200}{240 \times 10} \times 100 = 91.66\ \%$

UNDERTAKING:

I _____ hereby undertake that the information provided as above and in written brief is true and supporting documents enclosed herewith are genuine to the best of my knowledge and belief and at any time if any discrepancy is found then award conferred on me may be withdrawn and I shall be liable for disciplinary action.

Date:
Place:

(Signature of Nominee)
Name: _____
Designation: _____

PERFORMA FOR GENERAL AWARD

PROFORMA FOR STATE TEACHER AWARD FOR HEADMASTER/PRINCIPAL FOR STATE TEACHERS' AWARD

CATEGORY OF TEACHER: _____

AREA OF AWARD: GENERAL AREA [ ] / HARD OR TRIBAL AREA [ ] *(Please Tick)*

A: GENERAL INFORMATION:

1) Name (As per Service Book): _____

Father's/Husband's Name: _____

Sex (Male/Female/Other): _____

2) Date of Birth: ___/___/____ (In Figure)

(In Words): _____

3) Designation: _____

PMIS Code: _____

Name of School/Institution: _____

4) Contact Number: _____

Email Address: _____

5) Permanent Address: _____

_____

6) (i) Date of appointment on the current post: _____

(ii) Whether applicant is Regular/Trainee/Job-Trainee/SMC/Contract/please specify:

_____

(iii) Date of Retirement: _____

(iv) Teaching Experience on the current post (as on 31st of March of current year): _____

(v) Administrative Experience in the current post (in case of HM/Principal): _____

(vi) Subject(s) of teaching: _____

7) **For Hard/Tribal Area Category:**

(i) Whether 50% service is in the Rural Area or not? _____

(ii) One normal tenure (two and a half years of service) in Tribal/Hard Area or not? _

(iii) Presently serving in Hard/Tribal Area or not? _____

(iv) Total Service in Hard/Tribal Area(s): _____

(v) Total Service in Rural Area(s): _____

8) (i) Have you been penalized for misconduct under major/minor penalty under CCA Rules 14/16 over the previous five years or not? *(Please Tick)*: **YES** ☐ **/NO** ☐

(ii) If yes, then give detail: _____

(iii) Whether you are involved in frivolous litigation against the Department/State or not?

(iv) If yes, then give details: _____

_____

9) ACR (Only for the last three years):

Sr. No.	Academic Year	Grading
1.		
2.		
3.		

10) Academic Performance of the board class of the school:

(i) In case of Headmaster (10th Class Only):

Academic Year	Board Class	Students Appeared	Students Passed	School Pass Percentage (%)	Overall Board Pass Percentage (%)

(ii) In case of Principal (10th & 12th Class Only):

Academic Year	Board Class	Students Appeared	Students Passed	School Pass Percentage (%)	Overall Board Pass Percentage (%)

11) Board Examination Result (Quantitative) Pass Percentage of the Highest Board Class:

Sr. No.	Academic Year	Total No. of Students Appeared	No. of Pass Students	Pass Percentage (%)
1.				
2.				
3.				

12) Board Examination Result (Qualitative) Percentage of students of the Highest Board Class passing the examination with distinction:

Sr. No.	Academic Year	Total No. of Students Appeared	No. of Students passing the examination with distinction	Pass Percentage (%)
1.				
2.				
3.				
4.				
5.				

13) List of schools where the Headmaster/Principal have worked for more than 6 months in the past three (3) years:

Sr. No.	School Name	U-DISE Code	State Date (DD/MM/YYYY)	End Date (DD/MM/YYYY)	Designation
1.					
2.					
3.					

14) Enrollment in Schools for past three (3) years:

Sr. No.	School Name	Period of Posting (More than 6 Months)	Initial Enrollment (Base Year)	Final Enrollment (Current Year)	Increase in Enrollment (No.)	Percentage Increase (%)
1.						
2.						
3.						

15) Outstanding performance of students in co-curricular activities:

Sr. No.	Name of Student	Class	Outstanding performance of students (NSS/NCC/Scout & Guide/Vigyan Mela/Cultural Activities/Eco Clubs/Disaster management/Declamation/Debate/Mock Parliament/Swachta/Yoga)	Rank	Year
1.					
2.					
3.					
4.					
5.					

16) Extra Ordinary Contribution:

Sr. No.	Name of Student	Class	Details of achievement/contribution (Navodaya/Sainik School/Eklavya School Entrance Test/AIIMS or any other Govt. Medical Institute on the basis of NEET/IIT/IISc/IIST/NIT/NDA/CUET/CLAT/Middle/Merit Scholarship/Olympiad)	Awarding Authority	Year
1.					
2.					

3.					
4.					
5.					

17) Additional Qualification(s) Acquired After Entering Service:

Sr. No.	Additional Qualification Acquired	University/Board/ Institution	Year of Passing	Mode of Study (Regular/Distance)
1.				
2.				
3.				

18) Student Attendance Details of the school (As per VSK Records):

Classes (From – To)	Total Number of Students	Total No. of Working Days	Total No. of days marked as present in respect to all students during the previous academic year	Attendance Percentage (%)

Note: Calculation of Student Attendance

For Example:

Classes (From – To)	Total Number of Students	Total No. of Working Days	Total No. of days marked as present in respect to all students during the previous academic year	Attendance Percentage (%)
I	**II**	**III**	**IV**	**V**
1st to 12th	500	240	108000 Days	Percentage = Column IV×100 / Column III × Column II

$$\text{Hence, Average Attendance Percentage (\%)} = \frac{108000}{240 \times 500} \times 100 = 90\ \%$$

19) Details of ICT Tools / Digital Platforms Utilized:

Sr. No.	Name of Initiative	Nature of Use / Contribution	Period of Use	Supporting Document Attached (Yes/No)
1.	Use of ICT			
2.	Implementation of School Complex System & Sharing of resources			
3.	Adoption of Schools Programme & Vidyanjali			
4.	Imparting Instructions in English Medium			
5.	Use of reading rooms/library by students/General Public			
6.	Smart Uniform for the students/Drass Code for the teachers			

UNDERTAKING:

I _____ hereby undertake that the information provided as above and in written brief is true and supporting documents enclosed herewith are genuine to the best of my knowledge and belief and at any time if any discrepancy is found then award conferred on me may be withdrawn and I shall be liable for disciplinary action.

Date:
Place:

(Signature of Nominee)
Name: _____
Designation: _____

PERFORMA FOR SPECIAL AWARD

PROFORMA FOR STATE TEACHER AWARD UNDER SPECIAL AWARD

CATEGORY OF TEACHER: _____

AREA OF AWARD: Special Award ☐ *(Please Tick)*

A: GENERAL INFORMATION:

1) Name (As per Service Book): _____

Father's/Husband's Name: _____

Sex (Male/Female/Other): _____

2) Date of Birth: ___/___/____ (In Figure)

(In Words): _____

3) Designation: _____

PMIS Code: _____

Name of School/Institution: _____

4) Contact Number: _____

Email Address: _____

5) Permanent Address: _____

_____

6) (i) Date of appointment on the current post: _____

(ii) Whether applicant is Regular/Trainee/Job-Trainee/SMC/Contract/please specify: _____

(iii) Date of Retirement: _____

(iv) Teaching Experience on the current post (as on 31st of March of current year): _____

(v) Administrative Experience in the current post (in case of HM/Principal): _____

(vi) Subject(s) of teaching: _____

7) For Hard/Tribal Area Category:

(i) Whether 50% service is in the Rural Area or not? _____

(ii) One normal tenure (two and a half years of service) in Tribal/Hard Area or not? _

(iii) Presently serving in Hard/Tribal Area or not? _____

(iv) Total Service in Hard/Tribal Area(s): _____

(v) Total Service in Rural Area(s): _____

8) (i) Have you been penalized for misconduct under major/minor penalty under CCA Rules 14/16 over the previous five years or not? *(Please Tick)*: **YES** [ ] **/NO** [ ]

(ii) If yes, then give detail: _____

(iii) Whether you are involved in frivolous litigation against the Department/State or not?

(iv) If yes, then give details: _____

_____

9) **ACR (Only for the last three years):**

Sr. No.	Academic Year	Grading
1.		
2.		
3.		

10) **Academic Performance of the board class of the school:**

(i) (In case of Teachers)

Academic Year	Subject	Class	Students Appeared	Students Passed	Pass Percentage (%)	Overall Board Pass Percentage (%)

(ii) In case of Headmaster (10th Class Only):

Academic Year	Board Class	Students Appeared	Students Passed	School Pass Percentage (%)	Overall Board Pass Percentage (%)

(iii) In case of Principal (10th & 12th Class Only):

Academic Year	Board Class	Students Appeared	Students Passed	School Pass Percentage (%)	Overall Board Pass Percentage (%)

11) Area of Extraordinary Contribution:

(Tick ✓ the relevant category/categories)

☐ Pre-Primary Education/Early Childhood Care and Education (ECCE)

☐ Foundational Literacy and Numeracy (FLN)/Quality of Education/Improvement in Learning Outcomes

☐ Inclusive Education for Differently Abled (IED)

☐ Information and Communication Technology (ICT)

☐ Vocational Education

☐ Implementation of Cluster Schools & Convergence of Resources

☐ Implementation of Apna Vidyalya (School Adoption Programme)

☐ Curriculum Development/Textbook Development

☐ Training and Capacity Building

☐ Any Other Exceptional Area (Specify): _____

_____

_____

12) A PowerPoint presentation of the applicant, consisting of not more than ten (10) slides, shall be attached.

13) Note regarding achievement:

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

UNDERTAKING:

I _____ hereby undertake that the information provided as above and in written brief is true and supporting documents enclosed herewith are genuine to the best of my knowledge and belief and at any time if any discrepancy is found then award conferred on me may be withdrawn and I shall be liable for disciplinary action.

Date:
Place:

(Signature of Nominee)
Name: _____
Designation: _____