No. EDN-H(2)B(2)5&6/2024-TGT-EXM
Directorate of School Education
Himachal Pradesh, Lalpani, Shimla-1

Directorate of School Education
22 SEP 2026
Himachal Pradesh, Shimla-171001

Dated: Shimla-171001 the 22nd September, 2026

OFFICE ORDER

Consequent upon the recommendation of the Directorate of Sainik Welfare H.P. at Hamirpur vide letter No. DSW Ex-Cell OC-22/2023-329-55, No. DSW Ex-Cell OC-22/2023-356-394 dated 16.04.2026, No. DSW Ex-Cell OC-22/2023-271-78 dated 10.04.2026 & No. DSW Ex-Cell OC-22/2023-390-93 dated 23.06.2026, and as per further recommendation of the Screening Committee of this Directorate on the basis of counseling conducted by the Department on 20.07.2026 from amongst TET qualified candidates from HPSSSB Hamirpur or H.P. Board of School Education Dharamshala Distt. Kangra, the following recommended Ex-servicemen are hereby offered appointment as Trained Graduate Teachers (Arts/Medical/Non Medical) purely on Trainee Basis on fixed salary of ₹22860/- (i.e. equal to 60% (Sixty percent) of the first cell of the applicable level of the pay Matrix of the corresponding cadre of employees appointed/working on regular basis) as per Govt. office memorandum No. Fin(C)-B(7)-2/2021 dated 12.01.2022. The appointee's are directed to report for duty in the respective school of his/her posting against clear-cut vacancy, as shown against his/her name (s) **within 10 days** of the issuance of this communication subject to the acceptance and fulfillment of the following specific terms and conditions in addition to the usual terms and conditions of appointment annexed as Annexure "A".

1. Since, the appointment is being offered purely on trainee basis, the candidate will have to execute a bond on judicial paper with the Principal/Headmaster of concerned school, where he/she is posted that he/she has carefully gone through the conditions of the trainee appointment and the conditions imposed are acceptable to him/her. The joining report will be accepted only after the execution of the requisite bond between the Head of institution and the candidate.
2. The training period will be initially for one year and the candidate shall have to enter into fresh trainee agreement with the head of institution after completion of one year. The trainee shall be extendable on year to year basis subject to satisfactory performance of the candidate.
3. It will be the personal responsibility of the candidate/individual to inform this Directorate on the proforma enclosed duly countersigned by the concerned Principal/Headmaster of their

school that he/she has joined the place of his/her appointment on or before schedule period failing which this offer shall stand withdrawn without any notice.

4. That the age, educational and professional qualifications possessed by the candidate shall be as per the latest R&P Rules for TGTs notified on 22.10.2009 as amended on 31.05.2012. The Head of the school will ensure that the educational and professional qualifications possessed by the candidate are as per latest R&P Rules and is from a recognized University/institution. Necessary verification to this effect is to be made by the Head of the concerned school at the time of joining of the candidate. Duly attested copies of certificates awarded to the candidates by the recognized University/Board be kept in the office for record for future references, if any.
5. If the candidate has been offered posting in non Sub-Cadre area temporarily he/she shall have to serve in Sub-Cadre area as and when required/ordered by the department.
6. **The Head of the institution before accepting the joining of the candidate will ensure that Character Certificate, EWS certificate, BPL certificate, WFF certificate is issued from competent authority and category certificate i.e. SC/ST/OBC (parental certificate) issued by the Govt. of Himachal Pradesh. These certificates must be obtained from the candidate and kept in office record/Personal file.**

If the offer of trainee appointment is acceptable to the candidate he/she shall submit joining to the concerned head of the institution under intimation to this Directorate within 10 days. If the joining is not made within prescribed period it will be deemed that the candidate is not willing to join and offer shall stand withdrawn automatically without any notice:-

Sr. No.	Name and address of the candidate Sh./Smt..Miss	NCO/ Cat.	Sub	D.O.B.	Place of Posting
1	Ex Nb/Sub Daler Singh S/o Sh. Cheitru Ram R/o Vill Chanouta, PO Brang Tehsil Sarkaghat, District Mandi, HP-175024	2320.12/ UR	Arts	24.11.1981	GSSS Kotighat (SML)
2	Ex Sub Om Prakash S/o Sh Gurdas Singh r/o Vill Badala(Bhojpur), PO Bahadpur, Tehsil Indora, District Kangra, HP-176058	2320.10/ SC	Arts	09.03.1980	GHS Sailli u/c GSSS Aura (CBA)
3	Ex Sub Balwant Singh S/o Late Sh. Lal Man R/o Vill Tanda Darang, PO Darang, Tehsil Palampur, District Kangra HP- 176060	2320.10/ SC	Arts	18.04.1979	GMS Quarsi u/c GSSS Holi (CBA)

4	Ex Nk Ravi Chand S/o Sh. Parshotam Ram Vill Bag PO Maseran, Tehsil Sarkaghat, District Mandi, HP-175024	2320.10/ SC	Arts	18.11.1983	GSSS Sheel (SML)
5	Ex Sgt Amit Kumar Kaushal S/o Sh. Partap Chand r/o Ward Noo. 5 Badehar, PO Patti, Tehsil Palampur, District Kangra, HP-176061	2320.10/ SC	Arts	09.02.1984	GHS Saskir U/c GSSS Solang
6	Ex Nk(TS) Hans Raj S/o Late Sh. Sant Ram R/o Vill Thati, PO Kot, Tehsil Sarkaghat, District Mandi HP-175040	2320.10/ SC	Arts	05.11.1985	GHS Kadiwan (SML)
7	Ex Nk Hans Raj S/o Sh Deep Ram R/o Vill Upper Barot, PO Fatehpur, Tehsil Sarkaghat, District Mandi, HP-175024	2320.10/ SC	Arts	08.01.1982	GSSS Tharola (SML)
8	Ex PO (US) USI Sandeep S/o Sh Hans Raj R/o Vill Dohandi, PO Nagchala, Tehsil Balh, District Mandi, HP-175021	2320.10/ SC	Arts	17.12.1989	GSSS Nishoo (MND)
9	Ex Nk Paras Ram s/o Sh. Devi Ram r/o Vill Palnoti, PO Khush Nagri, Tehsil Churah, District Chamba, HP-176316	2320.10/ SC	Arts	08.06.1985	GSSS Seri Batwara (MND)
10	Ex Nb/Sub Mukesh S/o Sh. Gopi Chand r/o VPO Surla, Tehsil Nahan, District Sirmour, HP-173001	2320.10/ SC	Arts	10.03.1982	GSSS Pujarli-3 (SML)
11	Ex Nb/Sub Susheel Kumar S/o Sh. Kuldeep Chand R/o Vill Dhoan Da Panga, PO Kangoo, Tehsil Nadaun, District Hamirpur, HP-177040	2320.10/ SC	Arts	08.05.1984	GMS Parsa u/C GSSS Lower Koti (SML)
12	Ex Nb/Sub Surjeet Singh s/o Sh. Gian Chand R/o Vill Jangla, PO Gehrwin, Tehsil Jhandutta, District Bilaspur, Hp- 174034	2320.10/ SC	Arts	02.08.1987	GSSS Pekha (SML)
13	Ex Sgt Sanjeev Kumar S/o Sh Garav Das R/o Vill Naghihar, PO Awan, Tehsil Bhattiyat, District Chamba, HP-176313	2320.10/ ST	Arts	14.03.1987	GSSS Khargat (CBA)
14	Ex Sep Pawan Kumar S/o Sh Achhar Singh R/o Vill Pandlahi, PO Urla, Tehsil Padhar, District Mandi, HP-175015	2320.10/ ST	Arts	07.06.1984	GSSS Jauni (SML)
15	Ex PO (RP) RPI Shital Bhatt s/o Sh. Minak Chand r/o House No. 7 Ward No. 3, VPO Sidhpur Sarkari Tehsil Palampur, District Kangra, HP-176064	2320.10/ ST	Arts	20.04.1990	GMS Shoon U/C GSSS Sechunala (CBA)

16	Miss Anjali Devi W/o Late R fn Rakesh Singh, R/o VPO Kandral, Teh. Baijnath, District Kangra, HP, 176115	2320.10/ ST	Arts	14.04.2000	GMS Tall at Khariri u/c GSSS Darini (KGR)
17	Ex Rect Himanshu Sharma S/o Sh. Sushil Kumar r/o VPO Behi Pathiar, Tehsil Jawali District- Kangra, HP-176205,	2320.12/ UR	NM	09.08.2001	GMS Udeen u/c GSSS Sechunala (CBA)
18	Ex Sub Hony Lt Pawan Kumar S/o Sh. Mohan Lal r/o Vill Dhalara, PO Jhangi, Tehsil Sarkaghat, District Mandi, HP-176090	2320.12/ UR	NM	28.10.1972	GMS Dwan u/c GSSS Tayali (SML)
19	Ex Sgt. Narinder Kumar s/o Sh. Ramesh Chand r/o Vill Dakhyut, PO Dangar, Tehsil Ghumarwin, District Bilaspur, HP-174023	2320.12/ UR	NM	01.01.1985	GMS Padhechi (SML)
20	Ex Sgt Ashwani Kumar S/o Sh. Kashmir Singh r/o Vill Dhanot, PO Adhwani, Tehsil Jawalamukhi, District Kangra, HP-176036	2320.12/ UR	NM	13.09.1981	GSSS Bahli (SML)
21	Ex CH ME Chamanjeet Singh s/o Sh. Prabhat Chand r/o Vill Luthan, PO Sudhangal, Tehsil Jawalamukhi, District Kangra, HP-176036	2320.12/ UR	NM	18.06.1992	GMS Chilla u/c GSSS Khagna (SML)
22	Ex Nb/ Sub Rakesh Kumar s/o Sh Munshi Ram r/o Vill Dah(Churdh). PO Churdh, Tehsil Sundernagar, District Mandi, HP	2320.12/ UR	NM	15.11.1983	GMS Madhana u/c GSSS Bharan (Chopal) (SML)
23	Ex LEM (P) Khem Chand, S/o Late Ghanshyam, R/o House No. 44/3, Vill-Pasta, PO-Troh, Tehsil-Bali, District-Mandi, HP-175008	2320.12/ UR	NM	24.10.1986	GMS Talag u/c GSSS Rampur (K) (SML)
24	Ex Hav Ajay Kumar, S/o Late Sh. Saran Singh, R/o VPO-Chambi, Tehsil-Sundernagar, District-Mandi, HP-174404,	2320.12 / UR	NM	30.04.1984	GHS Majhangan (MND)
25	Ex Hav Mohit Rana, S/o Sh. Jagmohan Singh Rana, R/o Vill-Jangal, PO-Alampur, Tehsil-Jaisinghpur, District-Kangra, HP-176082	2320.12 / UR	NM	18.09.1985	GSSS Tangnoo (SML)
26	Ex Nb/Sub Manoj Kumar, S/o Sh. Mast Ram, R/o Vill-Bahwan, PO-Bakhalag, Tehsil-Arki, District-Solan, HP-173208	2320.12 / UR	NM	08.12.1982	GMS Dhadik Dingri (SMR)

27	Ex Sub Maj Krishan Chand, S/o Sh. Nagina Ram, R/o VPO-Barin, Tehsil-Baldwara, District-Mandi, HP-175033	2320.12 / UR	NM	26.08.1972	GHS Baag u/c GSSS Gounth (SML)
28	Ex Sub Susheel Kumar, S/o Sh. Janki Prasad, R/o Vill-Baira, PO-Pingla, Tehsil-Sarkaghat, District-Mandi, HP-175049	2320.12 / UR	NM	25.08.1981	GSSS Bhaloo (SML)
29	Ex Nb/Sub Mulkh Raj, S/o Sh. Jogdish Chand, R/o VPO-Kandor, Tehsil-Nurpur, District-Kangra, HP-176022	2320.12 / OBC	NM	22.07.1982	GHS Kiyao (SML)
30	Ex CPL Sumeet Chaudhary, S/o Sh. Daljeet Singh, R/o VPO-Sahura, Tehsil & District-Kangra, HP-176209	2320.12 / OBC	NM	14.05.1984	GMS Shari u/c GSSS Matiana (SML)
31	Ex Sub Chaman Kumar, S/o Sh. Bhim Sen, R/o Vill-Trind, PO-Nogrota Bagwan, Tehsil & District-Kangra, HP-176047	2320.12 / OBC	NM	30.09.1975	GHS Sandoa u/c GSSS Dharogra (SML)
32	Ex Nb/Sub Rajesh Kumar, S/o Sh. Arjun Singh, R/o House No./Name of Street Road/Mohalla-Rarah, Village Town-Mandhap, PO-Atyala Dai, Tehsil-Palampur, District-Kangra, HP-176083,	2320.12 / OBC	NM	07.11.1983	GHS Sehmal (SML)
33	Ex Sub Jasbir Singh, S/o Sh. Gurmeet Singh, R/o VPO-Shivpur, Tehsil-Paonta Sahib, District-Sirmaur, HP-173025	2320.12 / OBC	NM	22.01.1982	GHS Shivpur u/c GMSSS Bhawai (SMR)
34	Ex Sgt Hem Raj, S/o Sh. Lashkari Ram, R/o Vill-Kasohal, PO-Morsinghi, Tehsil-Ghumarwin, District-Bilaspur, HP-174026	2320.12 / SC	NM	26.12.1982	GMS Kafnoo (KNR)
35	Ex Nk Vishal Kumar, S/o Sh. Charanjeet Singh, R/o Vill-Dhangu, PO-Ratti, Tehsil-Balh, District-Mandi, HP-175008	2320.12 / SC	NM	22.01.1987	GSSS Gaonsari (SML)
36	Ex Nb/Sub Anil Kumar S/ Sh. Kashmir Singh r/o Vill-Chahar, PO Barin Mandir, Thesil Bamson Tauni Devi, District Hamirpur, HP-177023	2310.12/ UR	Med	16.08.1983	GSSS Kanda Banah (SML)
37	Ex Sub Maj & Hony Lt Surender Sharma S/o Sh B.R, Sharma R/o Vill Thalyal, PO Naura, Tehsil Dhira District Kangra, HP- 176084	2320.12/ UR	Med	31.08.1973	GSSS Jhajjakothi (CBA)

38	Ex Hav Lalit Kumar S/o Sh. Hans Raj R/o Vill Chuwari, PO & Tehsil Ghumarwin, District Bilaspur, HP	2320.12/ UR	Med	24.02.1985	GSSS Kiar (SML)

Note:- 1 *In case of non-availability of vacancy due to pending litigation/ PTA under GIA case or any other administrative reasons in the offered school the concerned head of the school is directed to immediately refer back the individual to this Directorate for amendment. It will also be the duty of the candidate to intimate such a problem to the undersigned within the prescribed period of offer alongwith the report of the concerned Head of Institution failing which the offer will stand terminated without any notice.*

Note:-2 *The Government vide letter No. EDN-(D) (1)-1247/2012 dated 06.05.2013 has also directed that once a fresh appointee teacher is posted in the rural/hard/tribal area, his/her posting orders shall not be modified to general area and if he/she does not join his/her place of posting merely because he/she has been posted in some rural/hard/tribal area he/she shall not be eligible for being considered for appointment for a period of one year from the date of offer of first appointment or till the next recruitment, whichever is later.*

Directorate of School Education
22 SEP 2026
Himachal Pradesh, Shimla-171001

Director of School Education
Himachal Pradesh, Lalpani, Shimla-1

Endst. No. even Shimla-171001 Dated: the 22nd September, 2026

Copy for information and further necessary action to :-

1. The Secretary (Edu) to the Govt. of H.P. for kind information please.
2. The Director, Sainik Welfare, Hamirpur, HP w.r.t. letters ibid.
3. The concerned Deputy Director of School Education, Himachal Pradesh with the direction that the character and antecedents of the candidate appointed may be got verified within three months of the date of his joining and report be sent to this directorate within 10 days after completion of the scheduled date/time of three months. The intimation of the joining of the candidate may also be sent.
4. The concerned Principal/Headmaster with the directions that before accepting the joining report of the candidate a bond on Judicial Paper (in triplicate) is required to be executed between the Head of the institution and the trainee appointee as per specimen copy enclosed. Original copy & one Xerox of the bond will be retained in the office of the school & other copy is to be handed over to the appointee. Only joining report will be sent to this Directorate. The joining of appointee will be treated from the date of signing of the bond. Further character and antecedents of the candidate appointed may be got verified from the issuing authority within three months of the date of his joining and report be sent to this directorate within 10 days after completion of the scheduled date /time of three months.
5. The Incharge, of the concerned Employments.
6. The D.A. dealing with Seniority/Transfer matters in the Establishment Branch-II (internal) Directorate of School Education, HP, Shimla-1.
7. The Incharge, I.T. Cell, (Internal), Directorate of School Education, with the directions to upload the above orders on the departmental website of this Directorate.
8. Individual concerned. **(Through Regd. Post).**
9. Guard file.

Director of School Education
Himachal Pradesh, Lalpani Shimla-1

"Annexure-B"

Terms & Condition of Trainee TGTs:-

1. The candidates shall be engaged as Trainee Trained Graduate Teacher (Arts/NM/Med).
2. The candidate engaged as Trainee shall sign an agreement as per Annexure-"A" appended to these instructions.
3. The regularization of the incumbents engaged as Trainees will be governed by the instructions issued in this regard by the Government from time to time, i.e. after completion of training.
4. The Trainee TGT will be paid consolidated fixed amount @ ₹22860/- P.M (which shall be 60% of the first cell of the applicable level of pay matrix of the corresponding cadre).
5. The candidates engaged as Trainee shall not be entitled for the service benefits as are admissible to Government employees on regular basis.
6. The service of the Trainee will be governed on the basis of agreement (Annexure-A). The engagement is liable to be terminated in case the performance/conduct of the Trainee is not found to be satisfactory. In case, the Trainee is not satisfied with the termination orders served by the Engaging Authority, he/she may prefer an appeal before the Appellate Authority who shall be higher in rank to the Engaging Authority, within a period of 45 days, from the date on which a copy of termination orders is delivered to him/her.
7. The Trainee engaged will be entitled for one day's casual leave after putting in one month's service, 10 days' medical leave and 5 days' special leave, in a calendar year. A female Trainee engaged with less than two surviving children, may be granted maternity leave for 180 days. A female Trainee engaged shall also be entitled for maternity leave not exceeding 45 days (irrespective of the number of surviving children) during the entire service, in case of miscarriage including abortion, on production of medical certificate issued by the authorized Government Medical Officer. A Trainee engaged shall not be entitled for medical re-imbursement, LTC etc. No leave of any other kind, except above, will be admissible to the Trainee. Un-availed casual leave, medical leave and special leave can be accumulated up to the calendar year and will not be carried forward for the next calendar year.
8. Unauthorized absence from the duty without the approval of the Controlling Officer shall automatically lead to the termination of the Trainee. However, in exceptional cases, where the circumstances for un-authorized absence from duty were beyond his/her control on medical grounds, such period shall not be excluded while considering his/her case for regularization but the incumbent shall have to intimate the controlling authority in this regard well in time. However, the Trainee shall not be entitled for any remuneration for this period of absence from duty.

   Provided that he/she shall submit the certificate of illness/fitness in support of his/her illness, issued by the Medical Officer, as per prevailing instructions of the Government.
9. Selected candidate will have to submit a certificate of his/her fitness issued by a Medical Board in case the post for which he is being given appointment, is a Gazetted post and by the Government Medical Practitioner in case the said post is a Non-Gazetted. In case of women candidates who are to be engaged for training to carry out hazardous nature of duties as a result of tests is found to be pregnant of 12 weeks' standing or more shall be declared temporarily unfit and her engagement shall be held in abeyance until the confinement is over. Such woman candidate be re-examined for medical fitness six weeks after the date of confinement, and if she

is found fit on production of Medical fitness certificate from the authority as specified above, she may be engaged.

10. Trainee will be entitled for TA/DA if required to go on tour in connection with his/her training duties at the same rate as applicable to regular counterpart official at the minimum of pay scale.
11. Provisions of service rules like F.R. S.R., Leave Rules, GPF Rules, Pension Rules and Conduct rules etc. as are applicable in case of regular employees will not be applicable in case of a Trainee. The Employees Group Insurance Scheme as well as EPF/GPF will also not be applicable to a Trainee.
12. The candidate concerned shall have to submit a declaration to the effect that if married, he/she has only one spouse living. The woman candidate(s) will declare that she has not married a person having a living wife.
13. The concerned candidate shall have to produce attested copies of his/her academic/professional qualification/domicile/ date of birth etc.
14. The concerned candidate shall furnish a declaration to the effect that he/she is not a dismissed employee of any Govt./Semi Govt. Department/ Organization.
15. The concerned candidate will have to make an oath of allegiance/faithfulness to the constitution of India.
16. The candidate(s) belonging to SC/ST/OBC etc. will furnish the requisite certificate on the prescribed form only issued by the competent authority from H.P.
17. His/her retention in service is subject to his/her character and antecedent being found satisfactory which should be got verified by the concerned Deputy Director/Head of concerned school from the issuing authority within scheduled period of three months.
18. He/she will have to give in writing whether he/she was ever convicted by a Court of law and if so the particulars of the offence and punishment be stated. Failing to disclose the facts, he/she will render himself/herself liable to be removed from service without any notice as and when the factual facts come to light.
19. In case the candidate belongs to IRDP/BPL family he/she shall have to produce a certificate to this effect from the competent authority of the area concerned.
20. In case of any of the certificates/information produced/given by the candidate is found false/wrong later on, his/her services will be terminated.
21. The appointee shall have to serve in the difficult area Sub-Cadre for a minimum period of three years.
22. The appointee shall have to submit an undertaking to the effect that he/she has passed educational/professional qualification from a recognized University/institution. If at any stage it is detected that the educational & professional qualification are not from a recognized University/Institution, then his/her services are liable to be terminated forthwith.

Director of School Education
Himachal Pradesh, Lalpani, Shimla-1

ANNEXURE – "A"

Form of agreement to be executed between the Trainee ..... (Name) and the Government of Himachal Pradesh through ..... (Designation of the Appointing/Controlling Authority).

This agreement is made on this .....in the year..... S/o/D/o Shri ..... Day of ..... Month ..... Year between Sh./Smt. ..... R/o ..... Trainee (hereinafter called the FIRST PARTY), AND The Government of Himachal Pradesh through (Designation of the Appointing/Controlling Authority) (here-in-after referred to as the SECOND PARTY).

Whereas, the SECOND PARTY has engaged the aforesaid FIRST PARTY as a Trainee (name of the post) and the FIRST PARTY has agreed to the same, on the following terms and conditions:-

1. That the FIRST PARTY shall remain on job training under SECOND PARTY as a Trainee (Name of the post) for a period and ending of two years commencing on day of on the day of .....
2. That the Trainee..... (Name of the post) will be paid consolidated fixed amount @ ₹22860/-P.M (which shall be 60% of the first cell of the applicable level of pay matrix of the corresponding cadre).
3. That the engagement of FIRST PARTY will be purely on temporary basis. The engagement is liable to be terminated in case the performance/conduct of the Trainee is not found satisfactory.
4. That the Trainee engaged will be entitled for one day's casual leave after putting in one month's service, 10 days' medical leave and 5 days' special leave, in a calendar year. A female Trainee engaged with less than two surviving children, may be granted maternity leave for 180 days'. A female Trainee engaged shall also be entitled for maternity leave not exceeding 45 days' (irrespective of the number of surviving children) during the entire service, in case of miscarriage including abortion, on production of medical certificate issued by the authorized Government Medical Officer. A Trainee engaged shall not be entitled for medical re-imbursement, LTC etc. No leave of any other kind, except above, will be admissible to the Trainee.

   Un-availed casual leave, medical leave and special leave can be accumulated upto the calendar year and will not be carried forward for the next calendar year.
5. That the unauthorized absence from the training without the approval of the Controlling Officer shall automatically lead to the termination of the Trainee. However, in exceptional cases, where the circumstances for un-authorized absence from duty were beyond his/her control on medical grounds, such period shall not be excluded while considering his/her case for regularization after completion of training but the incumbent shall have to intimate the controlling authority in this regard well in time. However, the Trainee shall not be entitled for any remuneration for this period of absence from duty.

   Provided that he/she shall submit the certificate of illness/fitness in support of his/her illness, issued by the Medical Officer, as per prevailing instructions of the Government.
6. That the selected candidate will have to submit a certificate of his/her fitness issued by a Medical Board in case the post for which he is being given appointment is a Gazetted post and by Government Medical Practitioner in case the said post is a Non-Gazetted. In case of women candidates who are to be engaged for training to carry out hazardous nature of duties, as a result of tests is found to be pregnant of 12 weeks' standing or more shall be declared temporarily unfit and her engagement shall be held in abeyance until the confinement is over. Such woman

candidate be re-examined for medical fitness six weeks after the date of confinement, and if she is found fit on production of Medical fitness certificate from the authority as specified above, she may be engaged.

7. That the Trainee will be entitled to TA/DA if required to go on tour in connection with his/her training duties at the same rate as applicable to regular counterpart official at the minimum of pay scale.
8. That the provisions of service rules like F.R.S.R., Leave Rules, GPF Rules, Pension Rules and Conduct rules etc. as are applicable in case of regular employees will not be applicable in case of a Trainee. The Employees Group Insurance Scheme as well as EPF/GPF will also not be applicable to a Trainee.
9. That the FIRST PARTY understands and agrees that on account of the said engagement, he/she shall not be entitled for any service benefits as are admissible to the Government employees on regular basis and he/she shall not claim the same. He/she may be considered for regular appointment only after successful completion of the training as per the instructions of the Government.

IN WITNESS the FIRST PARTY AND SECOND PARTY have herein to set their hands the day, month and year first, above written.

IN THE PRESENCE OF WITNESS:

1. _____
   _____
   _____
   (Name and Full Address)

(Signature of the FIRST PARTY)

2. _____
   _____
   _____
   (Name and Full Address)

(Signature of the SECOND PARTY)

JOINING INFORMATION

No.....

Office of Principal/Headmaster

GSSS/GHS..... Dist..... (HP)

Tele/Contact No.....

Dated 2026

OFFICE ORDER

Consequent upon his/her appointment to the post of TGT (Arts/NM/Med) vide Office No. **No. EDN-(SE)-H(2)B(2)1/2025-HPRCA-TGT(Arts)** issued by the Director of School Education Himachal Pradesh, Shimla-1 on ..... September, 2026, Mr./Mrs./Miss....., S/o Sh. ....., D.O.B ..... Vill. ..... P.O....., Teh. ..... District. ..... H.P., who has been appointed as TGT (Arts) has joined in this institution today on dated ..... (FN/AN) after completing all the codal formalities as per terms & condition of office order dated .....

Principal/Headmaster
(Signature with office seal)

Full Name .....

Designation..... .....

Phone No.....

Endst No. Even Dated 2026

Copy forwarded for information and further necessary action to:-

1. The Director of School Education, HP, Shimla -1 through registered post as well e-mail i.e. **apptt.e2@gmail.com.**
2. The Dy. Director of School Education (Elementary), District.....(HP).
3. The individual concerned.
4. Office copy.

Principal/Headmaster

(Signature with office seal)