Directorate of School Education
14 JUL 2026
Himachal Pradesh, Shimla-171001

No. EDN(SE)-H(5)-B(2)10/2023
Directorate of School Education
Himachal Pradesh
Dated Shimla-171001 the July, 2026

OFFICE ORDER

In exercise of the powers vested in me under Rule -12 of Himachal Pradesh Financial Rules, 2009, read with Rules-2 (20), 2 (24) and 2 (32) respectively, the following as mentioned in column No 3, are hereby declared as Drawing and Disbursing Officer in respect of establishment of the institution mentioned in column No 2 till the joining of the regular Principal in addition to his own duties:-

S. No.	Name of institution whose DDO power delegated	Name of the institution or Principal/Headmaster or the incumbent who will act as DDO in r/o Col. 2 Sh./Smt./Ms.	Name of DDHE	Treasury /Sub-treasury	Name of Distt. Treasury
1	2	3	4	5	6
1.	GUSSS Keylong Distt. Lahaul & Spiti (H.P.)	Sh. Susheel Dutt Lect. Economics GUSSS Keylong	Lahaul & Spiti at Keylong	Keylong	Keylong (L & S)
2.	GSSS Kolong Distt. Lahaul & Spiti (H.P.)	Sh. Susheel Dutt Lect. Economics GUSSS Keylong	Lahaul & Spiti at Keylong	Keylong	Keylong (L & S)
3.	GSSS Patta Masulkhan, Distt. Solan (H.P.)	Smt. Alpana Aggarwal, Lect. (School-New) History	Solan	Kasauli	Solan
4.	GSSS Saur, Distt. Solan (H.P.)	Sh. Manoj Kumar Lect. (School-New) Mathematics	Solan	Ramshehar	Solan
5.	GSSS Jiskoon Distt. Shimla (H.P.)	Sh. Harphool Singh Kasta Sr. Lect. English, GSSS Kewar Distt. Shimla	Shimla	Dodra Kewar	Shimla
6.	GSSS Dodra Distt. Shimla (H.P.)	Sh. Harphool Singh Kasta Lect. English, GSSS Kewar Distt. Shimla	Shimla	Dodra Kewar	Shimla
7.	GSSS Basantpur Distt. Shimla (H.P.)	Sh. Chaman Lal Sr. Lect. Pol. Science, GSSS Basantpur Distt. Shimla	Shimla	Sunni	Shimla
8.	GSSS Dhartarpunoo Distt. Shimla (H.P.)	Sh. Jai Singh, Sr. Lect. Pol. Science GSSS Chanair Distt. Shimla	Shimla	Theog	Shimla

He/she will also act as Controlling Officer for the purpose of Travelling Allowance, TTE, LTC, Medical Reimbursement and General Provident Fund advances/withdrawals of the staff working in concerned institution. However, he/ she will not be entitled for any financial benefit in this regard.

Director School Education
Himachal Pradesh, Shimla-01.

Endst.No. Even Dated: Shimla-171001, the July,2026

Copy forwarded for information and necessary action to:-

1. The Accountant General, Himachal Pradesh Shimla-171003.
2. The Deputy Director of School Education (Secondary) concerned in H.P.
3. The District Treasury Officer/ Sub-Treasury/Treasury concerned in H.P.
4. The Principal/Headmaster concerned H.P.
5. In-charge IT Cell to upload the same on departmental website.
6. Guard File.

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Himachal Pradesh, Shimla-01.