

File No. ADR-E005/1/2023-Admin Reforms
Government of Himachal Pradesh
Department of Personnel
Administrative Reforms Organization

From

The Chief Secretary to the,
Government of Himachal Pradesh.

To

1. All Administrative Secretaries to the,
Government of Himachal Pradesh.
2. All Head of Departments in Himachal Pradesh.

Dated : Shimla-02, the 28th July, 2026

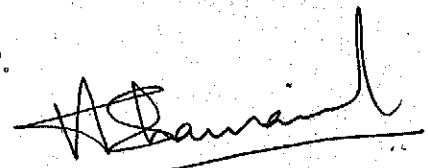
Subject: Timely filing of Appeals, replies, affidavits and other pleadings before the Hon'ble Courts – reg.

Sir/Madam,

I am directed to refer to the subject cited above and to say that negligence on the part of the HoDs/Officers in carefully examining the Hon'ble High Court orders and exploring appropriate legal remedies to safeguard the interest of the state has become an increasingly common concern. Instead of undertaking thorough legal assessment and seeking timely advice on available options such as filing an appeal, seeking a review and obtaining clarification where warranted, some departments allow adverse judicial orders to attain finality. Such inaction or delay can result in significant financial loss, administrative complications and erosion of state's legal position. Accordingly, where it is established that an HoD has failed to exercise his duties in this regard leading to avoidable loss to state, he /she will be held responsible and accountable in accordance with the applicable service rules.

You are, therefore, requested to ensure that above directions are complied in letter and spirit.

"This shall be given top priority".



(Shainamol A)
Secretary (AR) to the
Government of Himachal Pradesh
Phone No. 0177-2620560