

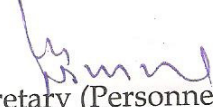
...
No. Per (AP-II B (15)-1/2002-III, Dated Shimla-171002 5th September, 2009

OFFICE MEMORANDUM

Subject: *Maintenance of ACRs of the employees appointed on contract basis.*

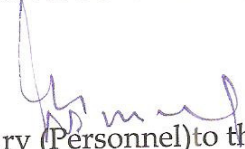
The undersigned is directed to say that as of today ACRs of regular employees only are maintained. As per provisions of R&P Rules a contract appointee is appointed initially for one year, which can be further extended on year-to-year basis, subject to requirement and satisfactory performance. Certain Departments have been seeking clarifications with regard to maintenance of ACRs of contract employees with reference to their continuation as such and subsequently regularization. Accordingly, in order to assess the performance, it has been decided that instead of maintaining ACRs of contract employees each HOD should give a certificate that the service and conduct of the appointee is satisfactory during the year. Only then his period of contract is to be renewed/extended. Since, each extension will be subject to this certification, therefore, the necessity of maintaining ACRs of contract appointees like regular employees would not arise.

This decision be brought to the notice of all concerned for information and strict compliance and will be effective forthwith.


Secretary (Personnel) to the
Government of Himachal Pradesh

No. Per (AP-II) B (15)-1/2002-III, Dated Shimla-171002 5th September, 2009
Copy to:-

1. All the Administrative Secretaries to the Govt. of H.P.
2. All Heads of Departments in Himachal Pradesh.
3. All Divisional Commissioners in Himachal Pradesh.
4. All Deputy Commissioners in Himachal Pradesh.
5. The Secretary to the Governor, H.P. Shimla-171002.
6. The Secretary, Vidhan Sabha, H.P. Shimla-171004.
7. The Secretary, H.P. Public Service Commission Shimla-2.
8. The Secretary, H.P.S.S.S. Board, Hamirpur.
9. The Registrar, H.P. High Court, Shimla-171001.
10. Sh. Prem Singh Bharmoria, President, H.P. NGO's Federation, House No. 2 Type-III, PWD Colony, Hamirpur, H.P.
11. Sh. Purshotam Guleria, Secretary General, H.P. NGO's Federation, o/o CDPO office Solan, H.P.
12. 100 spare copies.


Secretary (Personnel) to the
Government of Himachal Pradesh