

No.Per(AP-C)A(3)1/97
Government of Himachal Pradesh
Department of Personnel (AP-III)
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Dated Shimla-2 the 27th July, 2000.

OFFICE MEMORANDUM

Subject:-

Regarding grant of annual increments to the incumbents who pass the second test of English Shorthand and Typewriting-Clarification thereof.

The matter with regard to release of next annual increment to the incumbents who pass in second test of English Shorthand and Typewriting, after the specified time frame of two years, was under consideration of the Government for quite sometime past. After careful consideration, it has now been decided by the Government that the incumbents who pass the second test of English Shorthand and Typewriting after the period of two years from their date of appointments these cases should be regularised in the following manner :-

- (1) In case an official passes second language type/shorthand test within prescribed period of two years, his first annual and subsequent increments shall be released from due dates with arrears of first increment.
- (2) In other cases where an official passes second language tests in shorthand/type after prescribed period of two years, the increments are to be released notionally with arrears from the actual date of passing the test subject to annual date of increment being regained.

The cases decided earlier shall not be reopened.

These instructions may be brought to the notice of all concerned.

This issues with the prior concurrence of the Finance Department obtained vide their U.O.No.1264-Fin.(C)

Contd--2/-

B(15)4/96, dated 6.12.99, U.O.No.461-Fin.(C)B(15)-4/96,
dated 7.4.2000 and UO No.759 dated 19.6.2000.

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