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1-12-2011

(17)
No. Per(AP.B)B-1/2004
Government of Himachal Pradesh
Department of Personnel (AP-II)

From

Principal Secretary (Personnel)
to the Govt. of Himachal Pradesh

To

1. All the Administrative Secretaries
to the Government of Himachal Pradesh
2. All the Heads of Departments in H.P.
3. All the Divisional Commissioners in H.P.
4. All the Deputy Commissioners in H.P.

Dated Shimla-171002

01.12.
November, 2011

Subject: Submission of Returns of Assets and Liabilities under Rule 18 of CCS (Conduct) Rules, 1964

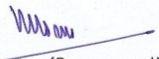
Sir/Madam,

I am directed to refer to the letters of even number dated 10th January, 2011, 28th February, 2011 and 3rd June, 2011 on the above cited subject. In this regard, the following instructions had been issued:

1. As per the provisions of the Rule 18 (I) (ii) of the CCS (Conduct) Rules, 1964, a Government servant shall on his first appointment to any service or post submit a property return in the prescribed form giving full particulars of the immovable and movable property owned by him/spouse. The return so obtained shall be pasted in the service book of the employee itself. A mention to this effect be included in the appointment letter itself to ensure that the information is obtained in time.
2. Further as per the provisions of the Rule 18 (I) (ii) of the Rules ibid, every Government servant belonging to any service or holding any post included in Group 'A' and Group 'B' shall submit an annual return in such form as may be prescribed by the Government in this regard giving full particulars regarding the immovable property inherited by him or owned or acquired by him or held by him on lease or mortgage either in his own or in the name of any member of his family or in the name of any other person.
3. It had further been directed that all Annual Property Returns filed by the Government officials may be uploaded on the website of the departments.

However, it has been observed that the above directions are not being complied with in letter and spirit. It is therefore, requested that the above provisions may once again be brought to the notice of the all concerned. Henceforth, VCC's shall not be issued in favour of the defaulters. Further, any Government servant found to be violating the above provisions shall not be considered for promotions.

Yours faithfully


Under Secretary (Personnel)
to the Government of Himachal Pradesh