


SUVIDHA

Single window clearance for permission
related to campaigning

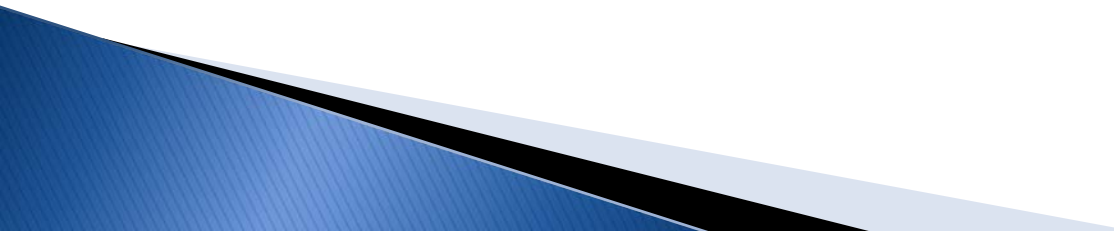
Objective

- ▶ Candidates and political parties can apply for following different permissions during Election Campaign.
 - For meetings
 - For rallies
 - For vehicles
 - For temporary election office
 - For loudspeakers
 - For helicopters and helipads
- ▶ This system is put in place at every RO level in each sub-division.
- ▶ It provides for applying, processing, granting and monitoring permissions.

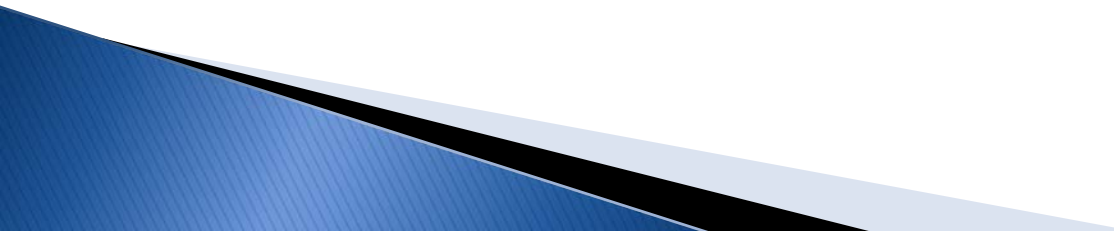
Facilities:

- Receipts generated for every application that can be printed and handed over to the applicant on successful submission of the application.
 - Availability Status– Applicant can now see whether the place sought for meeting etc. is booked on that date and time BEFORE PROCEEDING WITH APPLICATION.
 - Forwarding letter auto generated to the permission issuing authorities now have all details of the application.
- 

Facilities:

- Assembly wise Police Stations are mapped.
 - **Application details Register** is auto generated capturing all details of the application and decision taken
 - Event Place, Date & Time is now captured in the database.
- 

Pre-requisites

- ▶ Update master data
 - ▶ Update all mapping tables
 - ▶ Check all application formats
 - ▶ Update logins and create new users at RO and DEO level
 - ▶ Police station entry
 - ▶ Map police stations with Assembly constituencies
- 

Login Page for officials



Chief Electoral Officer, Punjab
ਮੁੱਖ ਚੋਣ ਅਫਸਰ, ਪੰਜਾਬ



SUVIDHA

Login

☐ Remember me on this computer

Login

[Forgot your password? Click here to reset it.](#)

Screen for Public



Chief Electoral Officer, Punjab
ਮੁੱਖ ਚੋਣ ਅਫਸਰ, ਪੰਜਾਬ



Suvidha

HOME Entry Manual Forward Order Police Station Entry Reports

Welcome : ERO1 Logout

APPLICATION

(*) Mandatory Fields

Detail Of Applicant		
*Political Party Select Party Name	*Applicant Type Select Party Name	Other [Other]
*Name [Name]	*Address (Applicant Address) [Address]	
*Mobile No [Mobile Number]	Email-ID [Email-ID]	EPIC No. [EPIC No.]
Detail Of Applied For		
*District 21 - Pathankot	*Assembly Consituency 1 - Sujampur	*Police Station Police Station
*Event Date & Time [Date] [Time]	*Event Place [Place]	
Applied For Application		



Generate New Image

Type the code from the image

Refresh

Application form

(*) Mandatory Fields

Detail Of Applicant

*Political Party

Select Party Name

*Applicant Type

Select Party Name

Other

[Other]

*Name

[Name]

*Address (Applicant Address)

[Address]

*Mobile No

[Mobile Number]

Email-ID

[Email-ID]

EPIC No.

[EPIC No.]

Detail Of Applied For

*District

21 - Pathankot

*Assembly Consituency

1 - Sujanpur

*Police Station

Police Station

*Event Date & Time



*Event Place

[Place]

Applied For

Application

Predefined Formats for seeking Permissions

- ▶ Certain Pre defined formats are fixed for seeking permission
- ▶ user will download the format and fill it and upload it again while filling the application for seeking the permission

SIno.	Document Detail	Upload Documents	Size Limit
1	Application in Prescribed Format Mandatory Download Format	<input type="button" value="Choose File"/> No file chosen	(Max 40 KB)
2	Description of Vechile Mandatory Download Format	<input type="button" value="Choose File"/> No file chosen	(Max 30 KB)
3	Attach A Copy of The Registration / Insurance / Tax-Token Mandatory	<input type="button" value="Choose File"/> No file chosen	(Max 50 KB)
4	Probable Exp. Statement (Annexure - 16) Mandatory Download Format	<input type="button" value="Choose File"/> No file chosen	(Max 100 KB)

Submission Receipt

- ▶ User will get unique application ID to track the application status



Submission Successful

Thank you for submitting your application to the CEO, West Bengal
Your Application Details as follow

District	:	COOCHBEHAR
AC	:	2 - Mathabhanga
Application ID	:	S251601116832
Name	:	Test_Eci
Mobile No.	:	8285282330
Email ID	:	
EPIC No	:	
Applied For	:	Application for permission to hold meeting & Loud Speaker

Manual forward

- ▶ In this option the complete application can be downloaded and manually forwarded to the concerned officers.



MANUAL FORWARD

Application for permission to hold meeting & Loud Speaker

Sno.	Forwarding Letter	Status Of Application	Application ID	Visitor Type	Name	Address
1	Download & Forward	Forwarded	S251601116832	Candidate	TEST_ECI	TEST_

Order passing by RO

Detail Of Applied For

District

COOCHBEHAR

Assembly Constituency

2 - Mathabhanga

Police Station

Mathabhanga

Applied For

Application for permission to hold meeting & Loud Speaker

Document Description	Status Of Application
Application in Prescribed Format	View/Download Document <input type="checkbox"/>
No Objection From Land Owner/Head the Institution	View/Download Document <input type="checkbox"/>
No Objection From OC/IC	<input type="button" value="Choose File"/> No file chosen
Probable Expenditure Statement (ANNEXURE-16)	View/Download Document <input type="checkbox"/>
Order For Use of Loud Speaker	<input type="button" value="Choose File"/> No file chosen
Order For The Permission to Hold meeting And Loud Speaker Download Format	<input type="button" value="Choose File"/> No file chosen

*Accept/Reject

Accept

*Reason For Rejection

[Reason For Rejection]

Submit

Police Station Entry

Suvidha

HOME Entry Manual Forward Police Station Order Police Station Entry ▾ Reports ▾

□ Welcome : eci □ Logo

POLICE STATION ENTRY DISTRICT WISE

*District

COOCHBEHAR

*Police Station

Enter Police Station

Email ID

Enter Email ID

Mobile No.

Enter Mobile No.

Save

Refresh

	District	Police Station	Email ID	Mobile No.
Edit	COOCHBEHAR	Kottowali	suvidha16cbrkotwalips@gmail.com	9733330303
Edit	COOCHBEHAR	Kuchlibari	suvidha16.kuchlibari@gmail.com	8967132682
Edit	COOCHBEHAR	Mekhliganj	suvidha16.mekhliganj@gmail.com	9800037000
Edit	COOCHBEHAR	Mathabhanga	suvidha16.mathabhangaps@gmail.com	7407850188
Edit	COOCHBEHAR	Sitalkuchi	suvidha16.sitalkuchips@gmail.com	9775488222
Edit	COOCHBEHAR	Dinhata	suvidha16dinhataps@gmail.com	9434352529
Edit	COOCHBEHAR	Tufanganj	suvidha16.tufanganj@gmail.com	8900654901
Edit	COOCHBEHAR	Sitai	suvidha16sitaiaps@gmail.com	9434255816
Edit	COOCHBEHAR	Ghoksadanga	suvidha16ghoksadangaps@gmail.com	9593043243
Edit	COOCHBEHAR	Haldibari	suvidha16.haldibari@gmail.com	9434340148

AC– Police station mapping

Suvidha

HOME Entry Manual Forward Police Station Order Police Station Entry ▾ Reports ▾

Welcome : eci Logout

DISTRICT & AC WISE POLICE STATION ENTRY

*District

Select District

*Assembly Constituency

Select Assembly Constituency

*Police Station

Select Police Station

Save

Refresh

	District	Assembly Costituency	Police Station
Edit	COOCHBEHAR	Mekliganj	Mekhliganj
Edit	COOCHBEHAR	Mekliganj	Haldibari
Edit	COOCHBEHAR	Mekliganj	Kuchlibari
Edit	COOCHBEHAR	Mathabhanga	Mathabhanga
Edit	COOCHBEHAR	Mathabhanga	Ghoksadanga
Edit	COOCHBEHAR	Cooch Behar Uttar	kotwali
Edit	COOCHBEHAR	Cooch Behar Dakshin	kotwali
Edit	COOCHBEHAR	Sitalkuchi	Sitalkuchi
Edit	COOCHBEHAR	Sitalkuchi	Mathabhanga
Edit	COOCHBEHAR	Sitai	Sitai

12345678910...

Reports

▶ District wise application status

Suvidha

HOME Entry Manual Forward Police Station Order Police Station Entry ▼ Reports ▼

□ Welcome : eci □ Logout

SUVIDHA STATUS DISTRICT WISE

COOCHBEHAR

From Date

07/10/2016

To Date

22/10/2016

Show

Export In Excel

District	Total Application	Application (In Process)		Accept/Reject
		Rest Time	Time Passed	
COOCHBEHAR	1	1	0	0
Total	1	1	0	0

Reports

► Disposal Date wise Application Status

Suvidha

HOME Entry Manual Forward Police Station Order Police Station Entry ▼ Reports ▼

Welcome : eci Logout

SUVIDHA APPLICATION STATUS - DISPOSED DATE WISE

01 - COOCHBEHAR

To Date 06/10/2016

Show

Export In Excel

District	Total Application	Accept/Reject	In Process
COOCHBEHAR	0	0	0
Total	0	0	0

Reports

► AC wise Application Status

Suvidha

HOME Entry Manual Forward Police Station Order Police Station Entry ▾ Reports ▾

□ Welcome : eci □ Logout

SUVIDHA ENTRY STATUS

From Date

06/10/2016



To Date

22/10/2016



Show

Export In Excel

District	AC	Total Application	Application (In Process)		Accept/Reject
			On Time	Beyond Time	
1 - COOCHBEHAR		0	0	0	0
1 - COOCHBEHAR	1-Mekliganj	0	0	0	0
1 - COOCHBEHAR	2-Mathabhanga	1	1	0	0
1 - COOCHBEHAR	3-Cooch Behar Uttar	0	0	0	0
1 - COOCHBEHAR	4-Cooch Behar Dakshin	0	0	0	0
1 - COOCHBEHAR	5-Sitalkuchi	0	0	0	0
1 - COOCHBEHAR	6-Sitai	0	0	0	0
1 - COOCHBEHAR	7-Dinhata	0	0	0	0
1 - COOCHBEHAR	8-Natabari	0	0	0	0
1 - COOCHBEHAR	9-Tufanganj	0	0	0	0
2 - JALPAIGURI		0	0	0	0
2 - JALPAIGURI	15-Dhupguri	0	0	0	0
2 - JALPAIGURI	16-Maynaguri	0	0	0	0
2 - JALPAIGURI	17-Jalpaiguri	0	0	0	0
2 - JALPAIGURI	18-Rajganj	0	0	0	0
2 - JALPAIGURI	19-Dabgram-Fulbari	0	0	0	0
2 - JALPAIGURI	20-Mal	0	0	0	0
2 - JALPAIGURI	21-Nagrakata	0	0	0	0

Dashboard

Suvidha Dashboard

Welcome : cno

Dashboard

Home > Dashboard

Entry

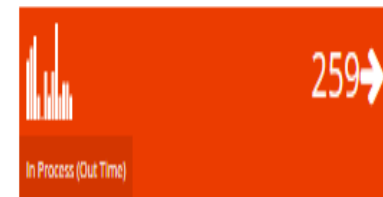
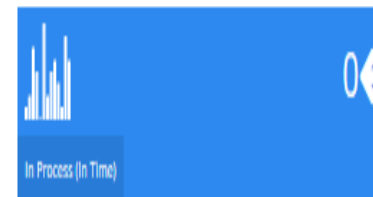
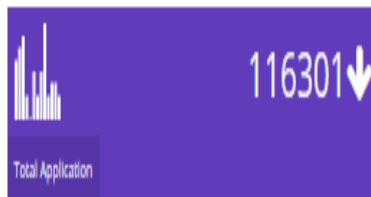
Manual Forward

Police Station

Accept & Order

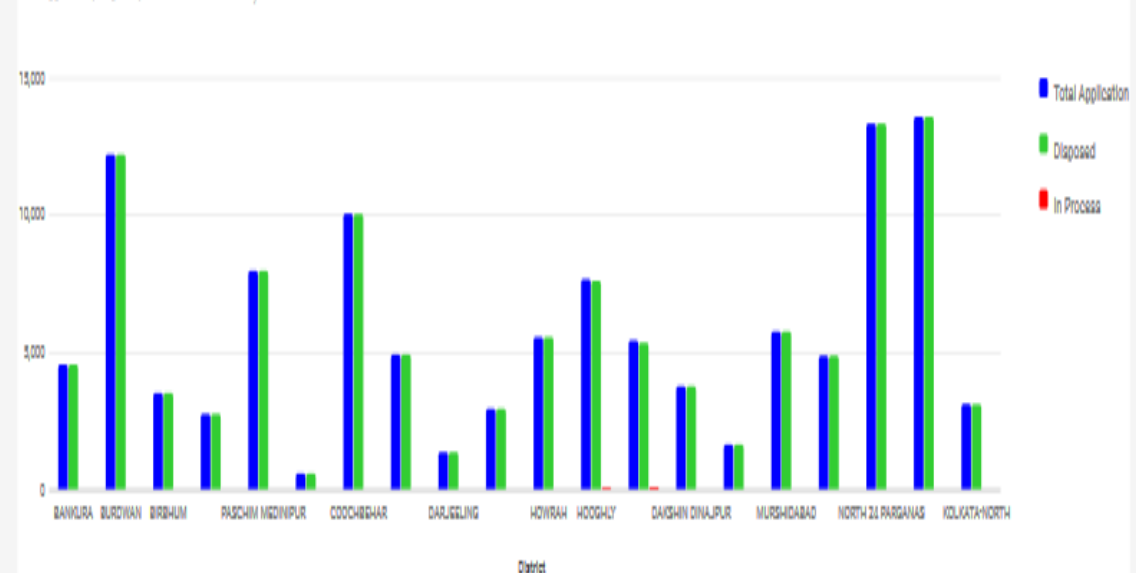
Police Station Entry

Reports




Status Of Suvidha

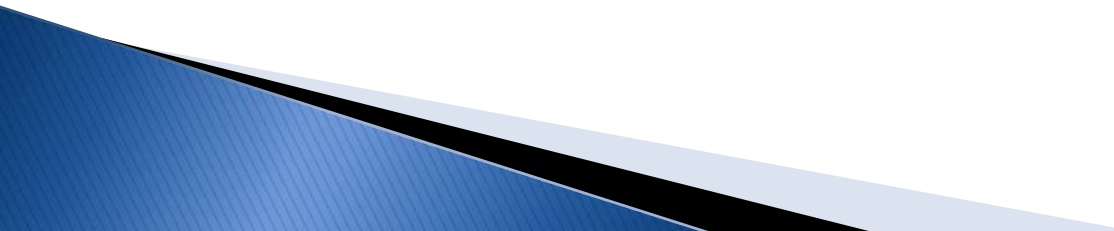
Total Application, Disposed, and In Process: Assembly Election - 2016



Important

- ▶ The system has been put in place in all Assembly constituencies and all ROs have are well versed of implementation of Suvidha portal.
 - ▶ Help desk for Suvidha has been made functional in all ACs to digitize the offline applications.
 - ▶ AC level group of nodal officers of departments giving NOC for campaign shall be available throughout the day to get their respective department's reply in 4–6 hrs.
- 

Important

- ▶ The applicant need not go to any department to get individual clearances.
 - ▶ The digital copy of the application will be given to nodal officers through Suvidha.
 - ▶ ROs will get reports from different departments through nodal officers at his office in time and issue NOC in 24 hrs time limit.
- 

Thanks