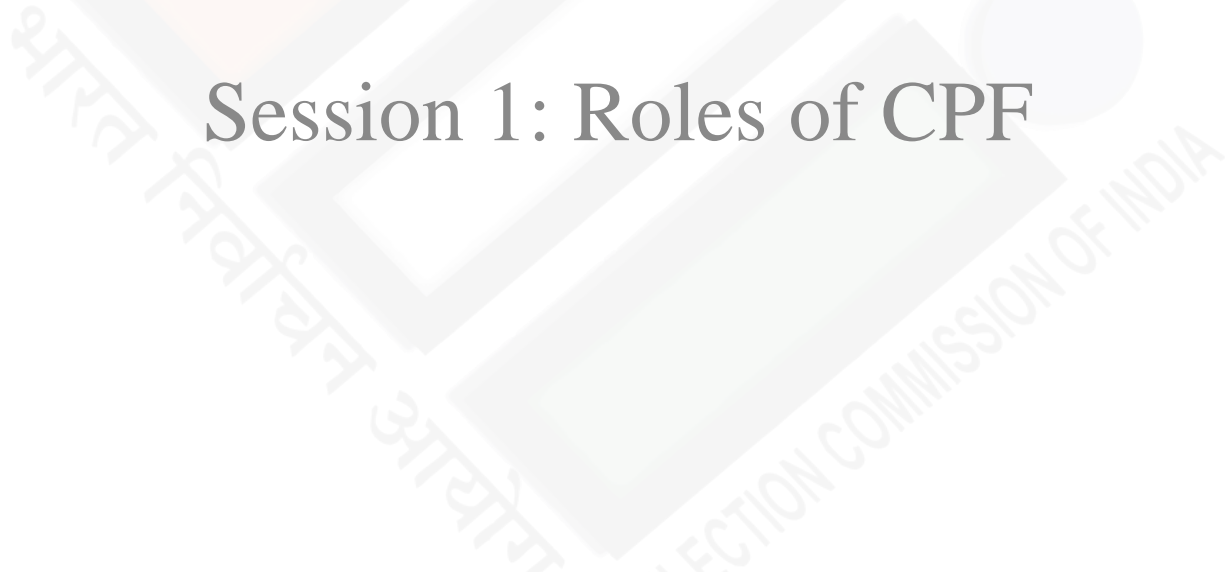


NO VOTER TO BE LEFT BEHIND

# Welcome to the Learning Module for CPF

## Session 1: Roles of CPF



## Learning Objective of this Module

Sr. No.	Learning Objectives	Sr. No.	Sub Learning Objectives
1	To be able to explain the Roles and Responsibilities of CPF during election period	1.1	To be able to explain the role of CPF during pre-poll
		1.2	To be able to explain the role of CPF during poll
		1.3	To be able to explain the manner of guarding of PS by CPF
		1.4	To be able to explain the role of CPF during mobile patrolling duties
		1.5	To be able to enlist the material/information to be taken by CPF from State CEO/SP etc.
		1.6	To be able to explain the post poll role of CPF.

# Why CPF is deployed?

- To ensure that the entire electoral process takes place in a free, fair, smooth and safe manner.
- To protect electoral stake holders, viz, voters, candidates, poll personnel, party workers, Media, Observers etc. and building a general atmosphere of confidence in the processes.
- To ensure safety of the poll material, polling stations, counting centers, transportation routes, etc.
- To ensure that overall law and order situation is conducive for a level playing field for political campaigning

**During the course of deployment in election, State and Central forces come under direct superintendence, direction and control of ECI for all purposes.**

## In case of non-availability of CPF

- The local State armed police can also get deployed at polling stations when enough CPF is not available under the specific instructions of the ECI through its Observers. In such cases, the local police shall not stand at the entrance door of the polling stations.

# Briefing of CPF

- CPF personnel should be properly briefed by the concerned officer in charge regarding-
  - List of vulnerable pockets
  - Terrain & Weather conditions of district
  - List of PS and their locations
  - Communication Plan of the district
  - Do's & Don'ts for CPF
  - Deployment Plan
  - Vulnerability Mapping & Criticality Assessment of PSs
  - Contact information of RO/SO/DEO/SP/ARO/Observer/Micro Observer
- If the deployment is in a Police Station, the Station House Officer shall brief.
- If it is in a district, the DM and SP will do so with respect to the challenges in the area, the appropriate responses, the do's and don'ts etc.

**The requirement of CPF depends mainly on guiding principles for deployment, number of PSL, law and order situation, LWE areas and phases of election, vulnerability and criticality of the PS area**

# General considerations for CPF for initial force deployment

## General Considerations

- The CPF will receive movement orders from the MHA during elections.
- It is essential that a review is taken up not below the level of Commandant and preferably at the level of DIG manning the forces to understand the tasks (specified and implied) and purpose of the deployment, and issue appropriate guidance to the members of the forces before they embark on election duties.

## Assessment and projection of requirement of CPF for election

- The Home department of the State, CEO and DGP after consultation with districts, intelligence agencies assess the availability of manpower in the state police and then accordingly, carefully project the requirement of CPF to ECI

NO VOTER TO BE LEFT BEHIND

## Sub learning Objective 1

To be able to explain the role of CPF  
during pre-poll days



## Pre-Poll day deployment of CPF

CPF arrives in advance for area domination

- Arrival in advance also helps them establish a better network with local police.

- Also used for additional deployment on check posts for preventing illegal movement of cash, liquor, drugs, and unaccounted election material by political parties/candidates.

Takes out flag marches, point patrolling, sanitation particularly of Left Wing Extremism (LWE) areas, and other confidence building activities

They are provided with area-wise list of anti-social elements to undertake spot verification

- They also interact with local population with a view to enhance the public confidence.

## Pre-Poll Area Domination

Pre-Poll Area Domination by CPF usually takes place 3-5 days before the Poll

The Commanders/Asst. Commanders of CPF to be given the list of vulnerable locations by DEO

When CPF arrives in advance for area domination, special attention to be given to vulnerable areas

CPF to conduct point patrolling, Marches and other Confidence Building Measures (CBM) in such vulnerable pockets

In case of any obstructions, CPF to inform RO/DEO/SP and keep a note of the time of their intimation

## Pre-Poll day area domination by CPF (during Flag Marches)

CPF to be provided with the list of anti-social elements area-wise so that CPF, during the flag marches can undertake a verification.

Such flag marches by CPF should be more on foot

CPF should have some interaction with local population to enhance the public confidence

# ITBP Flag March & Area Domination in Kollam and Pathamthitta districts during Kerala State Election 2016

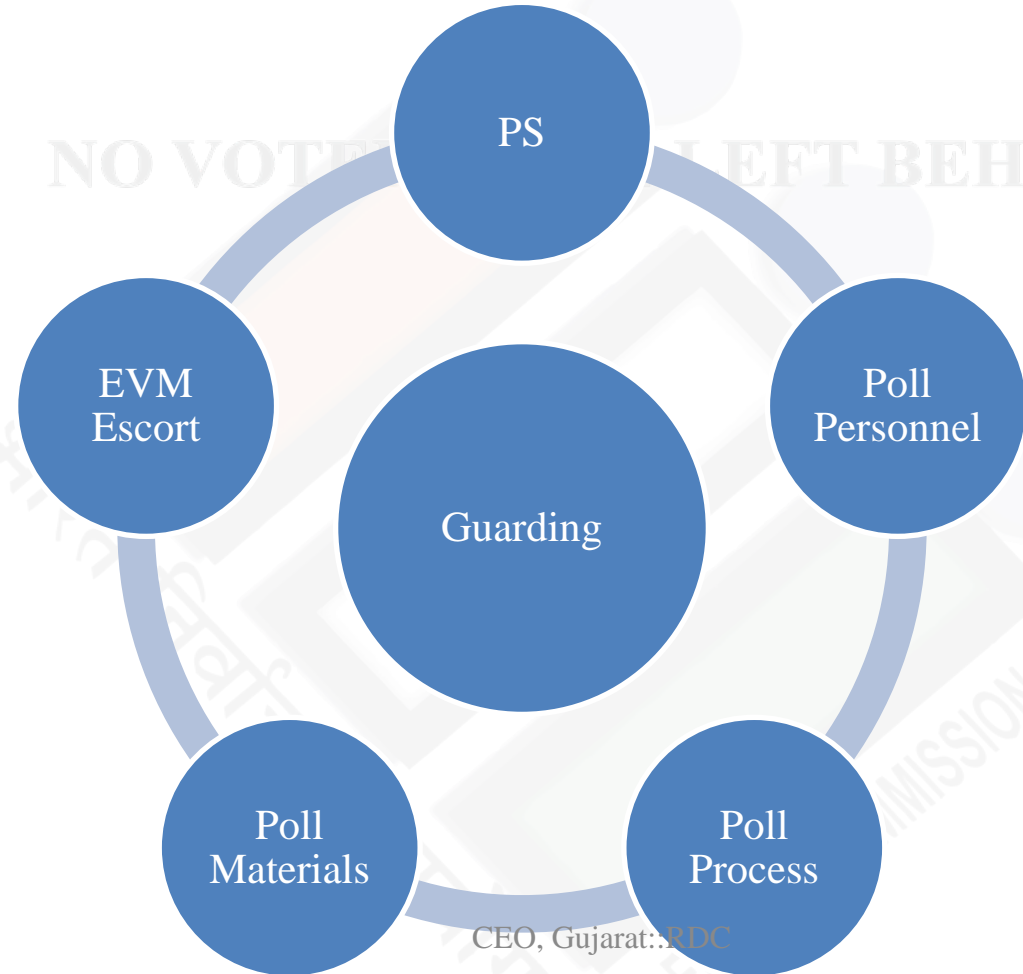


NO VOTER TO BE LEFT BEHIND

## Sub learning Objective 2

To be able to explain the role of CPF  
during poll day

# Poll Day Deployment of CPF



- Apart from this,
- CPF to Patrol assigned routes covering a fixed cluster of PS
  - CPF may form a 'Flying Squad' on Poll Day along with Zonal Magistrate and Patrol the PS along fixed Route

## Poll Day Deployment of CPF

- Static guarding of troubled spots
- (static guarding could also be as a part of mixed team with local state police)

Patrolling duty on assigned routes covering a fixed cluster of polling stations

Patrolling duty as 'flying squads' in a defined area with surprise element

- Escorting duty of polled EVM

NO VOTER TO BE LEFT BEHIND

## Sub learning Objective 3

To be able to explain the manner of  
guarding of PS by CPF



# Guarding the PS by CPF

## Guarding of PS

The CPF shall take positions in the assigned polling stations on the poll-eve (day prior to the poll).

The CPF shall be primarily responsible for protecting the polling stations and regulating the entry inside the polling stations.

In such cases one Jawan of the CPF shall position himself at the door of the polling station (either in static or oscillating mode) in order to observe the proceedings that are going on inside the polling station.

## Oscillating Mode for Guarding the PS

- CPF jawan to stand at the door of the PS (Static Guard Duty) to keep an eye on the PS
- If there are multiple PSs in a building premise, CPF jawan may guard PSs in 'Oscillating Mode'

### Oscillating Mode

CPF jawan on duty to stand at the entrance of the PS door and also oscillate (move) between different PS doors and keep an eye on the Poll Process and PS.

**If Jawan observes anything unusual, he should report it to Commanding CPF officer or Observer**

## Other Considerations

- In case of PS guarded by CPF, one Local Unarmed State Police Personnel also to be assigned to the PS.
- Where CPF is on oscillating guard duty, it is advised that 2 unarmed local state police be posted at each PS location as contingency
- When there is a shortage of CPF personnel, CPF and SAPF may be mixed in a ratio of 1:1 to maximize static coverage of the PS by CPF.

**In case the CPF assigned to static duty has not reached the assigned PS location for any reason, the Poll shall NOT commence**

Contd...

NO VOTER TO BE LEFT BEHIND

Any officer of the local state police with or without contingent shall not position at such polling station and cannot exercise any supervision and control over the CPF at such polling stations. However, one or two unarmed local police personnel can be posted in such polling station premises so that reinforcements of local police can be called, if required.

The local state police shall remain responsible for maintenance of general law and order in catchment area of the PS, as well as inside and outside of the Polling Station Location.

NO VOTER TO BE LEFT BEHIND

## Sub learning Objective 4

To be able to explain the role of CPF  
during mobile patrolling duties

# CPF deployment for mobile patrolling duties

## Mobile Patrolling Duty

- When CPF is assigned duties of mobile patrolling on assigned routes (election sectors) having a cluster of polling stations, the CPF shall ensure the supervision and guarding of polling stations falling on that sector (route).
- They will be moving from one polling station to another polling station, ensure the fidelity of the election process in the polling stations and assist (or join) the sector officers to accomplish it in a more effective manner.
- In such mobile mode, the CPF mobile team shall be provided a list of critical polling stations (and the uncovered polling stations) falling on that route.
- The CPF mobile team, while patrolling, should maintain constant and close supervision on such polling stations. For the purpose, it should also be in constant touch with election sector officer on that route as well as the micro-observers or even the Presiding Officers of the Polling Stations.

## Route plan information for CPF for mobile duties

- CPF to be provided with sector route maps of each sector/route under their charge.
- The sketch to indicate the polling station locations, their sensitivity gradation, sector officer's name, contact number, RO and Observer's name and contact details.

## Deployment of CPF as a FS (Flying Squad)

When CPF is assigned duty in a 'flying squad' mode, the CPF will be briefed about the area under their command.

The squad will be fully and constantly mobile and undertake random surprise checks on polling stations falling within the area and report to the district control room on their findings.

They shall also take up checking as directed by DEO/RO.

They shall not be attached to any polling station or sector in particular. The flying squad shall be accompanied by a 'zonal magistrate'.



NO VOTER TO BE LEFT BEHIND

## Sub learning Objective 5

To be able to enlist the material/information to be taken by CPF from State CEO/SP etc.

## Information that CPF should know

- List of vulnerable pockets
- Terrain & Weather conditions of district
- List of PS and their locations
- Communication Plan of the district
- Do's & Don'ts for CPF
- Plan for pre-poll deployment
- Vulnerability Mapping of the District
- Contact information of RO/SO/DEO/SP/ARO/Observer/Micro Observer

**NO information regarding Vulnerability Mapping and Deployment of Security Forces can be given to public/media**

## Basic Amenities for CPF during Elections

(ECI Instruction No. 464/INST/2008-EPS, dated 24<sup>th</sup> October, 2008)

(I.)	<b>ACCOMMODATION</b> Following minimum accommodation with all the basic amenities are required per coy of CPFs during elections:-
	• Three Barracks of 16/32 size
	• One Room for Officer
	• One Room for Kitchen
	• One Room for Store
	• Six Bathrooms
	• Six Toilets
(II.)	For a battalion (6 Coys), however, the indicated logistics should be provided for 3 officers in addition to defined specifics for each Coy.

(III.)	OTHER LOGISTICS		
	(a)	Vehicles	
		(i.)	Number of vehicles – Following minimum vehicles are required per Coy. of CPF during elections
			Buses :02 Nos.
			Truck :01 No.
			Medium Vehicle :01 No.
			Light Vehicle :01 No.
			(In case of deployment in less than one section strength, 3 Light Vehicles @ one per platoon would be additionally required for effective supervision)
		(ii.)	<b>Technical fitness of vehicles</b> States may be advised to ensure that vehicles are technically road worthy and in good condition.
		(iii.)	<b>Security verification of drivers</b> States may be advised to undertake/ensure security vetting of the drivers in civil vehicles.
		(iv.)	<b>POL for dedicated Force vehicles</b> States may be advised to provide POL to the Force Vehicles, if carried by any force for duties in the State.

## Contd...

(IV.)	<b>SIM CARDS</b> One Sim Card each may be provided to all the Company Commanders as well as supervisory officers (Mobile telephone sets would be carried by officers).
(V.)	<b>ACCIDENT INSURANCE/COMPENSATION</b> State should insure CPF personnel also against any accident during the period of election duty or any other compensation as applicable to State employees be extended to CPF personnel.
(VI.)	<b>PACKED LUNCH ON POLLING DAY/COUNTING DAY.</b> The practice of provisioning of meal packets as applicable to State Police personnel on election duty should be extended to personnel of CPF being deployed on the polling day.

# Basic Amenities for CPF during Elections

## Accident/Death Compensation

- CPF personnel to be compensated in case of injury/death during election duty

## Packed Lunch or Refreshment Charges on Polling Day/Counting Day

- Meal packets to be provided to CPF personnel being deployed on polling day

**State Nodal officer (of rank not below IGP) will look in to the matter of CPF amenities like accommodation, logistic, welfare measures etc**

## Transport facility to troops of CPF mobilizing to adjoining states

- The Home Department of state and the DGP with the help of state Nodal Officer and the Nodal Officer of concerned CPF from where the force is being mobilized shall provide road transport to the destination of CPF up to the limit of 500 kms.
- If the distance is more than 500 kms, Rail transport is to be arranged.
- The Chief Secretary of the state and the CEO will monitor this.

## Compensation to CPF personnel (ECI/PN/56/2016 dated on 15<sup>th</sup> September, 2016)

- The honorarium ranges from minimum amount of INR 2500 for officers, INR 2000 for Subordinate officers, INR 1500 for other ranks for any election duty which is of 15 days and less.
- For election duty more than 15 days, enhancement of INR 1250, INR 1000 and INR 750 per additional week for above 3 categories of personnel respectively



## Ex-gratia payment

(ECI Instruction No. 218/6/2014/EPS dated 25.04.2014)

- Payment of ex-gratia compensation to family of polling personnel who die or to polling personnel who sustain injuries while on election duty will be applicable to all personnel deployed in all types of election related duties, all security personnel including CPFs.

NO VOTER TO BE LEFT BEHIND

## Sub learning Objective 5

To be able to explain the post poll role of  
CPF

## Post Poll duties of CPF

- Escort of Polled EVM to receiving centre
- Escort of Polled EVM from receiving centre to strong room
- Guarding of EVM strong room
- Secure and guard the counting centre premises and its catchment area

# Thank You

NO VOTER TO BE LEFT BEHIND

