F.No. T-22012/17/2023-IST/IIPA
Government of India
Department of Personnel and Training
Training Division

O/o the Chief Secretary
Dy. No.......................
Dated.......................

Block-4, Old JNU Campus,
New Mehrauli Road, New Delhi-67

Dated: January 25, 2024

(Uploaded on DoPT website for the information of All India Service (IAS, IPS & IFoS) Officers, Officers working under the Central Staffing Scheme in the Government of India and Officers of Central Secretariat Service (CSS)/Central Secretariat Stenographers Service (CSSS) (Officers of the level of DS/Sr. PPS and above)

1/2/24
Pr. Secy (Pers)
Secy (Home)
Pr. Secy (Fts)

2/2/24
S. S (Pers.)

OFFICE MEMORANDUM

Subject: In-Service Training Program (Offline/Physical) and 3-5 day Online In-Service Training Programs calendar for the year 2023-24 (Second list).

The undersigned is directed to refer to this Department's OM of even number dated August 25, 2023 on the subject mentioned above and to say that the second list of In-Service Training Program (Offline/Physical) and 3-5 day Online In-Service Training Programs calendar for the year 2023-24 has been finalized and uploaded on the website of this Department at **https://dopttrg.nic.in -- Circulars** and **https://igotkarmayogi.gov.in.**

Encl: Second list of In-Service Training Program.

(Vijay S)
Deputy Secretary to the Government of India
Tel. 011-26165058

DS (API)
3/1/24

1

List of Institute for In-Service Training Calendar for the year 2023-24.

S.No.	Name of the Institute	Program	Date	Mode
1.	Lal Bahadur Shastri National Academy of Administration (LBSNAA), Mussoorie	Building Infrastructure for Vikasit Bharat	February 5-9, 2024	Offline
2	Lal Bahadur Shastri National Academy of Administration (LBSNAA), Mussoorie	Digital Technology for improved productivity	February 27-29, 2024	Online
3	Lal Bahadur Shastri National Academy of Administration (LBSNAA), Mussoorie	Entrepreneurial Architecture for a developed India	March 11-15, 2024	Offline

2

General Guidelines/Instructions/Information for In-Service Training Programs (Offline/Physical) and 3-5 day Online In-Service Training Programs.

The following general guidelines/instructions/information are with regard to One-Week In-Service Training Programs (Offline/Physical) and 3-5 day Online In-Service Training Program for the year 2023-24 for AIS (IAS, IPS & IFoS) Officers, Officers working under the Central Staffing Scheme and Central Secretariat Service (CSS) and Central Secretariat Stenographers Service (CSSS) Officers (of the level of DS/Sr. PPS and above)

2.   **Eligibility:**

All AIS (IAS, IPS and IFoS) Officers with minimum 4 years of service as on April 1, 2023 (upto 2018 batch) and up to the rank of Secretary to the Government of India/Chief Secretary and equivalent, Group 'A' Officers working under the Central Staffing Scheme in the Government of India and Officers of Central Secretariat Service (CSS)/Central Secretariat Stenographers Service (CSSS) (Of the level of DS/Sr. PPS and above) are eligible to attend the aforesaid training programs.

3.   All the training programs (Offline/Physical Mode) are residential in nature. Accommodation facilities will be provided to the participants by the training institutes who are organizing the training program. The concerned training institute will provide accommodation only for duration of course (i.e. 5 day). If, any officers stay beyond five days, they may claim TA/DA by their respective Department/ Ministry/ State Government/ Cadre controlling authority.

4.   The 3-5-day Online Training Programs are attended through virtual mode. These programs are not residential programmes.

5.   The eligible officers are required to enroll for In-Service Training Programs through **https://igotkarmayogi.gov.in**. All Officers have to login at iGOT platform with their login Id and password. The Inservice Training (IST) programme will be available on the Homepage of iGOTKarmayogi. The option 'CLICK HERE' on the IST Program Banner will lead to the IST Program page where the officers can see the program and the Calendar and Register.

6.   The Officers who are due for retirement may not be sponsored for the training program scheduled in the month in which they are due to retire.

7.   For login related queries or any other technical issues, kindly send a mail mentioned with names and concise description of the issue to **tdp-trg@nic.in**.

8.   The Officers posted abroad are exempted from participation in the program and their applications will not be considered.

9.   The Officers are not allowed to apply or change options, if, less than 15 days remains for the commencement of the respective program. If the Officers want to change their options in case of emergency, they have to separately send a mail to meena.rajesh13@nic.in.

10.   The Officers may not apply for the training program which they had already attended during the last three years (i.e. 2020-21, 2021-22 2022-23). Preference will be given to the officers who have not participated in training program during the past years. However, other officers will be nominated depending upon the availability of slots.

11.   The ideal size of the batch will be 15 and not more than 40 participants will be allowed in a program. In case large number of nominations are received for a particular program, it will be held in more than one batch.

12.   The Officers can attend only one In-Service Training Programme either Physical OR online during the financial year 2023-24.

3