

No.Per(AP.B)B(15)-5/2013
Government of Himachal Pradesh
Department of Personnel
Appointment-II

From

The Addl. Chief Secretary (Personnel) to the
Government of Himachal Pradesh.

To

1. All the Administrative Secretaries to the Government of Himachal Pradesh.
2. All the Heads of Departments in HP
3. All Divisional Commissioners in HP
4. All Special/Additional/Joint/Deputy/Under Secretaries to the Government of Himachal Pradesh.
5. All the Deputy Commissioners in H.P.

Dated: Shimla-171002, the 21st May, 2020

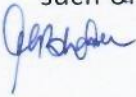
Subject: **Principles of promotion for 'Selection' posts- procedure to be followed by the Departmental Promotion Committee in regard to retired employees and extended panel(s).**

Sir,

I am directed to refer to the instructions issued vide this department letter of even number dated 25th June, 2013, on the subject cited above, whereby the decision has been conveyed that DPCs shall prepare an extended panel only in the following contingencies:

- i) when persons included in the panel are already on deputation or whose orders of deputation/secondment have been issued and will be proceeding on deputation shortly for more than a year, OR
- (ii) when persons included in the panel have refused promotion on earlier occasions and are under debarment for promotion, OR
- iii) when officers included in the panel are retiring within the same year, provided there is no change in the zone of consideration by the expected date of their retirement.

2. In the cases of retired employees, it has been provided in these instructions that name of the retired official/ officer may be included in the panel(s) if such official falls within the zone of consideration against the vacancies of the relevant



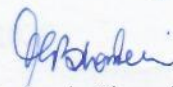
year(s). However, such retired official would have no right for actual promotion. The DPC(s) have been allowed to prepare extended panel(s), **if need be**, for the year in which a retiree is recommended for promotion.

3. It is obvious that, if a retiree recommended to be kept in the panel prepared for a particular year had superannuated in the same vacancy year, then extended panel may be considered to be prepared and in other cases, it may not be done.

Illustration: Two officers, who were eligible for promotion in February, 2011 and retired in July, 2011 and September, 2015 respectively should be included in the zone of consideration by the DPC held in 2016. Both of them do not have the right for actual promotion. However, extended panel may be considered to be prepared by the DPC in the case of the first officer and not in the case of second.

4. It is requested that this clarification may be brought to the notice of all concerned for guidance and strict compliance.

Yours faithfully,



(Om Parkash Bhandari)

Deputy Secretary (Personnel) to the
Government of Himachal Pradesh.

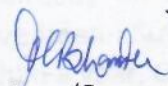
Tele No. 0177- 2626097

Endst No.Per (AP.B)B(15)-5/2013

Dated: Shimla-2, the 21st May, 2020

Copy forwarded to:

1. The Secretary, HP Public Service Commission, Shimla-2.
2. All Section Officers in H.P. Secretariat, Shimla-2.
3. Guard file.



Deputy Secretary (Personnel) to the
Government of Himachal Pradesh