

**No.Per(AP)F(1)-1/2023**  
**Government of Himachal Pradesh**  
**Department of Personnel (A-I)**

From

The Chief Secretary to the  
Government of Himachal Pradesh

To

1. All the Administrative Secretaries to the Government of Himachal Pradesh, Shimla-2.
2. All the Heads of Departments in Himachal Pradesh
3. All the Divisional Commissioners/Deputy Commissioners in Himachal Pradesh
4. All the Managing Directors of Boards/Corporations in Himachal Pradesh.

**Dated Shimla-2, the**

**12<sup>th</sup> May, 2023**

**Subject: Regarding nominating/forwarding applications of various Heads of Departments/IAS/HPAS/HPSS officers for foreign training/visits etc. - Instructions thereof.**

Sir/Madam,

I am directed to invite your kind attention towards this department's letter No.Per(A-IV)B(15)-3/2009, dated 29<sup>th</sup> June, 2018, on the above noted subject, wherein it was advised that proposal for foreign visits of the IAS/HPAS/HPSS officers should not be sent to the Hon'ble Chief Minister directly. Even in cases, where Hon'ble Chief Minister is the Minister-in-Charge of the concerned department, the file should be routed through the Chief Secretary to the Government of Himachal Pradesh.

However, it has been noticed that some administrative departments are still sending the proposals regarding foreign visits/training in respect of the IAS/HPAS/Heads of Departments directly to the Hon'ble Chief Minister/Minister-in-Charge without the intervention of the Chief Secretary to the Government of Himachal Pradesh.

**Contd/-**

It is, therefore, re-iterated that in future, all the proposals regarding foreign visit/training by any IAS/HPAS/HPSS officer/Head of Departments be sent to the Hon'ble Chief Minister/Minister-in-Charge through the Chief Secretary to the Government of Himachal Pradesh.

**This may be given personal attention.**

Yours faithfully,



**(Amarjeet Singh)**

Special Secretary(Personnel)to the  
Government of Himachal Pradesh  
Ph.No . 0177-2621894  
email: [persbr1-hp@nic.in](mailto:persbr1-hp@nic.in)

Endst.No. as above Dated Shimla-2, the

12<sup>th</sup> May, 2023

Copy to the Principal Secretary to the Chief Minister, Himachal Pradesh, Shimla-2 for information.



**(Amarjeet Singh)**

Special Secretary(Personnel)to the  
Government of Himachal Pradesh