



राष्ट्रीय जल विकास अभिकरण
जल शक्ति मंत्रालय, भारत सरकार
(जल संसाधन, नदी विकास और गंगा संरक्षण विभाग)
National Water Development Agency
Ministry of Jal Shakti, Government of India

(Department of Water Resources, River Development and Ganga Rejuvenation)



IMMEDIATE

No. Admn-18015 /1/2024/ 507-609

Dated: 17/01/2024

CIRCULAR
Advt. No.01/2024

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Sub: Appointment to the post of Director (Finance) in National Water Development Agency on deputation basis.

Application are invited to fill up one post of Director (Finance) in Level-12 (Rs.78800-209200/-) of Pay Matrix as per CCS (Revised) Pay Rules, 2016 in the National Water Development Agency, an Autonomous Organisation under Ministry of Jal Shakti, Department of Water Resources, River Development and Ganga Rejuvenation, on deputation (Including short term contract) basis from amongst the suitable and willing officers under the Departments of Central/ State Govt./Union Territories/ Public Sector Undertakings / Semi Govt. / Statutory / Autonomous Organizations; holding analogous post on regular basis in the parent cadre / department; or having 5 years of regular service in the grade rendered after appointment thereto on regular basis in Level-11 (Rs.67700-208700/-) of Pay Matrix or equivalent in the parent cadre / department and possessing at least 10 years experience in administration, finance, accounts, audit, budget and other financial matters. The officer selected, will be posted at New Delhi. The maximum age limit for appointment on deputation (including short term contract) shall not exceed 56 years as on the closing date for receipt of applications. Appointment on deputation of the official will be on Foreign Service terms and conditions for a period of 03 years. The Organizational setup and other details can be seen on website <http://www.nwda.gov.in>.

The pay and other terms and conditions of deputation of the officer selected, will be regulated in accordance with the provisions contained in DOPT O.M. No.6/08/2009-Estt (Pay-II) dated 17.6.2010, and as amended from time to time. The officer selected will not be eligible for General Pool Accommodation allotted by the Government. Officer selected for appointment to the post will be exempted from the condition of permanent absorption.

[Handwritten Signature]
18/01/2024

...2/-

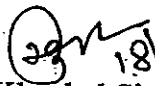


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Complete Bio-data of only suitable and willing officers, who fulfill the requisite qualifications and experience for the post, may be forwarded in the enclosed format through proper channel with their up to date Annual Performance Appraisal Report Dossiers (last 5 years) and Vigilance Clearance to the "Dy. Director (Admn.), National Water Development Agency, 18-20 Community Centre, Saket, New Delhi-110017" so as to reach within a period of 45 days from the date of publication of the advertisement in the Employment News. The candidates, once selected for the post, will not be allowed to withdraw their candidature subsequently. It may please be noted that the incomplete applications will not be entertained.

Encl: As above


18/01/2024
(Khushal Singh)
Deputy Director (Admn.)

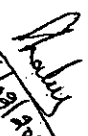
Copy to :-

1. All Ministries of Government of India (as per list enclosed).
2. All State/Union Territory Governments (as per list enclosed).
3. Chief Engineer (South) /-(North), NWDA, Hyderabad / Lucknow.
4. Director (MDU), NWDA, Saket, New Delhi for display on NWDA web site.
5. Technical Director ,NIC, MoWR, RD & GR, Shram Shakti Bhawan, New Delhi with the request to upload the above circular on the website of MoWR, RD & GR.
6. Notice Board, NWDA, Saket/Palika Bhawan, New Delhi.

SCHEDULE

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1	2	3	4	5	6	7	8	9	10
No. of post	No. of posts	Classification	Level in the Pay Matrix	Whether selection post or non-selection post	Age limit for direct recruits	Educational and other qualifications required for direct recruits	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Period of probation, if any	Method of recruitment whether by direct recruitment or by promotion or by deputation / absorption & percentage of the vacancies to be filled by the various methods
Director (Finance)	01* (2020) * Subject to variation depending on work load,	Group 'A' Ministerial	Level- 12 (Rs. 78800-209200)	Not applicable	Not applicable	Not applicable	Not applicable	Not applicable	By Deputation (Including Short Term Contract) / Absorption


 24/01/2020
 शांति प्रजा / SHALINI JINDAL
 अवर सचिव / Under Secretary
 जल संचयन, पं. 3
 Department 22.1

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Case of recruitment by promotion / deputation / absorption to be made.	If a DPC exists, what is its composition	Circumstances in which UPSC is to be consulted in making recruitment
<p>11.</p> <p>By Deputation (Including Short Term Contract):</p> <p>Officers under the Central / State Govt./ Union Territories / Public Sector Undertakings / Semi Govt. / Statutory / Autonomous Organizations;</p> <p>a) (i) holding analogous post on regular basis, in the parent cadre/department; or</p> <p>(ii) with 5 years regular service in the grade rendered after appointment thereto on regular basis, in Level-11 (Rs.67700-208700) of Pay Matrix, or equivalent in the parent cadre / department; and</p> <p>b) possessing at least 10 years experience in administration, finance, accounts, audit, budget and other financial matters.</p> <p>Note:</p> <p>Period of deputation (Including Short Term Contract) including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization / department of Central Government shall ordinarily not exceed 3 years. The maximum age limit for appointment on deputation (Including Short Term Contract) shall be not exceeding 56 years as on the closing date for receipt of applications.</p>	<p>12</p> <p>Not Applicable</p>	<p>13</p> <p>Not applicable</p>

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 18/06/2024
 Deputy Secretary
 SHALINI JUNEJA
 Under Secretary

BIO- DATA

Paste recent
passport size
photo

Name of the post applied for :-			
1.	Name and Address (in Block Letters)	:	
2.	Date of Birth (in Christian era)	:	
3.	(i) Date of entry into service	:	
	(ii) Date of retirement under Central/State Government Rules	:	
4.	Educational Qualifications	:	
5.	Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)	:	
Qualifications/ Experience required as mentioned in the advertisement/ vacancy circular		Qualification/ experience possessed by the Officer	
Essential		Essential	
(A) Qualification		(A) Qualification	
(B) Experience		(B) Experience	
Desirable		Desirable	
(A) Qualification		(A) Qualification	
(B) Experience		(B) Experience	
5.1	Note: This column needs to be amplified to indicate Essential and Desirable Qualifications as mentioned in the RRs by the Administrative Ministry/Department/Office at the time of issue of Circular and issue of Advertisement in the Employment News.		
5.2	In the case of Degree and Post Graduate Qualifications Elective/ main subjects and subsidiary subjects may be indicated by the candidate.		
6.	Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post.	:	
6.1	Note: Borrowing Departments are to provide their specific comments/ views confirming the relevant Essential Qualification/ Work experience possessed by the Candidate (as indicated in the Biodata) with reference to the post applied.		

7. Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.					
Office/Institution	Post held on regular basis	From	To	*Pay Band and Grade Pay/Pay Scale of the post held on regular basis	Nature of Duties (in detail) highlighting experience required for the post applied for
<p>Important: Pay-band and Grade Pay granted under ACP/MACP are personal to the officer and therefore, should not be mentioned. Only Pay Band and Grade Pay/ Pay Scale of the post held on regular basis to be mentioned. Details of ACP/MACP with present Pay Band and Grade pay where such benefits have been drawn by the Candidate, may be indicated as below:</p>					
Office/Institution	Pay, Pay Band, and Grade Pay drawn under ACP/MACP Scheme	From	To		
8. Nature of present employment i.e. Adhoc or Temporary or Quasi-Permanent or Permanent :					
9. In case the present employment is held on deputation/contract basis, please state :					
(a) The date of initial appointment	(b) Period of appointment on deputation/contract	(c) Name of the parent office/organization to which the applicant belongs.		(d) Name of the post and pay of the post held in Substantive capacity in the parent organization	
9.1 Note: In case of Officers already on deputation, the applications of such officers should be forwarded by the parent cadre/ Department along with Cadre Clearance, Vigilance Clearance and Integrity certificate.					
9.2 Note: Information under Column 9 (c) & (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/ organization but still maintaining a lien in his parent cadre/ organization					
10. If any post held on Deputation in the past by the applicant, date of return from the last deputation and other details. :					
11. Additional details about present employment: Please state whether working under (indicate the name of your employer against the relevant column) :					
(a)	Central Government				
(b)	State Government				
(c)	Autonomous Organization				

	(d)	Government Undertaking	:	
	(e)	Universities	:	
	(f)	Others	:	
12.	Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade		:	
13.	Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale		:	
14.	Total emoluments per month now drawn			
	Basic Pay in the PB		Grade Pay	Total emoluments
15.	In case the applicant belongs to an Organization which is not following the Central Government pay-scales, the latest salary slip issued by the Organization showing the following details may be enclosed.			
	Basic Pay with Scale of Pay and rate of increment	Dearness relief/other (with break-up details)	Pay/interim Allowances etc.,	Total Emoluments
16.A	Additional information, if any, relevant to the post you applied for in support of your suitability for the post. (This among other things may provide information with regard to		:	
	(i) additional academic qualifications		:	
	(ii) professional training and		:	
	(iii) work experience over and above prescribed in the Vacancy Circular/Advertisement (Note: Enclose a separate sheet, if the space is insufficient)		:	
16.B	Achievements: The candidates are requested to indicate information with regard to;		:	
	(i) Research publications and reports and special projects		:	
	(ii) Awards/ Scholarships/ Official Appreciation		:	
	(iii) Affiliation with the professional bodies/ institutions/ societies and;		:	

	(iv) Patents registered in own name or achieved for the organization	:	
	(v) Any research/innovative measure involving official recognition	:	
	(vi) any other information. (Note: Enclose a separate sheet if the space is insufficient)	:	
17.	Please state whether you are applying for deputation (ISTC)/Absorption/Re-employment Basis:# (Officers under Central/State Governments are only eligible for "Absorption" Candidates of non-Government Organizations are eligible only for Short Term Contract)	:	
	# (The option of 'STC'/Absorption/Re-employment' are available only if the vacancy circular specially mentioned recruitment by "STC" or "Absorption" or "Re-employment").	:	
18.	Whether belongs to SC/ST	:	

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential Qualification/ Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/ details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/ withheld.

(Signature of the Candidate)

Address with Mobile Number _____

Date: _____

Certification by the Employer/ Cadre Controlling Authority

The information/details provided in the above application by the applicant are true and correct as per the facts available on records. He/she possesses educational qualifications and experience mentioned in the vacancy Circular. If selected he/she will be relieved immediately.

2. Also certified that:

(i) There is no vigilance or disciplinary case pending/contemplated against Shri/Smt

(ii) His/her integrity is certified.

(iii) His/her CR Dossier in original is enclosed/photocopies of the ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Govt. of India or above are enclosed.

(iv) No major/ minor penalty has been imposed on him/ her during the last 10 years Or A list of major/ minor penalties imposed on him/ her during the last 10 years in enclosed. (as the case may be)

Countersigned

(Employer/ Cadre Controlling Authority with Seal)