

No.PER(AP)-C-B(12)-2/2019-II  
Government of Himachal Pradesh  
Department of Personnel (AP-III).

From

The Principal Secretary (Personnel) to the  
Government of Himachal Pradesh.

To

1. All the Administrative Secretaries to the Government of Himachal Pradesh.
2. All the Divisional Commissioners in H.P.
3. All the Deputy Commissioners in H.P.
4. All the Heads of the Departments in H.P.
5. All the Chairmen/Managing Directors/Secretaries & Registrars of all the Public Sector Undertakings/Corporations/Boards/Universities, etc. in H.P.

Dated: Shimla-171002, the 28<sup>th</sup> March, 2024

Subject:- Instructions regarding implementation of post-based reservation rosters.

Madam/Sir,

I am directed to invite your attention to the subject cited above and to say that vide this Department's letter No.PER(AP)-C-B(12)-1/98, dated 20.08.1998 and No.PER(AP)-C-B(12)-1/2019, dated 11.06.2019, the detailed instructions for maintenance of reservation roster-post based have been circulated.

2. The Finance Department has reviewed the criteria of classification of posts consequent upon the notification of H.P. Civil Services (Revised Pay) Rules, 2022 vide notification No.FIN(PR)-B(1)-1/2022, dated the 7<sup>th</sup> September, 2022 and has taken a decision to revise grouping of posts on the basis of levels of pay matrix as notified in the Schedule appended to the Rules, 2022 *ibid.* Subsequently, the Department of Personnel vide letter No.PER(AP)-C-A(3)-5/2013-II, dated 22.11.2022 has also issued instructions regarding classification of posts in the Revised Pay scales and amendments in the Recruitment and Promotion Rules.

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3. In the light of norms of re-classification of posts laid down by the Finance Department vide OM dated 07.09.2022 and Department of Personnel's letter dated 22.11.2022, the words i.e. Class-I, Class-II, Class-III & Class-IV wherever appearing in the instructions issued by this Department vide letter dated 20.08.1998 and 11.06.2019 are hereby modified and be read as Group-A, Group-B, Group-C & Group-D posts. The above instructions may be deemed to be amended partially to this extent and consequent upon re-classification of post(s), the reservation rosters be maintained as per applicable Annexure appended to the abovementioned instructions.

4. The State Government vide letter No.PER(AP)-C-F(4)-1/2020, dated 22.06.2020 and No.PER(AP)-C-E(3)-2/2020, dated 06.07.2022 has also issued instructions regarding providing of reservation in direct recruitment and promotion to the persons with benchmark disabilities. Similarly, the instructions for providing of reservation in services to the children/grand-children of freedom fighters and distinguished sports persons have been issued vide letter No.Per(AP-II)D(2)-10/83, dated 16.10.1984 and No.2-11/72-DP(A-II), dated 28.05.1999, respectively wherein classes of posts have been categorized as Class-I, Class-II, Class-III and Class-IV. The words i.e. Class-I, Class-II, Class-III & Class-IV wherever appearing in the abovementioned instructions are also hereby modified and be read as Group-A, Group-B, Group-C & Group-D posts. These instructions may be brought to the notice of all concerned for compliance

Yours faithfully,

(Sant Raj Puharta)

Under Secretary (Personnel) to the  
Government of Himachal Pradesh.

Tel.No. 0177-2628479



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Government of Himachal Pradesh

Endst.No.PER(AP)-C-B(12)-2/2019-II Dated: Shimla the 28<sup>th</sup> March, 2024

Copy forwarded for information and necessary action to:-

1. The Secretary to the Governor, Himachal Pradesh, Shimla-2.
2. The Secretary, H.P. Vidhan Sabha, Shimla-171004.
3. The Registrar, H.P. High Court, Shimla-171001.
4. The Secretary, H.P. Public Service Commission, Shimla.
5. The Secretary, H.P. Rajya Chayan Aayog, Hamirpur.
6. All the Section Officers in H.P. Secretariat, Shimla-171002.

Under Secretary (Personnel) to the  
Government of Himachal Pradesh.

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*Signature*