

No. Per (AP-B)F(1)1/2016  
Government of Himachal Pradesh  
Department of Personnel  
Appointment-II

From

Additional Chief Secretary (Personnel) to the  
Government of Himachal Pradesh

To

1. All the Administrative Secretaries to the Government of Himachal Pradesh.
2. All the Heads of Department in H.P.
3. All the Deputy Commissioner in H.P.

Dated Shimla-171002, the 01-11-2019.

Subject: Policy to regulate the services of Part Time Workers.

Sir,

I am directed to invite your attention to this Department's letter of even number dated 30-11-2018 regarding policy to regulate the services of Part-Time workers and to say that it has now been decided that Part-Time Workers completing eight years of continuous service as on 31<sup>st</sup> March, 2019 and 30<sup>th</sup> September, 2019 respectively in all Government Departments will be converted to Daily Wager, subject to the observance of the following terms and conditions:-

1. Part-Time Class-IV Workers after completing eight years of continuous service as on 31<sup>st</sup> March, 2019 and 30<sup>th</sup> September, 2019 will only be made Daily Wager. Posts so vacated by such Part Time Workers shall stand abolished.
2. The orders to this effect will be issued at the level of Head of Departments after verifying the facts.
3. For the determination of date of birth of the candidate concerned, the provisions as laid down in Rule 172 of HP Financial Rules, 2009 and instructions issued under Rule 7.1 of HP Financial Rules, 1971 Vol-I shall be observed.
4. The conversion to Daily Wager status shall only be from prospective effect i.e. after the date of issuance of these orders after completion of all codal formalities.

5. The autonomous Boards and Corporations including the Universities are not required to follow these orders mutatis-mutandis but should decide the same depending on their own financial position.
6. Such Part-Time Workers, who have been engaged without being sponsored by the Employment Exchange, may be given relaxation while conversion.
7. After conversion the Part-Time Workers as Daily Wager, the information should come to the Finance Department for effective monitoring.

These instructions may be brought to the notice of all concerned for strict compliance and receipt of the same may also be acknowledged.

This issues with the prior concurrence of the Finance Department obtained vide their U.O. No.54771775 Fin-F/2019 dated 07-08-2019.

Yours faithfully,



(Amarjeet Singh)

Special Secretary(Personnel) to the  
Government of Himachal Pradesh

Endst. No. Per(AP-B)F(1)1/2016 Dated Shimla-2, the 1<sup>st</sup> November, 2019.  
Copy is forwarded to the following:-

1. The Pr. Accountant General, H.P. Shimla-171003.
2. The Secretary (GAD) to the Govt. of H.P. Shimla-171002 w.r.t. CMM decision taken on item No. 56 in the meeting CMM held on 25-10-2019 for information.
3. The Finance Department (F), H.P. Secretariat, Shimla-171002.
4. Guard file/Spare copies.



(Amarjeet Singh)

Special Secretary(Personnel) to the  
Government of Himachal Pradesh