

No. PER (AP)-C-F(4)-1/2022
Government of Himachal Pradesh
Department of Personnel (AP-III).

Dated: Shimla-171002, the 13TH December, 2023

From

The Chief Secretary to the
Government of Himachal Pradesh.

To

1. All the Administrative Secretaries to the Government of Himachal Pradesh.
2. All the Divisional Commissioners in Himachal Pradesh.
3. All the Head of Departments in Himachal Pradesh.
4. All the Deputy Commissioners in Himachal Pradesh.
5. All the Chairmen/Managing Directors/Secretaries & Registrars of all the Public Sector Undertakings/Corporations/Boards/Universities, etc. in H.P.

Subject: Filling-up of backlog/shortfall of the category of Persons with Disabilities

Madam/Sir,

I am directed to invite your attention to the subject cited above and to say that demands are being received that instead of advertising posts of the backlog of the persons with disabilities in a scattered manner, the government should advertise all the posts in one go through a particular advertisement covering all the vacant posts.

2. In this context, attention is invited towards the instructions issued vide Department of Personnel's letter No.PER(AP)-C-E(3)-3/2023, dated 01.09.2023, vide which, all the functionaries of the State Government have been requested to initiate the process to fill-up the vacancies/posts in Group-A,B,C&D from the category of persons with benchmark disabilities and complete the process by 31.12.2023 without fail. As per the abovementioned instructions all the Departments are required to fill-up the vacancies from the Persons with Disabilities as per the vacancy based roster. These instructions are reiterated and all the Departments/Boards/Corporation/PSUs etc. are requested to complete the process by 31.12.2023 without fail.

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3. It has been decided that the backlog/shortfall of the Persons with Disabilities in the services of the State Government will be advertised/filled-up on quarterly basis w.e.f. 01.01.2024. All the Departments/Boards/Corporation/PSUs etc., while making recruitments to Group-C & D (formerly Class-III & Class-IV) posts/services, including backlog of the Persons with Disabilities, after completing all the codal formalities, would place the requisitions on 15th March, 15th June, 15th August and 15th December every year to the Secretary (SJ&E)-cum-State Commissioner for PwDs and to the Directorate of Empowerment of SCs, OBCs, Minorities & Specially Abled (ESOMSA), who will compile such requisitions and place them with the "Special Cell" which has been constituted for placement of Persons with Disabilities in the Directorate of Employment and Training, H.P. The vacancies would also be advertised by advertising them through the leading English and Hindi news papers on every year on 1st January, 1st April, 1st July and 1st September. On receipt of applications from the candidates/list of sponsored candidates from the Special Cell, the same would be forwarded by the Directorate of ESOMSA to the concerned Departments for making recruitment as per existing provisions on the subject, who will complete the process in a time bound manner.

4. While making recruitments to Group-A & B (formerly Class-I & Class-II) vacancies of the Persons with Disabilities, including backlog, all the Departments/Boards/Corporation/PSUs etc. would place the requisitions on quarterly basis to the recruiting agency i.e. Himachal Pradesh Public Service Commission. These instructions may be adhered to strictly in letter & spirit and also brought to the notice of the all concerned for compliance.

Yours faithfully,



(Balbir Singh)

Deputy Secretary (Personnel) to the
Government of Himachal Pradesh
Telephone: 0177-2880851


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Endst.No.Per(AP)-C-F(4)-1/2022 Dated: Shimla the 13th December, 2023

Copy forwarded for information and necessary action to:-

1. The Secretary (SJ&E) to the Government of Himachal Pradesh, Shimla-2.
2. The Director, Empowerment of SCs, OBCs, Minorities & Specially Abled, Himachal Pradesh, Shimla-9.
3. The Secretary to the Governor, Himachal Pradesh, Shimla-2.
4. The Registrar, H.P. High Court, Shimla-171001.
5. The Secretary, H.P. Vidhan Sabha, Shimla-171004.
6. The Secretary, H.P. Public Service Commission, Shimla-2.
7. The Senior Private Secretary to the Chief Secretary to the Government of Himachal Pradesh, Shimla-2.


Deputy Secretary (Personnel) to the
Government of Himachal Pradesh
