

No. PER (AP-B)- B(11)-1/2015
Government of Himachal Pradesh
Department of Personnel

From

The Additional Chief Secretary (Personnel) to the
Government of Himachal Pradesh

To

1. All the Administrative Secretaries to the Government of Himachal Pradesh, Shimla-171002.
2. All the Divisional Commissioners in Himachal Pradesh.
3. All the Managing Directors/Member Secretaries/Commissioners/Secretaries/Chief Executive Officers/Registrars of Boards/Corporations/PSUs /Councils /Authorities/Universities/Municipal Corporations/Co-Operative Banks in H.P.
4. All the Deputy Commissioners in Himachal Pradesh.

Dated Shimla-171002, the 9th February, 2022.

Subject

Extension of timelines for recording of PAR for the year 2020-21.

Madam/Sir,

I am directed to refer to the subject cited above and to say that the proposal for online filing of APAR's for the year, 2020-21 and thereafter was under active consideration of the State Government. Now, it has been decided that the APAR's for the year, 2020-21 may be filled up on old practice/pattern. For this purpose, the following revised/extended timelines/target dates in respect of Class-I and Class-II officers as one time measure has been fixed:-

| | <u>Activity</u> | <u>Date for completion</u> |
|----|---|----------------------------|
| 1. | Supply/creation/general of blank APAR to the concerned | 10.02.2022 |
| 2. | Submission of self-appraisal to the reporting officer | 21.02.2022 |
| 3. | Submission of report by reporting authority to reviewing officer | 15.03.2022 |
| 4. | Report to be completed by Reviewing Authority and to be sent to Conf. Cell/concerned authority, as the case may be. | 31.03.2022 |

....2....

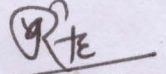
: 2 :

| | | |
|----|---|--|
| 5. | Disclosure to the Officer reported upon | 15.04.2022 |
| 6. | Receipt of representation if any, on APAR | 30.04.2022 |
| 7. | Forwarding of representations to the competent authority. | 17.05.2022 |
| 8. | Disposal of representation by the competent authority on representation | Within a period of thirty days from the date of receipt of the representation. |
| 9. | Communication of decision of the competent authority on the representation. | Within 15 days of the finalisation of decision of competent authority. |

2. The Reporting, Reviewing and Accepting authorities, which have demitted office or retired from service on or after 28.02.2021 shall be allowed to record their remarks time the respective extended cut-off date as above for APAR cycle 2020-21.

3. In view of position, you are, therefore, requested to bring these instructions to the notice of all the concerned for strict compliance.

Yours faithfully,



(Balbir Singh)

Under Secretary (Personnel) to the
Government of Himachal Pradesh
email persbrbr2-hp@nic.in
Phone No. 0177-2880851
