

No. Per (AP-B)B(15)-12/2015-Vol-I
Government of Himachal Pradesh
Department of Personnel

From

The Addl. Chief Secretary (Personnel) to the
Government of Himachal Pradesh

To

1. All Administrative Secretaries to the Government of Himachal Pradesh
2. All Heads of Departments in HP.
3. All Divisional Commissioners/Deputy Commissioners in HP.
4. All the MD's/Registrars/Secretaries of Boards/Corporations/Autonomous Bodies etc. in HP.

Dated Shimla-171002, the th 11 January, 2022

Subject:

Regarding Manav Sampada implementation in all Departments of Himachal Pradesh Government for keeping up-to-date record of all employees for online updation of e-Service Books, required for MIS purposes.

Sir,

I am directed to invite your attention to the letter of even number dated 23.04.2021 on the subject cited above vide which the decision of the Government was conveyed that all the Department would complete service record of all the employees regarding transfer, relieving, joining, increment, LPC, pay revision and pension paper under them on Manav Sampada. It has come to notice that number of departments have still not completed digitization of the service record on the Manav Sampada.

It is, therefore, reiterated that all the departments will take initiatives and ensure to complete e-Service books and also facilitate complete rollout of modules & features, as well of Manav Sampada by 31st January. 2022. The action taken report may be sent to this department immediately after the above said date.

These instructions may be brought to the notice of all concerned and be implemented in letter and spirit.

Yours faithfully,



(Balbir Singh)

Under Secretary (Personnel) to the
Government of Himachal Pradesh
Tel. No. 0177-2880851