



Central Establishment Department  
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Email: directorp-ndmc@mcd.gov.in  
Ph :2322 6301, 2322 6318



No: ASO-VIII/CED/NDMC/2020/1305

Dated: 09.11.2020.

19/11/2020  
ACS (Pers)

**C I R C U L A R**

Department of Personnel  
Appointment-B Section  
Diary No 55190711  
Date 03-12-2020

1. All Secretaries, Government of India.
2. All Chief Secretaries, States/UTs.
3. The Registrar General, Delhi High Court, Delhi.
4. The Registrar General, All High Courts of All States.
5. All District Judges, Delhi.
6. Chairman CBDT, Min. of Finance, North Block New Delhi - 110001.
7. Director General, Govt. of India, CPWD, Nirman Bhawan, New Delhi - 110001.
8. The Secretary, New Delhi Municipal Council, New Delhi.
9. Vice Chairman, DDA, Vikas Sadan, INA, New Delhi.
10. Controller General of Accounts, Post & Telegraph Deptt. Patel Chowk, Delhi.
11. Director, Indian Agricultural Research Institute, PUSA, New Delhi - 110012.
12. The Dy. Secy. Admn., Ministry of Forest & Environment, G.O.I., Paryavaran Bhavan, CGO Complex, New Delhi.
13. The Dy. Secy. Admn., Ministry of Agriculture, G.O.I., Krishi Bhawan, Dr. Rajendra Pd. Rd., New Delhi.
14. The Dy. Secy. (Services), GNCTD., Players Bldg., IP Estate, New Delhi.
15. The Chief Executive Officer, Delhi Cantonment Board, Delhi Cantt., New Delhi - 110010.
16. National Informatics Centre Service, Level -3, B wing, Delhi Sachivalaya, Delhi - 110002.
17. Deptt. of Information Technology, 9<sup>th</sup> Level, B wing, Delhi Sachivalaya, Delhi - 110002.
18. Director (Local Bodies), 9<sup>th</sup> Level, A wing, Delhi Sachivalaya, Delhi - 110002
19. Addl. Director (IT) with the request to upload the circular in "News & Events" link & also in the box "Vacancies on deputation" on the website of Corporation.

**Sub: - Sponsoring of Names for appointment of Chief Law Officer in North Delhi Municipal Corporation on deputation basis.**

Sir/Madam,

I have been directed to communicate that the post of Chief Law Officer is required to be filled up urgently in North Delhi Municipal Corporation on deputation basis in **Pay Band - 4 Rs 37400-67000 + Grade Pay Rs. 8700 (pre-revised)**. The eligibility conditions/qualifications are given below:-

**Officers dealing with legal affairs under the Central/States Governments/UTs/Public Sector Undertaking/Semi Govt. Autonomous or Statutory Organisations:-**

- (i) Holding analogous posts on regular basis in the parent cadre/department.
- OR**
- (ii) With 05 years regular services in the PB- 3 Rs. 15600-39100 +Grade Pay Rs. 7600 (Pre-revised) or equivalent in the parent cadre/department.

Possessing the following educational qualification and experience:-

- (i) Degree in Law from a recognised University or equivalent.
- (ii) 12 Years experience in legal work involving civil laws, labour law taxation, arbitration and prosecution matters.

2. Since, the North DMC follows the Rules/Regulations/Instructions of the Govt. of India, the laid down terms and conditions of deputation of the Govt. of India shall be applicable mutatis mutandis to the officers on deputation basis in North DMC.

Further, the maximum age limit for appointment by deputation shall not be exceeding 56 years as on the closing date of receipt of applications.

Handwritten notes: NIKKAS, 20/11/20

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**APPLICATION**

PHOTO

**APPLICATION FOR THE POST OF CHIEF LAW OFFICER IN NORTH DELHI MUNICIPAL CORPORATION ON DEPUTATION BASIS.**

1.	Name in Block Letters	
2.	Father's/Husband's Name	
3.	Date of Birth (in Christian era)	
4.	Date of Retirement under Central/State Govt. Rule	
5.	Nationality	
6.	Male/Female	
7.	Marital Status	
8.	Whether belongs to SC/ST/OBC	
9.	(i) Present/Correspondence Address Phone No. (ii) Permanent Address Phone No.	
10.	Post held on regular basis (a) Name of the post (b) Date from which held (c) Pay Scale (Pay Level)	

11. Educational Qualification

S.No.	Qualification	Subject	Year of passing/Division	Institute

12. Experience & Employment Details (attach extra sheet, if required)

S.No.	Post Held	Organisation/ Deptt.	Period		Pay Scale Emoluments	Nature of Duties

**UNDERTAKING**

I solemnly affirm that the above information submitted by me is correct to the best of my knowledge & belief. I also undertake that in the event of my selection to the above post, I will not withdraw my candidature or decline the post when offered.

Signature of the candidate  
Phone/Contact No. \_\_\_\_\_

Dated: \_\_\_\_\_

**List of enclosures**