

No. Per(AP-B)E(3)-17/2012-Part-V  
Government of Himachal Pradesh  
Department of Personnel (AP-II)

From

Principal Secretary (Personnel) to the  
Government of Himachal Pradesh.

To

1. All the Administrative Secretaries to the Government of Himachal Pradesh.
2. All Heads of Department in Himachal Pradesh
3. All Divisional Commissioners, Himachal Pradesh
4. All the Deputy Commissioners in Himachal Pradesh.


Dated Shimla-2

16<sup>th</sup> Aug, 2018

**Subject:** **Regarding transfers/posting of Government servants -  
Instructions thereof.**

Sir.

In continuation of this department's letter of even number dated 29th May, 2018 on the above cited subject, I am directed to say that it has been observed that in some cases, approval of the Hon'ble Chief Minister for **"Not to be Disturbed"** in respect of a particular employee is conveyed. Lateron, orders are conveyed in supersession of all previous orders, in respect of some other employee for his transfer against the post held by such employee for whom "not to be disturbed" orders have been conveyed earlier, besides, in the some cases, relaxation in the policy with regard to transfer/posting of an employee to his Home division/adjoining circle etc., which is not allowed in normal circumstances, is required. In order to remove these ambiguities, henceforth, the following procedure will be followed:-

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- (1) In the cases, approval of the Hon'ble Chief Minister for **"Not to be disturbed"** in respect of a particular employee is conveyed and lateron, orders are conveyed in supersession of all previous orders in respect of some other employee for his transfer against the post held by such employee for whom "not to be disturbed" have been conveyed, in these circumstances, **the proposal will be put up to the Hon'ble Chief Minister, on the departmental file for reviewing both previous orders and to pass fresh orders i.e. either to change the "Not to be disturbed" orders or to implement the orders " in supersession of all previous orders".**

Contd. 2/-

- (2) In the matters transfers where relaxation in the Transfer Policy with regard to transfer/posting of an employee to his Home Division/adjoining circle etc., has not been conveyed, proposal will be put up to Hon'ble Chief Minister, on departmental file for consideration/further orders.

These instructions may be brought to the notice of all concerned for strict compliance. These instructions can also be seen on the website [www.himachal.nic.in/personnel](http://www.himachal.nic.in/personnel).

Yours faithfully,



(Amarjeet Singh )

Special Secretary (Personnel) to the  
Government of Himachal Pradesh

Tel. No. 0177-2622132

Endst. No. Per(AP-B)E(3)-17/2012-Part Dated Shimla -2, 16<sup>th</sup> Aug, 2018

A copy is forwarded to the following for information and necessary:-

1. The Additional Chief Secretary-cum-Principal Secretary to Hon'ble Chief Minister, Himachal Pradesh, Shimla-171002.
2. All the Managing Directors/Chief Executive Officers/Secretaries/Registrar of Boards/ Corporations/Government Universities in H.P.
3. The PS to Chief Secretary to the Government of Himachal Pradesh.
4. The Private Secretaries to all Ministers, Himachal Pradesh.
5. Guard File/Spare copies.



Special Secretary (Personnel) to the  
Government of Himachal Pradesh