

No. Per(A-IV)-B(3)-38/2014

Government of Himachal Pradesh.

Department of Personnel

Appointment-IV.

From Dated, Shimla-171002 the 26th September, 2016.

To The Additional Chief Secretary (Personnel) to the Government of Himachal Pradesh, Shimla-171002.

1. All the Additional Chief Secretaries/ Principal Secretaries/Secretaries to the Government of Himachal Pradesh, Shimla-171002.
2. All the Heads of Departments in Himachal Pradesh.
3. All the Divisional Commissioners/Deputy Commissioners in Himachal Pradesh.
4. All the Managing Directors of Board/Corporations in Himachal Pradesh.

Subject:- Regarding entrusting of additional charges to IAS/HPAS officers- instructions thereof.

Sir/Madam,

I am directed to refer to the subject cited above and to say that it has come to the notice of this department that additional charge(s) of various post(s) is/are being entrusted to IAS/HPAS officers without obtaining prior concurrence of Personnel Department. It is, therefore, requested that before entrusting additional charge(s) to IAS/ HPAS officers (except for short term leave arrangements in v/o IAS/ HPAS officers working under your administrative control), prior concurrence of Department of Personnel may invariably be obtained.

This may kindly be given personal attention.

Yours faithfully,



(Amarjeet Singh)

Special Secretary (Personnel) to the Government of Himachal Pradesh
Ph. No. 0177-2622132

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