हिमाचल प्रदेश सरकार
कार्मिक विभाग
(नियुक्ति- IV)

संख्या: कै0(निद्र-4)-ए(3)1/2012-11 तारीख शियला-171002 // जनवरी, 2016

अधिसूचना

हिमाचल प्रदेश के राज्यपाल, भारत के संविधान के अनुसार 309 के पर्सनल द्वारा प्रत्यक्ष शक्तियों का प्रयोग करते हुए, हिमाचल प्रदेश लोक सेवा आयोग के प्रमाणित से, इस विभाग की अधिसूचना संख्या: 7-5/73-डीएनी (नियुक्ति), तारीख 15.03.1973 द्वारा अधिसूचित और राजपत्र (अवसराधारण). हिमाचल प्रदेश में तारीख 11.05.1973 को प्रकाशित हिमाचल प्रदेश एडमिनिस्ट्रेटिव सर्विस रूल्ज, 1973 का और संशोधन करने के लिए निम्नलिखित नियम बनाये हैं, अथाहः—

<table>
<thead>
<tr>
<th>संशोधन नाम और प्रारम्भ</th>
<th>1. (1) इन नियमों का संशोधन नाम हिमाचल प्रदेश एडमिनिस्ट्रेटिव सर्विस (फास्ट अंडरमैट) रूल्ज, 2016 है।</th>
</tr>
</thead>
<tbody>
<tr>
<td>(2) ये नियम राजपत्र, हिमाचल प्रदेश में प्रकाशित की तारीख से प्रयुक्त होगे।</td>
<td></td>
</tr>
</tbody>
</table>

अंडरिक्स—III का संशोधन |

<table>
<thead>
<tr>
<th>संशोधन नाम और प्रारम्भ</th>
<th>2. हिमाचल प्रदेश एडमिनिस्ट्रेटिव सर्विस रूल्ज, 1973, से संलग्न के अंडरिक्स—III में शीर्षक &quot;Detailed Syllabus for the Himachal Pradesh Administrative Service Competitive Examination&quot;, के अन्तर्गत यथा अस्तित्व मूल्य परिक्षा से समबंधित सभी विषयों के पाठ्यक्रम के बीच विभिन्न प्रश्नों के स्थान पर निम्नलिखित उपक्रम रखें जाएंगे, अथाहः—</th>
</tr>
</thead>
<tbody>
<tr>
<td>&quot;Appendix-III</td>
<td></td>
</tr>
</tbody>
</table>

(Rule 10 (1))

RULES RELATING TO THE SUBJECTS AND STANDARDS OF THE COMPETITIVE EXAMINATION OF CANDIDATES FOR THE POST OF HIMACHAL PRADESH ADMINISTRATIVE SERVICE.

1. (1) The main examination shall include compulsory subjects and two optional subjects. Before this main examination a preliminary objective type examination based on multiple choice questions shall be conducted, the papers/syllabus and pattern of which will be as prescribed in Appendix-V.

2. The candidate shall specify in his application form the optional subjects he desires to take. He may intimate any change of his intention to the Secretary of the Commission not later than the last date prescribed for the payment of the examination fee. The candidate shall answer the Optional Paper either in English or in Hindi as per his option.

3. No candidate shall be considered to have qualified the written examination unless he/she obtains atleast 40% marks in Hindi and
English (Compulsory Papers) and 45% marks in the aggregate.

4. The total number of candidates to be called for the viva-voce on the basis of written examination, shall not exceed three (3) times the number of the vacancies notified for recruitment through that examination:
   Provided that in case there is a tie between or amongst the candidates on account of having obtained equal minimum qualifying marks on the basis of written examination, all such candidates obtaining equal minimum marks shall be called for the viva-voce test.

5. The marks obtained by the candidates in the main examination (written part as well as interview) would determine their final ranking. Candidates will be allotted to the various services/posts keeping in view their ranks in the examination and the preference expressed by them for the various services and posts.

6. The compulsory and optional subjects and maximum marks fixed for each subject shall be as shown in the tables 1, 2 & 3 below:

   1. COMPULSORY SUBJECTS

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<tr>
<th>Serial No.</th>
<th>Subject</th>
<th>Maximum Marks</th>
</tr>
</thead>
<tbody>
<tr>
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<td>100</td>
</tr>
<tr>
<td>iii)</td>
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<td>100</td>
</tr>
<tr>
<td>iv)</td>
<td>General Studies</td>
<td>150</td>
</tr>
</tbody>
</table>

   2. OPTIONAL SUBJECTS (TWO)

   | i) | First Subject       |          |
   |    | (Paper-I)           | 150      |
   |    | (Paper-II)          | 150      |
   | ii)| Second Subject     |          |
   |    | (Paper-I)           | 150      |
   |    | (Paper-II)          | 150      |

   Total of table Nos. 1&2 1050

   3. VIVA-VOCE 150

   Total of table Nos. 1, 2 & 3 1200
7. The Optional Subjects for the main examination shall be as under:-

**OPTIONAL SUBJECTS**

<table>
<thead>
<tr>
<th></th>
<th>1</th>
<th>2</th>
<th>3</th>
<th>4</th>
<th>5</th>
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<th>28</th>
<th>29</th>
<th>30</th>
<th>31</th>
</tr>
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<td>Commerce and Accountancy</td>
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<td>Law</td>
<td>Sociology</td>
<td>Public Administration</td>
<td>Management</td>
<td>Geography</td>
<td>Agriculture</td>
<td>Mechanical Engineering</td>
<td>Electrical Engineering</td>
<td>Civil Engineering</td>
<td>Hindi</td>
<td>Sanskrit</td>
<td>Urdu</td>
<td>English Literature</td>
<td>Psychology</td>
<td>Geology</td>
<td>Physics</td>
<td>Animal Husbandry and Veterinary Science</td>
<td>Anthropology</td>
<td>Forestry</td>
<td>Horticulture</td>
<td>Medical Sciences</td>
</tr>
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Notes-

(i) Candidates will not be allowed to offer the following combination of subjects:-

a) Mathematics and Statistics.

b) Of the Engineering subjects viz. Mechanical Engineering, Electrical Engineering and Civil Engineering, not more than one subject.

c) Of language subjects viz. Hindi, Sanskrit, Urdu and English Literature not more than one subject.

d) Agriculture and Animal Husbandry and Veterinary Science.

e) Political Science & International Relations and Public
Administration.
f) Commerce & Accountancy and Management.
g) Anthropology and Sociology.
h) Management and public Administration.
i) Horticulture and Forestry.
k) Forestry, Agriculture and Animal Husbandry and Veterinary Science.

(ii) The standards and contents of papers in general, shall be similar to that of the Degree level, i.e. B.A. or B.Sc. etc. examinations of a recognized University.

(iii) All Papers shall be of three hours duration.

(iv) Knowledge of customs, manners and dialects of Himachal Pradesh and suitability for appointment in peculiar conditions prevailing in Himachal Pradesh shall be considered as "desirable qualifications."

(v) The marks obtained in the Compulsory Papers of English and Hindi will not be counted for overall ranking though it would be necessary to obtain 40% marks in each of these papers to qualify.

(vi) Marks and ranking will be decided on the basis of marks obtained in all other compulsory and optional papers (excluding marks of English and Hindi Papers of the Compulsory Papers)

8. Credit will be given for good English/Hindi including orderly, effective and exact expression combined with the economy of words, in all subjects of the examination.

9. The names of candidates who are called for a viva-voce test shall be arranged in order of merit on the basis of the aggregate marks obtained in the written examination.

Note-- In the event of a tie, order of merit shall be determined in accordance with highest marks secured in the viva-voce and if the marks in the viva-voce are also equal, then the order of merit shall be decided in accordance with the highest marks obtained by such candidates in the aggregate of the compulsory subjects.
DETAILED SYLLABUS FOR THE HIMACHAL PRADESH ADMINISTRATIVE MAIN COMPETITIVE EXAMINATION

COMPULSORY SUBJECTS

1. ENGLISH

Objectives:
This paper is designed to test candidates knowledge/aptitude in the following:-

1. Comprehension of English Language.
2. Correct grammatical expression.
3. Clarity and precision in expression.

Areas of Testing:
Candidates will be tested in the following areas:

1. English Grammar - (20 Marks)
2. Usage and vocabulary - (20 Marks)
3. English Composition
   - Letter / Application / Report/
   - Note writing - (20 Marks)
4. Comprehension of unseen passages - (20 Marks)
5. Precis Writing - (20 Marks)

Evaluation / Marking:
Credit will be given for the following:

1. Writing of précis, comprehension, composition and usage according requirements of format.
2. Coherence and sequence in expression.
3. Correctness of grammatical structures.
4. Originality of thought and expression.

2. HINDI IN DEVNAGRI SCRIPT

(i) Translation of an English passage into Hindi.
(ii) Translation of Hindi passage into English.
(iii) Explanation of Hindi passage in Prose and Poetry in the same language.
(iv) Composition (Idioms, corrections etc.)

3. ESSAY

Objective:
This paper is designed to test candidate’s (i) knowledge / awareness of a variety of subjects and (ii) their ability to compose a sustained piece of writing in the form of an essay.

Contents:
A fair choice of topics covering (i) current affairs (ii) socio-political issues (iii) aspects of culture and history, and (iv) reflective topics will be given to test the candidates’ understanding of these issues and their flair for expressing themselves in the English or in Hindi language.
Areas of Testing:
This paper would test the following:

1. Ability to compose a well-argued piece of writing.
2. Ability to express coherently and sequentially.
3. Awareness of the subject chosen.

Evaluation / Marking:
Credit will be given for the following:

1. Observing established rules and format for essay writing.
2. Grammatical correctness of expression.
3. Originality of thought and expression.
4. GENERAL STUDIES

Knowledge of current events of National and International importance and of such matter of every day observation and experience in their scientific aspects as may be expected of an educated person who has not made a special study of any scientific subject. The paper will also include questions on Modern History (From 1857 onwards) of India, Indian Culture, Indian Polity, Indian Economy and Geography of India of such nature as candidates should be able to answer without special study and questions on the teachings of Mahatma Gandhi.

5. VIVA-VOCE

The candidate will be interviewed by the Commission which will have before it a record of his career. He will be asked questions on matters of general interest. The object of the interview is to assess the personal suitability of the candidate for the services or service for which he has applied to the Commission.

The test is intended to judge the mental calibre of candidate. In broad terms, this is really an assessment of not only his intellectual qualities but also social traits and his interest in current affairs. Some of the qualities to be judged are mental alertness, critical powers of assimilation, care and logical exposition, balance of judgements, variety and depth of interest, ability for social cohesion and leadership, intellectual and moral integrity”.

आदेश द्वारा,
पार्थरावशी मित्रा
मुख्य सचिव
हिमाचल प्रदेश सरकार।

पुष्टांकन संख्या: यथोपरिच।
लारीख शिमला–2
11 जनवरी, 2016

प्रतिलिपि निम्नलिखित को प्रस्तुत है:--
1. समस्त अतिरिक्त मुख्य सचिव, हिमाचल प्रदेश सरकार, शिमला-171002.
2. अतिरिक्त मुख्य सचिव, मुख्य मन्त्री हिमाचल प्रदेश, शिमला–2
3. समस्त वित्तायुक्त / प्रधान सचिव / सचिव हिमाचल प्रदेश सरकार, शिमला–2
4. विधि परामर्श एवं सचिव (विधि), हिमाचल प्रदेश सरकार, शिमला-2
5. सचिव, हिमाचल प्रदेश, लोक सेवा आयोग, शिमला-2 को उनके पत्र संख्या 1-23/72-
पीएससी-पार्ट दिनांक 04.02.2015
6. महालेखाकार, लेखा परीक्षा, हिमाचल प्रदेश शिमला-3
7. वरिष्ठ उप महालेखाकार, लेखा एवं हकदारी, हिमाचल प्रदेश, शिमला-3
8. अतिरिक्त सचिव (सामान्य प्रशासन) हिमाचल प्रदेश सरकार, शिमला-2
9. उप विधि परामर्श एवं उप सचिव (विधि) हिमाचल प्रदेश सरकार, शिमला-2
10. वरिष्ठ विधि अधिकारी-1, विधि विभाग सचिवालय, हिमाचल प्रदेश, शिमला-2
11. गार्ड पार्टियल/अतिरिक्त प्रतियां-150।

(अमरजीत सिंह)
विशेष सचिव (कार्यवाही)
हिमाचल प्रदेश सरकार

***
In exercise of the powers conferred by proviso to article 309 of the Constitution of India, the Governor, Himachal Pradesh, in consultation with the Himachal Pradesh Public Service Commission, is pleased to make the following rules further to amend the Himachal Pradesh Administrative Service Rules, 1973, notified vide this Department’s Notification No. 7-5/73-DP-(Appt.), dated 15.03.1973 and published in the Rajpatra (Extra-Ordinary) on 11.05.1973, namely:-

**Title 1.**

1. (1) These rules may be called the Himachal Pradesh Administrative Service (First Amendment), Rules, 2016.

2. These rules shall come into force from the date of publication in the Rajpatra, Himachal Pradesh.

**Amendment of Appendix-III.**

In Appendix-III appended to the Himachal Pradesh Administrative Service Rules, 1973, for the existing provisions, except the detail of the syllabus of all the subjects pertaining to main examination as contained under the heading, “Detailed Syllabus For The Himachal Pradesh Administrative Service Competitive Examination”, the following provisions shall be substituted, namely:-

“Appendix-III

(Rule 10 (1))

RULES RELATING TO THE SUBJECTS AND STANDARDS OF THE COMPETITIVE EXAMINATION OF CANDIDATES FOR THE POST OF HIMACHAL PRADeSH ADMINISTRATIVE SERVICE.

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3. No candidate shall be considered to have qualified the written examination unless he/she obtains at least 40% marks in Hindi and English (Compulsory Papers) and 45% marks in the aggregate.

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<td>150</td>
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</table>

2. **OPTIONAL SUBJECTS (TWO)**

<p>| | | |</p>
<table>
<thead>
<tr>
<th></th>
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<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>i)</td>
<td>First Subject</td>
<td></td>
</tr>
<tr>
<td></td>
<td>(Paper-I)</td>
<td>150</td>
</tr>
<tr>
<td></td>
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<td>150</td>
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<tr>
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Total of table Nos. 1&2 1050
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(i) Candidates will not be allowed to offer the following combination of subjects:-
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Objectives:
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Areas of Testing:
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Evaluation / Marking:
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By Order,
Parthasarathi Mitra
Chief Secretary to the
Government of Himachal Pradesh.

Endst. No. as above, Shimla-171002, dated the 11th January, 2016.

Copy forwarded to:-
1. All the Additional Chief Secretaries to the Govt. of HP, Shimla-2.
2. The Additional Chief Secretary to Chief Minister, Himachal Pradesh, Shimla-2.
3. All the Financial Commissioners/Pr. Secretaries/Secretaries to the Government of Himachal Pradesh, Shimla-2.
4. The LR-cum-Pr. Secretary (Law) to the Government of Himachal Pradesh, Shimla-2.
7. The Secretary, HP Public Service Commissioner, Shimla-171002 with reference to his letter No. 1-23/72-PSC-Part dated 04-12-2015.
8. The Additional Secretary (GAD) to the Govt. of Himachal Pradesh, Shimla-2.
9. The DLR-cum-Deputy Secretary (Law) to the Government of Himachal Pradesh, Shimla-2.
10. The Senior Law Officer, Law Department, HP Secretariat, Shimla-171002.

(Amarjeet Singh)
Special Secretary (Personnel) to the Government of Himachal Pradesh