

No. Per (CR)-B (II)-2/2020-HAS
Government of Himachal Pradesh
Department of Personnel
Confidential Cell

From

The Secretary (Personnel) to the
Government of Himachal Pradesh.

To

1. All the HPAS officers in H.P.
2. All the HPSS officers in H.P. Secretariat.

Dated, Shimla-2, the

11, November, 2024

Subject: - Extension of timelines for recording of APAR for the year 2023-2024 of HPAS and HPSS Officers.

Sir/Madam,

I am directed to refer to this department's even no. letter vide dated 29-05-24, 04-07-24 and 03-08-2024 regarding extension of timelines for recording of APARs of the year 2023-24. It has been decided to grant relaxation to extend the existing timelines for recording APAR for the year 2023-24. Accordingly the revised timelines for completion of APARs for the year 2023-2024 are as under:-

Activity	Cut off dates				
	Existing timelines 02-04-2024	Revised vide letter dated 29-05-2024	Revised vide letter dated 04-07-2024	Revised vide letter dated 03-08-2024	Further Revision of timelines of APARs
Submission of Self-appraisal by the officer reported upon	31 st May, 2024	30 th June, 2024	31 st July, 2024	15 th August, 2024	15 th August, 2024
Appraisal by Reporting Authority	31 st July, 2024	31 st August, 2024	30 th September, 2024	15 th October, 2024	15 th November, 2024
Appraisal by Reviewing Authority	30 th September, 2024	31 st October, 2024	30 th November, 2024	15 th December, 2024	15 th December, 2024
Appraisal by Accepting Authority	31 st December, 2024	31 st December, 2024	31 st December, 2024	31 st December, 2024	31 st December, 2024

You are, therefore, requested to strictly adhere to the afore-said timelines.

Yours faithfully,

(Arindam Chaudhary, IAS)
Special Secretary (Personnel) to the
Govt. of Himachal Pradesh

Copy for information to the DDG, NIC, H.P