

No. Per (A-IV)-F(11)-1/2012
Government of Himachal Pradesh
Department of Personnel (A-IV).

From

The Addl. Chief Secretary (Personnel)
Government of Himachal Pradesh,
Shimla-171002.

To

1. **Sh. Naveen Kumar, HPAS,**
C/o Director, HIPA, Fairlawn's, H.P., Shimla-171012.
2. **Sh. Praveen Kumar Taak, HPAS,**
Deputy Secretary(Revenue) to the Government of H.P. Shimla-02
3. **Sh. Kuldeep Singh Patial, HPAS,**
Project Officer, ITDP, Kinnaur at Reckong Peo, H.P.
4. **Sh. Narender Kumar-II, HPAS,**
C/o Director, HIPA, Fairlawn's, H.P., Shimla-171012.
5. **Dr. Priyanka Chandra, HPAS,**
C/o Director, HIPA, Fairlawn's, H.P., Shimla-171012.
6. **Smt. Pushpa Chaudhary, HPSS,**
Joint Secretary(Education) to the Government of H.P., Shimla-02
7. **Smt. Mala Rana, HPSS,**
Under Secretary(Excise & Taxation) to the Government of H.P., Shimla-02
8. **Sh. Govind Ram, Spl. Pvt. Secy.,**
O/o OSD to Chief Minister, Himachal Pradesh, Shimla-02
9. **Sh. Keshav Ram Sharma, Sr. Spl. Pvt. Secy.,**
O/o Chief Parliamentary Secretary (Tourism), Himachal Pradesh, Shimla-02
10. **Sh. Avinash Lau, Sr. Spl. Pvt. Secy.,**
O/o Industries Minister, Himachal Pradesh, Shimla-02
11. **Sh. Devinder Kr. Saraswati, HPSS,**
Joint Secretary(Home) to the Government of H.P. Shimla-02
12. **Sh. Nalin Mahajan,**
OSD (I.F.), Finance Department, Himachal Pradesh Shimla-02
13. **Sh. Pramod Singh, HPSS,**
Under Secretary to the Chief Minister, Himachal Pradesh Shimla-02

Dated: Shimla-171002, the

16th August, 2016.

Subject:- Regarding submission of Assets and Liability Return as required under Rule 18 of CCS(Conduct) Rules, 1964.

Sir/Madam,

I am directed to invite your attention towards this Department's letter of even number dated 8th June, 2016, and subsequent reminder dated 22th July, 2016 on

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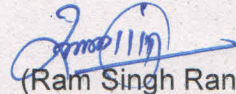
(2)

the subject cited above and to say that your Assets and Liability Return has not been received in this Department till date. You are, therefore, once again advised to submit the same to this department immediately, failing which further action as deemed fit under the rules shall be initiated.

It is also informed that while sending the property return the wording "No change or No addition or as in previous year" be avoided and all columns/details be filled in accurately. Besides, scanned softcopy (**in a pdf format**) of the Assets and Liability Return also be supplied to this department on **e-mail Id** of Department of Personnel i.e. **persbr4-hp@nic.in** and hard copies of the same be supplied to this department through special messenger.

This may be given Personal attention and Top-Priority.

Yours Faithfully,



(Ram Singh Ranot)

Under Secretary (Personnel) to the
Government of Himachal Pradesh.

Email Id: persbr4-hp@nic.in