

No.PER(AP)-C-B (2)-2/2015-L-II
Government of Himachal Pradesh
Department of Personnel (AP-III).

From

The Chief Secretary to the
Government of Himachal Pradesh.

To

1. All the Administrative Secretaries to the Government of Himachal Pradesh.
2. All the Divisional Commissioners in H.P.
3. All the Deputy Commissioners in H.P.
4. All the Heads of the Departments in H.P.

Dated: Shimla-171002, the 31st July, 2023

Subject:- Regarding admissibility of joining time and travelling allowance on transfer to the Contract Employees.

Madam/Sir,

In supersession of this department's letter No.PER(AP)-C-B(2)-2/2015, dated the 6th June, 2015 on the subject cited above, I am directed to say that the matter regarding revision of the admissibility of joining time and Travelling Allowance on transfer of contract employees was under consideration of the Government for some time past. The matter has been examined in consultation with the Finance Department and it has been decided to allow joining time and Travelling Allowance on transfer (except in cases where transfer is ordered on self request) to the contract employees, in the following manner:-

- (I) The joining time admissible (only when the transfer has been made in public interest) will be:-
- i. One day in case the transfer to a station 30 km distance or less of the earlier station.
 - ii. Five days in case the transfer is to a station beyond 30 km from the earlier station.
 - iii. When holiday (s) follow(s) joining time, the normal joining time will be deemed to have been extended to cover such holiday(s).

(II) The Travelling Allowance admissible will be as follows:-

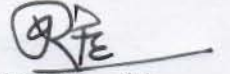
- i. The actual expenditure incurred on the travel of self and the family members by any mode restricted to the fare of HRTC, for travel through the shortest route by ordinary buses.
- ii. However, the reimbursement of travelling expenditure will be admissible only in case the transfer is to a station beyond thirty kilometers and no reimbursement of travelling expenditure will be admissible in case the transfer is to a station within thirty kilometers from the earlier station.

2. These instructions may be brought to the notice of all concerned for strict compliance.

3. This issues with the prior approval of the Finance Department obtained vide their Diary No.55898150-FIN(C)-B(7)-1/2023, dated 07.06.2023.

4. These instructions are also available on the website www.himachal.nic.in/personnel.

Yours faithfully,



(Balbir Singh)

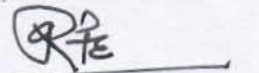
Deputy Secretary (Personnel) to the
Government of Himachal Pradesh.

Tele.:-0177-2880851

Endst.No.PER(AP)-C-B(2)-2/2015-L-II Dated: Shimla the 31st July, 2023

A copy is forwarded to the following for information and necessary action:-

1. The Secretary to the Governor, Himachal Pradesh, Shimla-2.
2. The Registrar, H.P. High Court, Shimla-171001.
3. The Secretary, H.P. Public Service Commission, Shimla-2.
4. The Joint Secretary (Finance) to the Government of Himachal Pradesh w.r.t. advice tendered vide Diary No.55898150-FIN(C)-B(7)-1/2023, dated 07.06.2023.
5. All the Section Officers in Himachal Pradesh Secretariat, Shimla-2



Deputy Secretary (Personnel) to the
Government of Himachal Pradesh
