

Government of Himachal Pradesh
Department of Personnel
Appointment-II

Advertisement No. 04/2019

Dated: 11/01/2019

The Government of Himachal Pradesh invites applications (in five sets), in sealed cover, for filling up of two (2) vacant posts of Administrative Members, Himachal Pradesh Administrative Tribunal, Shimla, , so as to reach the same with the Additional Chief Secretary (Personnel) to the Government of Himachal Pradesh, Armsdale Building, 4th Floor, Himachal Pradesh Secretariat, Shimla- 171 002 within two weeks from the date of publication of advertisement. The eligibility criteria as required under Section 6(2) (a) of Administrative Tribunals (Amendment) Act, 2006 are as under :-

The Candidate should have held for at least two(2) years the post of Secretary to the Government of India or any other post under the Central or State Government and carrying the scale of pay which is not less than that of a Secretary to the Government of India i.e. **Level 17 of the Pay Matrix ₹ 2, 25,000/- [Post-2016 Pay Revision]** for at least two(2) years ; **OR**

The Candidate should have held a post of Additional Secretary to the Government of India for at least five (5) years or any other post under the Central or State Government carrying the scale of pay i.e **Level 15 of the Pay Matrix ₹ 1, 82,200 – 2,24,100 [Post- 2016 Pay Revision]** which is not less than that of Additional Secretary to the GOI at least for a period of five (5) years.

Provided that the officers belonging to All-India Services who were or are on Central deputation to a lower post shall be deemed to have held the post of Secretary or Additional Secretary, as the case may be, from the date such officers were granted proforma promotion or actual promotion whichever is earlier to the level of Secretary or Additional Secretary, as the case may be, and the period spent on Central deputation after such date shall count for qualifying service for the purposes of this clause;

Contd...2/-

The applications received after the stipulated period will not be entertained. This advertisement, application format and qualification for the above post, as per Section 6(2)(a) of The Administrative Tribunals (Amendment) Act, 2006, can be seen in website of Department of Personnel, Government of Himachal Pradesh i.e. [http:// www.himachal.nic.in /personnel/Notice Board](http://www.himachal.nic.in/personnel/Notice Board) . The persons who had applied in response to previous advertisements No. 02/2018 dated 17-03-2018 and No. 03/2018 dated 14-09-2018 need not to apply again.

Eligibility Criteria for appointment to the post of Administrative Member, HP State Administrative Tribunal as required under Section 6(2)(a) of the Administrative Tribunals (Amendment) Act, 2006.

A person shall not be qualified for appointment,--

(a) as an Administrative Member, unless he has held for at least two(2) years the post of Secretary to the GOI or any other post under the Central or State Govt. and carrying the scale of pay which is not less than that of a Secretary to the GOI for at least two(2) years OR held a post of Additional Secretary to the GOI for at least five (5) years or any other post under the Central or State Govt. carrying the scale of pay which is not less than that of Additional Secretary to the GOI at least for a period of five(5) years:

Provided that the officers belonging to All-India services who were or are on Central deputation to a lower post shall be deemed to have held the post of Secretary or Additional Secretary, as the case may be, from the date such officers were granted proforma promotion or actual promotion whichever is earlier to the level of Secretary or Additional Secretary, as the case may be, and the period spent on Central deputation after such date shall count for qualifying service for the purposes of this clause;

**APPLICATION FORMAT FOR THE POST OF ADMINISTRATIVE MEMBER IN THE
HIMACHAL PRADESH ADMINISTRATIVE TRIBUNAL**

1.	Name :									
2.	Date of birth:									
3.	Educational Qualifications beyond 10+2:									
4.	Service, the candidate belongs to : (Please specify name/details i.e All India/Central/State etc.) (Please also indicate cadre, year of allotment, date from which promoted in Grade-1/Gr.-A/ Class-I)									
5.	Date of Superannuation:									
6.	Pay Scale / Pay Structure+ Grade Pay (Present/Last) / Level of Pay Matrix:									
7.	Designation of Present/Last Post held:									
8.	(a) Office Address & Telephone Number:									
	(b) Residential Address & Telephone Number:									
	(c) Correspondence Address :									
	(d) Mobile Number:									
	(e) email ID :									
9.	Details of post held in chronological order for at least ten years either under the Govt. of India or under the Government of a State:	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; border-bottom: 1px solid black;"><u>Post held</u></th> <th style="text-align: left; border-bottom: 1px solid black;"><u>Period</u></th> </tr> </thead> <tbody> <tr> <td>1.</td> <td></td> </tr> <tr> <td>2.</td> <td></td> </tr> <tr> <td>3.</td> <td></td> </tr> </tbody> </table>	<u>Post held</u>	<u>Period</u>	1.		2.		3.	
<u>Post held</u>	<u>Period</u>									
1.										
2.										
3.										
10.	The details of Post(s) held since joining be indicated in the descending order i.e. from higher post to the lower one, in the following format:									

Sl. No	Post held	Pay scale/ Pay Structure+ Grade Pay	Level of Pay Matrix	Period From - To	Experience with details*		
					Quasi - judicial	Service / Personnel matters (details thereof)	others
1	2	3	4	5	6	7	8

*The experience related to quasi-judicial, service/personnel matters be given post wise separately in respective columns 6 to 7.

11.	The details of pendency of any court litigation, civil or criminal, conviction or otherwise in a criminal court or civil court decree or any other proceedings:	
12.	Special achievements during the last 10 years (in a separate sheet - not more than in 200 words)	

The information furnished above by me is correct to the best of my knowledge and belief and nothing has been suppressed. I fully understand that in case of my selection, if any information furnished above is found to be false or mis-represented at a later stage, my selection is liable to be cancelled with the approval of the Competent Authority.

Place :

(Signature)

Date :

(Name in Capital Letters)