No.12/29/2021-BPC&T.
Government of India
Ministry of Finance
Department of Economic Affairs
(BPC&T Section)

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North Block, New Delhi,
Dated the 20th September, 2021.

TRAINING CIRCULAR

Subject:-Online Singapore Cooperation Programme on **"Integrated Cybersecurity for Safer Digital Worlds"** from 22nd to 26th November, 2021.

The Republic of Singapore has invited nominations for online course on **"Integrated Cybersecurity for Safer Digital Worlds"** from 22nd to 26th November, 2021 under the Technical Assistance Programme with India. The programme is intended for mid- to senior-level government officials involved in cybersecurity policy planning and enforcement. The eligibility conditions and other information about the course are mentioned in the Information Brochure received from the sponsoring Government **(Annex-I).** Number of slots available for India is **One**.

2. Nomination of candidates is regulated by the guidelines prescribed by DEA, a synopsis of which is attached as **Annex-II.**

3. **The course is sponsored by Government of Singapore,** who conducted the course as an online. All nominees are to submit their application online at https://go.gov.sg/cybers2021.

4. The following forms need to be duly completed and certified by the participant and the competent authority of the nominating Ministry/Department:

(i) Sponsoring Government's application to be filled online (available at https://go.gov.sg/cybers2021. Printed copy of application submitted by the candidate online to SCP may be sent to DEA along with the other forms.
ii.DEA's proforma - duly countersigned by competent authority **(Annex-III).**

5. **Application Form complete in all respects reach this Department through the Administrative Ministry/Department not later than 14.10.2021** positively at the following address:-

Shri R. Murali,
Section Officer(BPC&T),
Department of Economic Affairs, Ministry of Finance,
Room No. 271 B, North Block, New Delhi-110001.
Ph:- 011 - 2309 5135
Email- murali.r@nic.in

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6. Incomplete applications and nominations received after the cut-off date will not be entertained. This may please be noted for strict compliance to avoid disappointment at a later stage. The candidates are advised to have their applications processed through their administrative Departments well in time and send complete information asked for in the forms specified above. Details of various short-term training programmes are regularly uploaded on Ministry of Finance's website www.finmin.nic.in under the link "Foreign Training Programmes".

(**Sanjay Kumar**)
Under Secretary to the Govt. of India
Tel: 23095233
Email:- kumar.sanjay76@nic.in

1. Sr. Economic Adviser(FS&CS), Department of Economic Affairs, North Block, New Delhi.
2. Joint Secretary (Admn.), Ministry of Electronic & Information Technology, Electronics Niketan, 6 CGO Complex, New Delhi.
3. Joint Secretary (Admn.), Ministry of Home Affairs, North Block, New Delhi.
4. Joint Secretary (Admn.) of all Ministries/Departments, Government of India.
5. Chief Secretaries of all States Governments/UTs.

TO BE UPLOADED ON MOF'S WEBSITE

INTEGRATED CYBERSECURITY FOR SAFER DIGITAL WORLDS

22 TO 26 NOVEMBER 2021

Sponsored by the

SINGAPORE COOPERATION PROGRAMME

under the

SCP TRAINING AWARD (E-LEARNING)

to be conducted by

E-GOVERNMENT LEADERSHIP CENTRE, INSTITUTE OF SYSTEMS SCIENCE, NATIONAL UNIVERSITY OF SINGAPORE

Singapore Cooperation Programme

Singapore has provided technical assistance to other developing countries since the 1960s. As a country whose only resource is its people, Singapore believes that human resource development is vital for economic and social progress. Singapore itself has benefited from training provided by other countries and international organisations.

In 1992, the Singapore Cooperation Programme (SCP) was established to bring together under one framework the various technical assistance programmes offered by Singapore. Through the SCP, the range and number of training programmes were increased to share Singapore's development experience with other developing countries.

To date, over 132,000 officials from more than 180 countries and territories have participated in our courses and study visits. The SCP is managed by the Technical Cooperation Directorate of the Ministry of Foreign Affairs, Singapore.

e-Government Leadership Centre, Institute of Systems Science, National University of Singapore

Singapore e-Government Leadership Centre (eGL) was established in 2006, as a Centre of Excellence at the Institute of Systems Science (ISS), National University of Singapore, with the objective of providing world-class capacity building, research and consulting in the domain of Digital Government. eGL has successfully combined the leadership and domain expertise of its parent institutions to create a unique value proposition of practice-based, content-rich learning journeys, embedded with policy, planning, innovation and implementation experiences to yield a comprehensive curriculum in the domain of Digital Government which includes Digital Transformation, Public Service Innovation, Citizen Engagement and Smart Nation. **Institute of Systems Science (NUS-ISS)**, a specialist training institute of National University of Singapore, has been in the Information and Communication Technology (ICT) education business since 1981, building ICT capability, developing and nurturing digital business leaders in Singapore. NUS-ISS is widely recognised as a champion of industry transformation, future jobs and future skills, enabling a digital economy that is always learning and always leading.

Course Objectives

As COVID-19 accelerated digitalisation, the frequency of cyber-attacks has also increased. The stakes have also become higher as more healthcare and essential public and corporate services are hosted on cyber space.

This course will share Singapore's experience in formulating strategies at the national level and leveraging on international cooperation to enhance cybersecurity.

Synopsis

Topics to be covered include:

- Understanding the cyber threat landscape
- Cybersecurity governance framework, policies and technologies
- Role of public institutions in cybersecurity
- Singapore's cybersecurity best practices

Methodology

This course will be delivered for up to **30 participants** through a 'blended' virtual classroom comprising a combination of ***asynchronous*** e-Learning (independent and self-study of online modules) and ***synchronous*** e-Learning ('live' webinar sessions). There will be Q&A sessions and facilitated group discussions during the 'live' sessions.

Regulations

Participants are required to comply with the following:

- Strictly observe course schedules and not miss training sessions, and;
- Carry out instructions and abide by conditions as may be stipulated by the nominating Authority or Government and the Government of Singapore and its appointed trainer, with respect to the course.

Duration

The course will be held over 5 days from 22 to 26 November 2021.

There will be four hours of 'Live' e-learning sessions each day, tentatively held from 1330 to 1730 (Singapore time; UTC/GMT+08:00 hours) each day. Actual timings of the synchronous e-learning sessions will be confirmed closer to the course dates.

Attendance will be taken for "live" sessions and participants will need to attain 66% attendance in order to get a certificate.

Prior to course commencement, the training coordinator will brief participants on the rules of engagement (break time, attendance, punctuality, recording, Q&A).

Application Information

Applicants should be:

- Mid- to senior-level government officials involved in cybersecurity policy planning and enforcement;
- Able to attend all the synchronous e-learning sessions. They will require an internet enabled device with a functioning webcam, microphone and audio;
- Nominated by their respective Governments;
- Proficient in written and spoken English; and
- In good health.

Terms of Award

The course is sponsored by the Government of Singapore under the Singapore Cooperation Programme Training Awards.

Application Procedure

(Closing date for nomination: **25 October 2021**)

The Government of Singapore is pleased to invite the respective National Focal Point for Technical Assistance (NFP) to nominate **one (1)** suitable applicant. Selection of candidates will be based on merit. Should there be more applicants than training places, the Government of Singapore seeks the understanding of the respective NFP in the event that its nominee(s) is not selected.

All nominees are to submit their applications online at **https://go.gov.sg/cybers2021** by 25 October 2021. NFPs are also required to endorse nominees via email links. Instructions and FAQs for Applicants and NFPs can be found at the links below:

- Applicants: https://go.gov.sg/start-guide
- NFPs: https://go.gov.sg/start-nfp

Note:

- Participants who complete all course assignments and attend at least 66% of 'live' e-learning sessions, will receive a certificate of completion from the SCP.
- Applicants should refrain from making telephone and email inquiries on the status of their applications.
- The **Ministry of Foreign Affairs, Singapore** will inform all applicants of the outcome of their applications. The NFP will also be informed directly.

Follow us at:

- SCP Website: www.scp.gov.sg
- Facebook: www.facebook.com/SCPFriends

Annex.II

SUMMARY OF GUIDELINES PRESCRIBED BY DEPARTMENT OF ECONOMIC AFFAIRS

Before applying for the training programme, the candidates are requested to satisfy themselves whether they fulfill the eligibility conditions as per the guidelines on Foreign Training Programmes (FTP) administered by the Department of Economic Affairs (DEA), summarized below:-

Eligibility Conditions

Duration of Training	No. of years of service completed in Govt. as on the date of FTP	Upper age limit as on the date of FTP	Cooling off period	Limit on participation in number of trainings in a year
Upto one week	5 years	Less than 58 years	Six months	Two FTPs of duration of less than one week in a calendar year
One to Two weeks	7 years	Less than 58 years	One year	One FTP of duration of one to two weeks in a calendar year
More than two weeks	9 years	Less than 55 years	Two years	One FTP of duration more than two weeks in a period of two years

Note:- Project-related training/official visits abroad are exempt from the provision of cooling off.

2. Candidates and nominating authorities in Ministries/Departments/State Govts. etc. **should also satisfy themselves** about the **eligibility conditions** prescribed by the sponsoring foreign Government/agency **before sending the nominations to DEA.**

HOW TO APPLY

3. **Filling up of application forms:-**

(i) Ensure that the **DEA proforma** is duly filled in and is complete in all respects. Without this proforma, applications will not be entertained.

(ii) Ensure that the **application form prescribed by the sponsoring agency** is also complete in all respects. Wherever the sponsoring agency asks for Country Report, the same should also be attached.

(iii) The column relating to **Vigilance Clearance** in DEA proforma should be filled in and certified by the competent authority. Alternately, vigilance clearance certificate by the concerned authority can also be attached. Applications without vigilance clearance at the time of applying will not be entertained.

(iv) In case of **training programmes which are not fully sponsored** and where expenses on Air travel or any other expenses have to be borne by the candidate or his sponsoring Department, ensure that Part-A or Part-B, as the case may be, of the Undertaking Form is duly completed. Applications received without undertaking form will be summarily rejected. **It may be noted that submission of undertaking form is not necessary in respect of fully funded training programmes and the candidate can mention 'Not Applicable' in the form.**

4. **Nominations:-**

(i) In case there is more than one nomination for a particular course, the nominating authority State/Cenral Government should clearly **indicate the prioritization** of the nominees.

(ii) Application for the training programme is to be forwarded through the concerned Ministry/Department after completing all necessary formalities. Applications **are not to be sent** to the sponsoring foreign country/ agency **direct** unless the same has been endorsed by the Nodal Department i.e. DEA.

5. **Clearances:-**

Once the nomination forwarded by DEA to the sponsoring foreign Government is accepted and conveyed to the applicant, he/she will be responsible to complete all pre-departure formalities like obtaining political clearance from MEA and have the sanction order issued from his/her administrative Department etc.

Abbreviations:-

JICA – Japan International Cooperation Agency, **SCPTA** – Singapore Cooperation Programme Training Award, **IMF** – International Monetary Fund, **MTCP** – Malaysian Technical Cooperation Programme

ANNEX-III

DEA PROFORMA FOR FOREIGN TRAINING

1. Name			
2. Date of Birth		3. Male/Female	
4. Educational Qualifications			
5. Service to which the officer belongs		6. Date of regular appointment	

7. Details of posts held during the last five years (*starting from the present*):

S.No.	Post held	Ministry/Department/ Organization	Nature of work/Job profile

8. Name of foreign training programme applied for and its relevance to the candidate	
9. Papers etc. if any published by the candidate	

10. Details of Foreign Training Programmes attended during the last two years

S. No.	Dates & Duration of the training programme	Subject/title of training	Name of the training Institution	Source of funding

Signature of the candidate:	
Office Phone No. Mobile No.:	
E-mail:	

CERTIFICATE

Certified that Shri/Ms _____ is clear from vigilance angle. In case the programme is not fully funded, Undertaking in the prescribed proforma (Part A/Part B) is attached.

Signature of the competent administrative authority of the applicant with Name, Designation, Phone number and E-mail (along with office seal)	