



Himachal Pradesh

Department of Transport



Expression of Interest
for
Procurement of e-Challaning Device
&
Its Accessories

Director, Transport

Directorate of Transport,
Parivahan Bhawan, Shimla-171004
0177-2803136/2808642
transport-hp@nic.in
sta-hp@nic.in

1. Disclaimer

This Expression of Interest document is being issued by Himachal Pradesh Department of Transport (herein after referred to as "HPDT") as the first step for the procurement of e-challaning device and its accessories

The sole objective of this document is to solicit Expression of Interest (hereinafter referred to as "EoI") from eligible agencies to identify the optimal requirements and accordingly a Request for Proposal (RFP) will be formulated for procurement of e-challaning devices and its accessories. HPDT reserves the right to reject any or all the applications without assigning any reasons and may go for open tendering process at RFP stage.

This document has been prepared on the basis of information that is available with HPDT and that which is publicly available.

While this document has been prepared in good faith, no representation or warranty, express or implied, is or will be made, and no responsibility or liability will be accepted by HPDT or any of their employees, advisors or agents appointed by HPDT as to or in relation to the accuracy or completeness of this document and any liability thereof is hereby expressly disclaimed. Interested Parties may carry out their own study/ analysis/ investigation as required before submitting the EoI.

The technical/implementation solution/Functional requirements information provided in this notice for expression of interest is only indicative in all respects. Relevant technical and solution information to be reflected in detailed scope of work, technical specifications etc. shall be provided in the RFP to be issued. This document does not constitute an offer or invitation, or solicitation of an offer, nor does this document or anything contained herein, shall form a basis of any contract or commitment whatsoever.

Some of the activities indicated to be carried out by HPDT subsequent to the receipt of the responses are indicative only. HPDT has the right to continue with these activities, modify the sequence of activities, add new activities or remove some of the activities, as dictated by the best interests of the project

2. Introduction

The HPDT functions under the provisions of Section 213 of the Motor Vehicle Act, 1988. The HPDT is primarily established for enforcement of the provisions of the Motor Vehicle Act, 1988, Himachal Pradesh Motor Vehicles Taxation Act, 1972 and the rules framed there under. HPDT assists other organizations in the development of transport facilities and endeavors to provide an efficient, adequate and economic transport service for the movement of passengers and goods by road. In discharging statutory functions, the department has shaped up as one of the major revenue earning departments to the Government in the shape of taxes on motor vehicles.

HPDT is interested in procurement of integrated e-challaning devices and its accessories for the implementation of e-Challan software developed by the Ministry of Road Transport & Highways in consultation with National Informatics Centre.

The EOI document is available at of cost of Rs. 1000 in form of a Demand Draft from any scheduled bank, payable at Shimla in favor of Director, Transport, Government of Himachal Pradesh. The soft copy may be downloaded from the department website: <http://himachal.nic.in/transport>. In case of downloading from the web site, agencies are required to submit the EoI cost in the form of a demand draft of Rs.1000 issued from a scheduled commercial bank along with the EoI response.

3. Shortlisting and identifying the optimal requirement

The agencies are requested to submit the response to EOI, submitting their Technical proposals along with proposed solution as per National Standard Specification for integrated e-challaning devices and its accessories or any other competent solution with all the required documents.

Agencies will be invited for a detailed presentation of the proposed solution. Based on the Presentation, HPDT shall further identify the optimal requirements and accordingly a Request for Proposal (RFP) will be formulated for the Implementation of the project in H.P. HPDT reserves the right to reject any or all the response without assigning any reasons. The sole objective of this document is to solicit Expression of Interest (hereinafter referred to as “EoI”) from eligible agencies to identify and freeze the optimal requirements and accordingly a Request for Proposal (RFP) will be formulated for procurement of e-challaning devices and its accessories.

4. Information Regarding EoI

Sl.No.	Information	Details
1.	EoI No. and Date	CT 1-25/e-Challan/2018-1077649 dated 14.02.2019
2.	Last date for submission of written queries clarification	25.02.2019
3.	Release of response to clarification on the web site	28.02.2019
4.	Cost of EoI document in the form of Demand Draft	1000/-
5.	Last date for sub-mission of response of EoI in hard copy	08.03.2019
6.	Opening of responses	12.03.2019
7.	Presentation by agency	15.03.2019
8.	Contact email for queries	sta-hp@nic.in
9.	Addressee and address at which proposal in response to EoI is to be submitted in hard copy	Director Transport Directorate of Transport Parivahan Bhawan, Shimla-171004 0177-2803136/2808942

5. Indicative Scope

1. Supply/Training/Hand holding

Agency shall supply the e-challaning devices and its accessories to the Department of Transport and also shall undertake to train the staff nominated by the department in proper user and maintenance.

2. Repair and Maintenance

- i.) The Supplier shall provide & maintain one Technical helpdesk (accessible on phone number & e-mail) between 08:00 A.M. to 08:00 P.M. on all days
- ii.) The Supplier shall develop ticketing mechanism reflecting the time and date of the complaint with proper audit trail for tracking the complaint.
- iii.) Within 24 hours of the issue of the ticket, the supplier would arrange for repair of the device on the site itself or inform if the device needs to be brought to its Spare & Repair Centre at Shimla. This process would be kept on record.
- iv.) Helpdesk should try to resolve the complaint as quickly as possible. In cases where the nature of problem requires more than 24 hours a second ticket number should be issued reflecting the time and date of when the device is deposited at the Spare & Repair centre at Shimla.
- v.) A Spare & Repair centre should be maintained at Shimla. It should be working on all days 08:00 A.M. to 08:00 P.M.
- vi.) The devices would be brought by our department to Shimla for repair. In such cases a working device should be issued till the time the repaired device has not been returned.
- vii.) A closing ticket of the complaint needs to be issued reflecting the time & date.

- viii.) The above complaint mechanism should be properly recorded in a software format so that no discrepancies crop up at the time of penalty imposition.

6. Instruction to Agencies

6.1 Completeness of Response

Agencies are advised to study all instructions, forms, terms, requirements and other information in the EOI documents carefully. Submission of the response of EoI shall be deemed to have been done after careful study and examination of the EOI document with full understanding of its implications.

The response to this EOI should be full and complete in all respects. Failure to furnish all information required by the EOI documents or submission of a proposal not substantially responsive to the EOI documents in every respect will be at the Agency's risk and may result in rejection of its Proposal.

6.2 Proposal Preparation Costs

The Agency is responsible for all costs incurred in connection with participation in this process, including, but not limited to, costs incurred in conduct of informative and other diligence activities, participation in meetings/discussions/presentations, preparation of proposal, in providing any additional information required by HPDT to facilitate the evaluation process, and in negotiating a definitive Contract or all such activities related to the response of EoI process. HPDT will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.

This EOI does not commit HPDT to award a contract or to engage in negotiations. Further, no reimbursable cost may be incurred in anticipation of award or for preparing this EoI. All documents, materials submitted by the agency become the property of HPDT and may be returned completely at its sole discretion.

6.3 Signing /Communication to the HPDT

All the communication to HPDT including this EOI and the response of EoI documents shall be signed on each page by the authorized representative of the agency and authority letter should be attached with the response of EoI.

6.4 Queries on EOI

The agencies will have to send their queries by 25.02.2019 by email sta-hp@nic.in

All queries should be related to the EOI alone and no queries related to Scope of work of the Agency. These issues will be amply clarified at the RFP stage.

The Queries for the Expression of Interest will be submitted in the following format in a excel file

Name of the Agency:

S#	EOI Reference Clause/ Page No.	Description of Terms / Headings	Clarification Sought

6.5 Agency inquiries and HPDT's responses

All enquiries / clarifications from the agencies, related to this EOI, must be directed in writing exclusively to the contact person notified in this EOI document. The preferred mode of delivering written questions to the aforementioned contact person would be through mail or email. Telephone calls will not be accepted. In no event will the HPDT be responsible for ensuring that agencies' inquiries have been received by HPDT.

After distribution of the EOI, the contact person notified by HPDT will begin accepting written questions from the agencies. HPDT will endeavor to provide a full, complete, accurate, and timely response to all questions. However, HPDT makes no representation or warranty as to the completeness or accuracy of any response, nor does HPDT undertake to answer all the queries that have been posed by the agencies. The responses to the queries from all agencies will be distributed to all.

6.6 Amendment of EOI Document

At any time prior to the last date for receipt of responses of EoI, HPDT, may, for any reason, whether at its own initiative or in response to a clarification requested by agency, modify the EOI Document by an amendment. The amendment will be published in the HPDT website.

In order to afford prospective agencies reasonable time in which to take the amendment into account in preparing their response, HPDT may, at its discretion, extend the last date for the receipt of response of EoI. The agencies are allowed resubmit their response- if required, after such amendments.

6.7 Supplemental information to the EOI

If HPDT deems it appropriate to revise any part of this EOI or to issue additional data to clarify an interpretation of provisions of this EOI, it may issue supplements to this EOI. Any such corrigendum shall be deemed to be incorporated by this reference into this EOI.

6.8 HPDT's right to modify submission deadline

HPDT may, in exceptional circumstances and at its discretion, extend the deadline for submission of proposals by issuing a corrigendum published in the HPDT website in which case all rights and obligations of the project and the agencies previously subject to the original deadline will thereafter be subject to the deadline as extended.

6.9 HPDT's right to terminate the process

HPDT may terminate the EOI process at any time and without assigning any reason. HPDT makes no commitments, express or implied, that this process will result in a business transaction with anyone. This EOI does not constitute an offer by HPDT.

HPDT reserves the right to accept or reject any proposal, and reject all responses at any time without thereby incurring any liability to the affected agencies or any obligation to inform the affected agency or agencies of the grounds for HPDT's action.

6.10 Submission of Response

- 1) The agencies should submit their responses in the format given in this document in a printed copy sealed envelopes.
- 2) The hardcopy and softcopy of the Expression of interest should be in a single sealed envelope, clearly marked as "Response to EOI from << Agency Name>>".

- 3) The envelope shall indicate the name and address of the agency to enable the proposal to be returned unopened in case it is declared "late."
- 4) The original proposal shall be prepared in indelible ink. It shall contain no interlineation or overwriting, except as necessary to correct errors made by the agency itself.
- 5) Any such corrections must be initialled by the person (or persons) who sign(s) the proposals.
- 6) All pages of the proposal must be sequentially numbered and shall be initialled by the Authorized Representative of the agency.
- 7) Agencies are also required to give a presentation on Existing Capabilities of Agency and proposed solution. The presentation would be a part of Evaluation.

6.11 EoI Response Submission Format

The entire proposal shall be strictly as per the format specified in this Expression of Interest and any deviation from the formats shall be rejected.

6.12 Venue and Deadline for submission

Proposals must be received in hard copy at the address specified below latest by 17:00 hours on 08.03.2019

Director Transport
Directorate of Transport,
Parivahan Bhawan, Shimla-171004
0177-2803136/2808642

Any proposal received by the HPDT after the above deadline shall be rejected and returned unopened to the Agency. The response submitted by telex/telegram/ fax/e-mail etc. shall not be considered. No correspondence will be entertained on this matter. HPDT shall not be responsible for any postal delay or non-receipt/ non-delivery of the documents. No further correspondence on the subject will be entertained. HPDT reserves the right to modify and amend any of the above- stipulated condition/criterion depending upon project priorities vis-à-vis urgent commitments.

6.13 Documents Comprising the Response to EoI

The response prepared by the Agency shall comprise of all the documents as being asked for as per clause 7 Qualification Criteria and Annexure I to IV.

a. Short listing Criteria

HPDT will shortlist the agency that meets the shortlisting criteria mentioned in the Expression of interest. Any attempt by a Agency to influence the EoI response evaluation process may result in the rejection of the Agency's response of EoI.

b. Evaluation Process

- 1) HPDT will constitute Proposal Evaluation Committee to evaluate the responses of the EoI.
- 2) Proposal Evaluation Committee constituted by the HPDT shall evaluate the responses to the EOI, all supporting documents / documentary evidence. Inability to submit requisite supporting documents / documentary evidence shall be rejected.
- 3) The decision of the Proposal Evaluation Committee in the evaluation of responses to the Expression of Interest shall be final. No correspondence will be entertained outside the process of negotiation/ discussion with the Committee.
- 4) The Proposal Evaluation Committee may ask for meetings with the Agency to evaluate its suitability for execution of the proposed project.
- 5) The Proposal Evaluation Committee reserves the right to reject any or all proposals on the basis of any deviations.
- 6) Each of the agencies need to comply with the qualification criteria as defined in the EoI.
- 7) Each of the responses shall be evaluated to validate compliance of the agencies according to the following criteria as per format and supporting documents mentioned against each clause.

6.14 Notification of Shortlisting

HPDT shall notify by email all agencies that have been shortlisted for presentation. This shall also be published in the HPDT website

7. Qualification Criteria

Sl.No.	Qualification Criteria	Supporting Document
A1	The responding Company / agency should have made a payment of Rs 1000 (Rupees One thousand only) for the EOI document	Proof of payment of Rs. 1000 / DD for Rs. 1000 (if EOI Document is downloaded) must be furnished.
A2	The OEM or its authorized partner taking part in the EoI process must be in the business of manufacturing or trading or supplying the e-Challaning Devices to law Enforcement agencies in India. In support of the same the agency must submit the copy of registration of firm/certificate of incorporation and Articles of Association/Memorandum of Association.	Copy of registration
A3	The Agency should be OEM or authorized by OEM (in respect of e-challaning devices and related services). The agency must submit due authorization from the OEM in this regard.	Copy of authorisation
A4	OEM or its authorized representative should have its own established ISO certified service Centre in India, preferably in Shimla.	Proof of service centre
A5	The agency should have successfully obtained at least two purchase order totaling not less than 100 number, e-challaning Devices from Law Enforcement Agencies in India during the last three financial years (i.e.2015-2016,2016-2017& 2017-18).	Copy of Purchase Orders must be enclosed.
A6	Agency should have average annual turnover of not less than Rs. 5 Crore during last three financial year i.e.(2015-16, 2016-17, 2017-18).	Certificate from Statutory Auditor of the Agency.
A7	The Agency should not be blacklisted by any Department of Central Government/State Government/PSU or any Public Sector organization.	Self-Certification by the agency
A8	The equipment should possess the Technical Minimum Specification	Annexure -III

7. Annexures

1. Covering Letter

(To be submitted on the letterhead of the agency)

{Location, Date}

To

Director Transport,

Directorate of Transport,

Parivahan Bhawan, Shimla-171004

Ref: EoI no. No/ CT I-25/e-Challan/2018-1077649 date 14.02.2019

Subject: Submission of proposal in response to the EoI for “e-challaning device and its accessories”.

Dear Sir,

Having examined the EoI document, we, the undersigned, herewith submit our proposal in response to your EoI Notification No. No/ CT I-25/e-Challan/2018-1077649 date 14.02.2019 or “e-challaning device and its accessories”.

We have read the provisions of the EoI document and confirm that we accept these. We further declare that additional conditions, variations, deviations, if any, found in our proposal shall not be given effect to.

1. We agree to abide by this proposal, consisting of this letter, the detailed response to the EoI and all attachments.
2. We would like to declare that we are not involved in any litigation that may have an impact of affecting or compromising the delivery of services as required under this assignment, and we are not under a declaration of ineligibility for corrupt or fraudulent practices.
3. We would like to declare that there is no conflict of interest in the services that we will be providing under the terms and conditions of this EoI.
4. We hereby declare that all the information and statements made in this proposal are true and accept that any misrepresentation contained in it may lead to our disqualification.
5. We understand you are not bound to shortlist/accept any or all the proposals you receive.
6. We hereby declare that we qualify and fulfil all the eligibility criteria mentioned in the EoI.

We hereby declare that our proposal submitted in response to this EoI is made in good faith, and the information contained is true and correct to the best of our knowledge and belief.

Sincerely,

<<Signature>>

[Authorized Signatory]

Name:

Title:

Date and Stamp of the Signatory:-

II. Agency profile:-

S. No	Information	Details & Enclosure Compliance
1	Name of responding agency:	
2	Address of responding agency:	
3	Name, Designation and Address of the contact person to whom all references shall be made regarding	
4	Telephone number of contact person:	
5	Mobile number of contact person:	
6	Fax number of contact person:	
7	E-mail address of contact person:	
8	Status of Firm/ Company (Public Ltd., Pvt. Ltd., etc.)	
9	Company Registration Certificate (Enclose Certificate)	
10	Active SEI CMMI Level/ ISO status (Enclose Certificate)	

Indicative technical Specification	
Parameter	Specification
Processor	Minimum of 1.5 GHz Quad/Hexa/Octa-Core 64 bit processor
Memory :	Minimum of 4GB RAM, 32GB Internal storage, expandable micro SD card slot support up to min 64GB
Interface	Micro USB 2.0
Wireless	WLAN (IEEE 802.11 a/b/g/n), 2G,3G ,4G LTE
Communication	Class 2.0, Bluetooth 4.0
Power	Rechargeable battery 4000 mAh (Li-ion battery), with fast USB charging, last for at least 8 hrs of use in the field suitable mechanism for charging from 220V standard AC power supply along with Vehicle charger must be provided
Camera	Rear Camera 8 MP, Autofocus, night vision capacity, LED flash
Inbuilt scanner	Inbuilt finger print scanner, Aadhaar enabled In-built finger print scanner with latest certification and compliance to UIDAI/STQC norms valid at present or in near future. Further, Scratch free sensor surface, compatible with Android 5.1 or higher, SDK Support and BIS certified.”
Display and Keypad	5.0 inch HD or higher, (1280X720 or higher) multi Capacitive touch screen with corning gorilla glass-5 Anti Scratch, LED backlight, on screen qwerty keypad, support electronic signature capture and readable in sunlight.
Storage	Micro SD slot 32 GB Class-6
Global positioning System (GPS) / GLONASS	Integrated GPS, Autonomous, Assisted GPS (a-GPS) for location of challan place and Geo-tagging.
Reader	IC Card and MSR Card supported with PCI 4.0 and PCI DSS Compliance , enable to accept payment for QR, Mobile wallet, NFC, IC or Smart Card / Chip & MSR Credit / Debit Card (Master, Maestro, Visa, Rupay & Amro, UPI(BHIM) Mobile Number, thumb impression, enable to detect / read NFC, 2D bar code & QR code (digital locker and chip based DL/RC.
Operating Conditions	Operating Temperature -10 to +50 degree Celsius, operating Humidity 10% ~90% non condensing
Rugged Structure	Drop Specification: at least 1.2 meter multiple drop as per MIL-STD 810G Ingress Protection (Water & Dust Proof): IP 67 or higher (If printer not inbuilt, For Printer minimum 4 Ft. multiple drop with Ingress Protection), Drop test performance test as mentioned in Acceptance Testing Process & Penalty.
Dimensions and Weight	Dimensions (HxWxL) compact Design weight less than 800 gms.
Indication	Suitable indication on Equipment for charging, low battery, connectivity etc
Voice & Audio	Built in speaker good quality speaker
Features	Real time clock with Battery backup Operating System and application drivers:- Android latest version. Suitable driver application CD should be provided. Lightweight and should be easy to hold in the palm.

Accessories	User manual USB connectivity Cable Terminal cover casing Normal Charger Car / Motorcycle Charger Car /Motorcycle Charge for Printer if not inbuilt Additional Battery Li-ion 4300 mAh 32 GB micro SD Card or higher Printing Stationery Rolls(print shall last for at least one year)
Printing method	2" or Higher "thermal / Dot Metric Printer integrated with Bluetooth hand held devices.
Warranty/Support	Five Years

IV.

Assignment name:	Approx. Value of Services
Location:	Duration of assignment (months):
Name of Client:	Total No of client end users
Client Contact Person, Title/Designation, Tel. No./Address:	No. of professional staff-months provided by your firm/organization for the proposed Solution:
Start date (month/year): Completion date (month/year):	
Description of Project:	
Description of Actual Services provided including IT Automation application modules implemented, bolt in application , third party module Integrated:	

*****End of document*****