



राजपत्र, हिमाचल प्रदेश

हिमाचल प्रदेश राज्य शासन द्वारा प्रकाशित

वीरवार, 12 जुलाई, 2018 / 21 आषाढ़, 1940

हिमाचल प्रदेश सरकार

TRANSPORT DEPARTMENT

NOTIFICATION

Shimla-2, the 6th July, 2018

No.TPT-F(5)-4/2011.—Whereas under Rule 42 of the Central Motor Vehicles Rules, 1989, it has been specified that no holder of a trade certificate shall deliver a motor vehicle to a purchaser without registration, whether temporary or permanent and

under Rule 42 of the Himachal Pradesh Motor Vehicles Rules, 1999, a temporary certificate of registration mark may be issued by the firm of vehicles, dealer or manufacturer of vehicles appointed by the Regional Transport Officer and the temporary certificate and registration mark shall for the time being serve all the purpose of a regular certificate of registration and registration mark.

Now, the Governor, Himachal Pradesh in exercise of the power conferred under Rule 42 of the Himachal Pradesh Motor Vehicles Rules, 1999 is pleased to notify the Standard Operating Procedure (SOPs) for registration of vehicles at Dealer-end as per terms & conditions given below:

- Motor Vehicles shall be issued Temporary/Permanent Registration mark through Vahan Portal at the time of first sale by the dealers in the state of Himachal Pradesh. The following terms and conditions and procedure is hereby laid down for the purpose:—

1. No vehicle which is sold by the dealer (trade certificate holder) to any native of Himachal Pradesh shall be driven/taken out of showroom unless a Temporary/permanent Registration mark is allotted to the vehicle by the dealer through the Vahan portal. While temporary and permanent registration mark shall be issued in case of Non Transport Vehicles, the transport vehicles shall be allotted temporary registration marks.
2. Each dealer shall be provided with a unique login id and password in Vahan Portal by applying for the same on the annexed Form A which shall serve as his identification to access the portal of Department of Transport.
3. The dealer shall enter the data related to the vehicle on the Vahan Portal. He shall enter the Chassis Number and all the details regarding Chassis shall be auto populated from the Homologation data base. (Homologation database is a repository of all vehicle models/variants manufactured by the vehicle Manufacturers in India whose credentials are provided by Ministry of Road Transport & Highways and National Informatics Centre).
4. Form No. 20, 21 and invoice shall be printed from the portal and duly signed by purchaser and thereafter following documents or any other documents as may be prescribed in the CMVR, 1989 or by the State Government from time to time shall be uploaded by the dealer on the Vahan portal:—
 - i. Form No. 20 complete in all respects
 - ii. Form No. 21 (Sale letter)
 - iii. Form No. 22 (Road worthiness Certificate)
 - iv. Sale Invoice
 - v. Valid address proof as per Rule-4 of CMVR, 1989
 - vi. Insurance certificate
 - vii. Proof of FASTag
 - viii. Parking Certificate or any other certificate as may be required

5. The relevant information and documents to be uploaded shall be duly verified by the dealer and thereafter fees/taxes shall be collected online in Vahan Portal. The fee/taxes shall include the following or any other fees/taxes as defined by the Government from time to time:—
 - i.* Temporary and Registration fee in case of Non-transport vehicles/Temporary Registration fee in case of transport vehicles
 - ii.* Hypothecation fee, if applicable
 - iii.* Road Tax & Cess
 - iv.* Green Tax
 - v.* User charges
6. For online registration of vehicles, it will be mandatory for the dealer to collect the taxes/fees from the purchaser and deposit them in Cyber Treasury developed by Department of Finance, Government of Himachal Pradesh through Net Banking/Debit Card etc. At dealer end only.
7. The Temporary and Permanent Registration Marks in case of Non Transport Vehicles and Temporary Registration Marks in case of Transport Vehicles, as generated by the Vahan Portal, shall be assigned from the series allotted to the concerned Registering Authorities/dealer in respect of which the entries have been made. In case of a Non Transport Vehicle, the purchaser willing to get a choice Number as mentioned in Rule 69-B of Himachal Pradesh Motor Vehicles Rules, 1999 shall also deposit the requisite fees at the dealer end.
8. After confirming the transaction, receipt shall be generated at dealer end which shall be handed over to the purchaser.
9. Thereafter, the dealer shall send the data alongwith scanned copies of all documents online to the concerned Registering Authority. While doing so, he will take adequate care to see that the data is sent to that authority only and to no other Registering Authority to avoid any complication in registration.
10. Permanent registration Mark as allotted shall finally be approved by the concerned Registering Authority on the basis of documents uploaded by the dealer on the Vahan Portal and the approval shall be conveyed to the Dealer online within a period of 72 hours from such uploading. Upon receipt of approval from the Registering Authority, the Dealer shall generate the print out of the Registration Certificate carrying the scanned signature of the Registration Authority on a PVC card printer. In order to maintain the security of data, both the Registration Authority and the Dealer will receive an OTP on their mobile phone at the time of login.
11. In case of a Non transport vehicle, the owner of the vehicle shall be given temporary/permanent registration mark as the case may be, at the time of delivery

- of vehicle indicating the process made for permanent registration of his vehicle by the dealer. In case of a Transport vehicle, temporary certificate of registration shall be issued by the dealer.
12. During this process, the dealer shall ensure the following:—
- (i) The new vehicle has obtained type approval from the agency authorized under Rule 126 of the Central Motor Vehicles Rules, 1989 and from the Department of Transport, Himachal Pradesh for registration of a vehicle of that model in the State of Himachal Pradesh.
 - (ii) The new vehicle to be delivered to the purchaser is not a stolen/re-sold vehicle. Further, the new vehicle is not mechanically defective and complies with the requirement of Motor Vehicles Act, Rules and instructions made thereunder from time to time.
 - (iii) The purchaser/applicant has furnished accurate particulars in the application for the registration of the vehicle and has furnished all supporting documents issued by the competent authority as may be required and that there is no reason for the refusal of the registration of the vehicle.
 - (iv) Where the new motor vehicle is held under hire purchase agreement, lease, hypothecation with any bank or finance company, the full name and address of the Bank or finance company has been incorporated legibly/prominently in Form No.20 and 21.
13. The dealer shall be fully responsible for the authenticity of all the relevant papers forwarded in online system to the Registering Authority.
14. No additional charges/amount shall be realized by the dealer from the purchaser of the vehicle for the allotment of temporary/permanent registration no., deposition of online tax/fee and processing of application as aforementioned. The dealer shall also undertake to abide by all the terms and conditions issued in this behalf by the Department of Transport, Government of Himachal Pradesh, from time to time. In case of non-compliance, violation or breach of any of the terms and conditions in this regard the Trade Certificate of the dealer shall be liable to be suspended/cancelled.
15. The Dealer (Trade Certificate holder) shall issue a Certificate of Inspection on the prescribed proforma on the annexed Form B and upload it on Vahan Portal to satisfy the Registering Authority about the physical inspection of the vehicle before issue of the registration certificate.
16. The Dealer should have a valid Trade Certificate. In case of expiry of Trade Certificate, dealer will not be allowed to initiate the process of temporary/permanent registration in the system.

17. The original files, till further orders, shall remain in safe custody of the concerned dealer which can be recalled as and when required by the Transport Authorities. In case of Change/closure of business by the dealer all the original files relating to registration of vehicle shall be handed over to the concerned Registering Authority under proper receipt.
18. The dealer will indemnify, defend and hold the State Government including its officers and employees harmless against any and all proceedings, actions and third party claims for loss, damage and expenses of whatever kind and nature arising out of this work. The dealer shall fully indemnify and defend the State Government including its officers, employees from and against any and all loss and damages arising out of or with respect to failure of the dealer to, comply with Applicable Laws, rules and regulations.
19. The dealer shall have to deposit a sum of Rs. One lakh interest free as surety which is refundable and the same be forfeited in case of any violation of the terms & conditions or loss to the State Exchequer.
20. The High Security Registration Plate (HSRP) shall continue to be affixed on the Vehicle in the office of the Registration Authority as per the present practice. However, in due course this facility shall also be provided at the dealer end.
21. In order to maintain uniformity in the ex-showroom prices of vehicles in the state, the vehicle manufacturers will upload the ex-showroom price on the Vahan Portal.
22. In case of retention of old number or new vehicle, the dealer will ensure to enter the receipt number of retained number. The owner who has retained the number should be the same owner who is buying vehicle for processing such number retention case.
23. This system shall not apply for registration of vehicles purchased through CSD, imported Vehicles and for vehicles purchased outside the state but being registered in the state, in which case they shall continue to be registered at the level of the Registration Authority.

By order,
Sd/-
(JAGDISH CHANDER SHARMA)
Principal Secretary (Transport).

**GOVERNMENT OF HIMACHAL PRADESH
TRANSPORT DEPARTMENT**

**APPLICATION FOR REGISTRATION BY THE DEALER UNDER DEALER
POINT REGISTRATION SYSTEM**

To

Commissioner Transport
Directorate of Transport, Parivahan Bhawan
Shimla-171004

Photo

1. Name of the Firm/Owner
 2. Father's Name
 3. e-mail Address
 4. Postal Address
 5. Contract :
 - a. Telephone No
 - b. Mobile No.....
 - c. Dealer of following Type of Vehicles
- A
- (a)
 - (b)
 - (c)
- B. Trade Certificate No.....

I undertake that I shall abide by all conditions of the department.

Date:
Place:

Name of Applicant

(Seal & Signature)

(For office use only)

M/s..... is hereby registered under the Dealer Point Registration System. The applicant has been issued the user name

Rejected for the following reasons :

.....
.....
.....

(Name & Signature)

FORM-B

Certificate of Inspection to be issued by the Dealer

Dealer Code No :

Dealer's Name :

Dealer' Address :

Certified the following vehicles sold and delivered by us to

Verification ()

(1) Vehicle Owner's Name
Address
.....

(2) On dated

Complied with the provisions of the Motor Vehicle Act, 1988 and the rules made thereunder

(3) Type of vehicle

(4) Brand name of the vehicle

- (5) Chassis Number
- (6) Engine number
(Meter number in case of battery vehicle)
- (7) Sale Invoice No.
- (8) Sale Certificate (Form No. 21)
- (9) Sale Certificate date
- (10) Ex-showroom price of the vehicle sold
- (11) Emission norms
- (12) Fuel
- (13) No. of Cylinder
- (14) In case of CNG/LPG operated vehicle
- (a) Tank/Cylinder Number
- (b) Vaporizer Number

It is further certified that:

- (i) The particulars contained in the application (Form 20) are true.
- (ii) This vehicle is originally delivered from the manufacturer to us.
- (iii) This vehicle has been sold to the person as new vehicle whose name and address is mentioned above.

I hereby declare that what is stated hereinabove is true to the best of my knowledge and I believe the same to be true.

Signature and the seal of the dealer.

Instructions:

- Pencil print of the chassis number must be obtained in the specified space and the dealer or its authorized person must put his signature and stamp.
- To be checked and filled after physical inspection only by the authorized dealer or its authorized person.

**Government of Himachal Pradesh
Department of Transport**

No-TPT-F(5)-4/2011

Dated : Shimla-2

25 September, 2018

NOTIFICATION

In exercise of the power conferred under Section 44 (No of 59 of 1988) of the Motor Vehicles Act, 1988, the Governor, HP is pleased to authorise that all dealers having trade certificate to inspect non-transport vehicle for which the person is applying for registration, on behalf of the registering authority and satisfy itself that the particulars contained in the application are true and that vehicle complies with the requirements of Act ibid and the rules made there under before submitting the registration case for approval before the registering authority concerned.

By order

(Jagadish Chander Sharma)
Principal Secretary (Transport) to the
Government of Himachal Pradesh.

**Government of Himachal Pradesh
Department of Transport**

No-TPT-F(5)-4/2011 Dated : Shimla-2 the 22 November, 2018

Addendum

In this department Notification No.: TPT-F(5)-4/2011 dated 06/07/2018, it is further added in point No. 19 in the last line after the word State Exchequer that :-

“ and the surety amount shall be accepted in the shape of Bank Guarantee only.”

(Jagdish Chander Sharma)
Principal Secretary (Transport) to the
Government of Himachal Pradesh.