

No. Per (AR)F (10) 1/2022
Government of Himachal Pradesh
Department of Personnel
Administrative Reforms

From

The Additional Chief Secretary (AR) to the
Government of Himachal Pradesh.

To

1. All Administrative Secretaries to the Government of Himachal Pradesh
2. The Resident Commissioner,
HP Himachal Bhawan Sikandra Road New Delhi
3. All Head of Departments in Himachal Pradesh.
4. All the Divisional Commissioners in H.P.
5. All the Deputy Commissioners in H.P.
6. The Secretary to Governor Himachal Pradesh Raj Bhawan, Shimla-2.
7. The Secretary, Himachal Pradesh Vidhan Sabha Shimla-4.
8. The Secretary to Lokayukta, H.P. Shimla-2.
9. The Registrar General, H.P. High Court, Shimla-171001.
10. The Managing Directors/Chief Executive Officers/Secretaries/Registrars of all the Boards/Commissions/Corporations/Autonomous Bodies/PSUs Govt. Universities etc.

Dated: Shimla-2, the

7th February, 2022

Subject:-

Regarding Nomination of Nodal Officers for implementation of section 4 of RTI Act and online RTI module.

Madam/Sir,

I am directed to refer to the subject cited above and to say that as per instructions/clarification issued time to time by this department as well as Government of India Department of Personnel & Training that Nodal Officers in each department/PSUs are required to be nominated so as to implement all provisions (including section 4) contained in RTI Act, 2005.

Further, it is also intimated that Government of H.P has now launched online RTI module to facilitate the applicants to obtain RTI information electronically, as such, role of the Nodal Officer has become more important to ensure disposal of RTI application at the level of respective PIOs.

You are, therefore, requested to send details of nominated Nodal Officer in respect of your department/organization as per enclosed Proforma immediately through special messenger or mail on arbr-hp@nic.in and also ensure implementation of the provision of section 4 of RTI Act, 2005 and also appropriate training of PIOs under your control.

Yours faithfully,

Joint Secretary (AR) to the
Government of Himachal Pradesh
Phone No. 0177-2628480/2880400

**PARTICULARS OF THE NODAL OFFICER NOMINATED FOR
THE IMPLEMENTATION OF THE RIGHT TO INFORMATION
ACT, 2005.**

Name of the Department	
Name of officer	
Designation	
Office address	
Telephone No Mobile No	
Fax No.	
e-mail address	