

No. Per (AR)A (8)-3/2019
Government of Himachal Pradesh
Department of Personnel (Administrative Reforms)

From

The Secretary to the (AR)
Government of Himachal Pradesh.

To

1. All Administrative Secretaries to the Government of Himachal Pradesh
2. The Resident Commissioner,
HP Himachal Bhawan Sikandra Road New Delhi
3. All Head of Departments in Himachal Pradesh.
4. All the Divisional Commissioners in H.P.
5. All the Deputy Commissioners in H.P.
6. The Secretary to Governor Himachal Pradesh Raj Bhawan, Shimla-2.
7. The Secretary, Himachal Pradesh Vidhan Sabha Shimla-4.
8. The Secretary to Lokayukta, H.P. Shimla-2.
9. The Registrar General, H.P. High Court, Shimla-171001.
10. The Managing Directors/Chief Executive Officers/Secretaries/ Registrars of all the Boards/Commissions/Corporations/ Autonomous Bodies/PSUs Govt. Universities etc.

Dated: Shimla-2, the 30th November, 2021

Subject:-

Regarding periodic inspections in various offices to ensure provisions of RTI Act, 2005 and inspection/maintenance of RTI Register thereof.

Madam/Sir,

I am directed to refer to the subject cited above and to say that the State Information Commission H.P. in its THIRTEENTH ANNUAL REPORT has recommended that there is a dire need to inspect the RTI registers maintained by PIOs to ensure timely disposal of applications as well as the disposal of first appeals by the designated Appellate Authorities which will reduce the filing of complaints and 2nd appeals.

This department has issued directions to ensure office inspections, surprise checking and to dispose off the appeals in single hearing of first appeal for the convenience of the general public (copies enclosed).

It is, therefore, requested that all Heads of department/Divisional Commissioner/ DCs/RTI Nodal Officers may hold the periodic inspections of RTI register/pending RTIs in all offices. Annual reports in this regard may be sent to this department, as department of Administrative Reforms can conduct surprise visit/inspection of any of the offices in the state of HP thereafter.

This decision may please be brought to the notice of all concerned for compliance.

Yours faithfully,



(Rajesh Sharma)

Joint Secretary (AR) to the
Government of Himachal Pradesh
Phone No. 0177-2628480

o/c

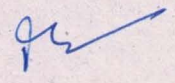
(19)

Endst. No. As above

Dated Shimla-2 the

November, 2021

The copy is forwarded to Secretary, State Information Commission
Himachal Pradesh for information please..



Joint Secretary (AR) to the
Government of Himachal Pradesh

