

Meeting Notice

File No. Per (AR) F (4)-2/2022  
Government of Himachal Pradesh  
Administrative Reforms Organization

From

The Additional Chief Secretary (AR) to the  
Government of Himachal Pradesh.

To

GoSINC COMMITTEE MEMBERS

1. The Director, HIPA, Fairlawns Shimla-12
2. The Director, Information Technology, IT Bhawan, Mehli, Shimla-13
3. The Dy. Dir. General & SIO, NIC, Shimla-02
4. The Joint Secretary (AR) to the GoHP, Shimla-02

Dated: Shimla-02, the 7<sup>th</sup> July, 2022

Subject: **Meeting of Governance Sector Award Committee (GoSINC) on 20<sup>th</sup> July, 2022 at 12:00 noon for short listing Governance Sector entries for H.P. State Innovation Awards Scheme for the year 2020-21.**

Sir,

I am directed to refer to the subject cited above and to inform you that the meeting of Sectoral Committee of Governance Sector (GoSINC) under State Innovation Awards Scheme for the year 2020-21 has been fixed for 20-07-2022 at 12:00 noon in the Committee Room, Armsdale Building 6<sup>th</sup> floor, HP Secretariat, under the Chairmanship of the Additional Chief Secretary (AR) to the Govt of HP. The innovation proposals received through Planning Department will be scrutinized for evaluation by the Committee in the meeting after power point presentation to be made by applicants that should follow the Evaluation Criteria enclosed herewith.

You are, therefore, requested to kindly make it convenient to attend aforesaid meeting on the scheduled date, time & venue.

Encl. As above.

1. Agenda.
2. Evaluation Criteria.

Yours faithfully,



(Mohan Datt)

Joint Secretary (AR) to the  
Government of Himachal Pradesh  
Phone No. 0177-2628480

**Agenda for the Meeting of GoSINC for short listing Governance Sector entries for H.P. State Innovation Awards Scheme for the year, 2020-21**

<b>Sr. No</b>	<b>Proposals Received (6 Nos)</b>	<b>Department</b>	<b>Remarks</b>
1	Computerization of HP VAT-IT System	<b>State Tax &amp; Excise</b>	--
2	E-Governance System for Excise Function	<b>State Tax &amp; Excise</b>	--
3	Counter for Crowd Management	<b>Jaypee University</b> of I.T Solan	--
4	Online Marketplace for Products manufactured in Himachal Pradesh	<b>Apneehatti</b> (Dharamshala)	--
5	e-Cabinet	<b>Information Technology</b>	--
6	An affordable end to end smart energy meter solution	<b>HFIL Technologies</b> Pvt Ltd. (Palampur)	--

**Basic Evaluation Criteria for scrutinizing innovative proposals under HP State Innovation Award Scheme by Sectoral Committees:**

The proposals would be judged by the committee(s) on the following generalized parameters. There are certain parameters which are rather difficult to judge in a limited time frame, however judging these parameters related to innovative proposals would be eminently desirable. Therefore, generalized evaluation parameters would be as under:

**Essential Eligibility Criteria:**

- **Improved Service Delivery:** Better & Improved Service Delivery is the basic objective of very inception of this scheme. The various sectoral committees have been entrusted with the task of scrutinizing innovative proposals received in respect of their sectors. Hence the primary impact of the innovative proposal should reflect improvement in public service rendering on parameters of:-
  - a. **Time Efficiency:** More & improved delivery of services in lesser time
  - b. **Cost Efficiency:** Better & qualitative delivery of services in cost effective manner
  - c. **Simplification & Overall Efficiency:** Use of simplified procedures for improving efficiency of processes resulting in effective outcomes.
  - d. **Accessibility:** Should be easily accessible by the masses and not only by a particular section.
- **Impact:** The proposal should clearly indicate the impacts which said proposal will have in the specific field and eventually on the entire society. The proposal should specify the fundamental changes/adjustments it will make on the functioning of the system alongwith additional uses and applications.
- **Practicality:** The proposal should be compatible with the existing system/environment and cost effective to implement. It should also clearly specify the risks, if any, associated with its implementation.
- **Measurability:** The cost savings, efficiencies and cost benefits in its operations or service should be clearly measurable.
- **Applicability:** The proposal should clearly indicate scope of applicability of this innovation whether this innovation is field specific and region specific or can also be applied to any other areas.
- **Scalability:** The innovation should be easily scalable to adapt/accommodate any future requirements.
- **Replicability:** The outcomes/results of the innovative proposal should benefit a large number of citizens/stakeholders and should be easily replicable. Steps taken by the innovators in sustain the practice & disseminating the success outcome should also be given due weightage.

**Desired Eligibility Criteria:**

- **Employment Generation Capability:** Possibility of employment generation whether direct or indirect.
- **Use of Local Methodology/Technology:** The use of locally available methodology/technology promoting local talents/resources should also be given preference.

What would not be considered by for funding from State Innovation Fund:

- The proposal from individuals/organization that do not indicate to an innovation/process improvement, time or resource saving techniques and contain those activities which are regular activities and constitute their assigned responsibilities may not be encouraged. Proposals having no utility/replicability at present should also not be considered.
- Discharge of routine duties and responsibilities and/or implementation of projects by any institute getting regular budget and support in normal course for research work will also not qualify for funding.
- Theoretical hypotheses, concepts still at the idea stage would only be considered for funding if they are properly translated into quantifiable terms to be achieved through execution of proposed project.