

Form 'B'

[See rule 3(3)]

From

Designation of the
Public Information Officer/Assistant Public
Information Officer
[Department _____]

To

(Name of the applicant)
Address of the applicant.

Reference: Application No _____ Dated _____

Subject:

Sir,

Please refer to your application dated _____ referred to above. The information required by you consists of ---- pages and printed publication cost Rs ----- . The additional fee for supplying this information to you is Rs. _____. In case you desire the information to be sent to you by post, an additional amount of Rs. _____ will need to be deposited.

2. You are required to deposit the aforesaid amount of the additional fee in a Government Treasury under Head _____ through challan and send a copy thereof to the undersigned.

3. If you are not satisfied with the amount of additional fee levied, you have a right to prefer appeal to _____ within a period of 30 days.

Public Information Officer/Assistant
Public Information Officer
Tel No.