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Government of Himachal Pradesh  
Administrative Reforms Organization

From The Secretary (AR) to the  
Government of Himachal Pradesh

To All the Administrative Secretaries to the  
Government of Himachal Pradesh.

Dated Shimla-2, the 24<sup>th</sup> August, 2015

Subject:- Government Sectoral Innovation Committee (GoSinC) Qualifying &  
Evaluation Criteria for scrutiny of Innovative proposals received.

Sir,

File:


With reference to the subject cited above I am to say that the Innovations in governance devised by government departments, Boards & Corporations will be scrutinized for recommending for State Innovation awards by Planning Department, once they announce this scheme through their advertisement.

Keeping the wide spectrum of activities undertaken by government sector the need for evolving a general scrutiny criteria was felt. In order to assist your respective departmental Innovation sub Committees to get Innovative proposals formulated from field offices and then test them to furnish evidence of <sup>writing</sup> writing, efficiency and originality a template based on the State Innovation Council objectives has been devised by the GoSinC. This outlines the parameters on which govt. proposals will be scrutinised before recommending them for awards to the State Innovation Council in Planning Department.

A copy of this Criteria template is enclosed for ready reference to assist in the formulation of innovative proposals. This Criteria may kindly be shared within your department offices and with Boards and Corporations within your jurisdiction.

Enclosure: Copy of the GoSinC  
Scrutiny Criteria  
Template.

Yours faithfully,

  
(Purnima Chauhan)  
Secretary (AR) to the  
Government of Himachal Pradesh  
Telephone No.0177-2621715

**Government sector innovation committee(GoSInC) Qualifying& Evaluation Criteria for scrutiny of innovative proposals received**

No.	Qualifying Criteria(All proposals have to first qualify on these to be evaluated further)	Points
1.	Evidence Based	Qualifying
2.	Originality	-do-
No.	Evaluation Criteria (weightage to be allocated by GoSinC.)	Points
1.	Improved Service Delivery Time Efficiency Cost Efficiency Simplification Accessibility	
2.	Transparency	
3.	Presentation	
4.	Employment Generation	
5.	Scalability	
6.	Use of Local Methodology/Technology	
5.	Replicability	

**Criteria fields Defined:**

**A. Qualifying Criteria**

1. Evidence based- each of the evaluation criteria below will be weighted on the basis of evidence on each performance parameter in part B.
2. Originality-Even replication of available best practices after customizing them to local needs will constitute originality.

**B. Evaluation Criteria**



1. Improved Service Delivery- is the basic objective of proposals being sent to GoSinC innovation committee that has been entrusted with the task of scrutinizing innovative good governance proposals received from HP govt depts./ boards/ corporations. Hence the primary impact of the innovative proposal should reflect improvement in public service rendering on parameters of:-
  - a) Time Efficiency
  - b) Cost Efficiency
  - c) Simplification
  - d) Accessibility
2. Transparency
3. A 10 minutes power point presentation of the proposal to be made by the HoD to the GoSinC innovation committee.

It may be rather difficult to furnish evidence of the following parameters in a limited time frame . However judging the innovative proposal received on the following criteria would be eminently desirable. Hence the criteria below has also been included in the evaluation parameters

4. Employment Generation of the proposal.
5. Scalability of the proposal
6. Use of Local Methodology/Technology of the proposal.
7. Replicability of the proposal.