

**Government of Himachal Pradesh
Department of Tourism & Civil Aviation.**

No. YSS-A(1)-2/2017.

Dated: Shimla-2, 04-09-2021.

NOTIFICATION

In exercise of the powers conferred by proviso to Article 309 of the Constitution of India, the Governor, Himachal Pradesh, in consultation with the Himachal Pradesh Public Service Commission, is pleased to make the Recruitment and Promotion Rules for the post of Junior Coach Class-III (Non-Gazetted), Non Ministerial Services, in the Department of Youth Services and Sports Himachal Pradesh, as per Annexure "A" namely:-

- Short title and commencement.
1. (1) These rules may be called the Himachal Pradesh Youth Services & Sports Department, Junior Coach, Class-III (Non Gazetted), (Non Ministerial Services) Recruitment and Promotion Rules, 2021.
- (2) These rules shall come into force from the date of its publication in the Rajpatra, Himachal Pradesh.
- Repeal and savings:
2. (1) The Himachal Pradesh Department of Youth Services and Sports, Junior Coach Class-III (Non-Gazetted) (Non Ministerial Services) Recruitment and Promotion Rules, 2012 notified vide this Department notification No. YSS-B(1)-3/96 dated 23-03-2012 as amended from time to time are hereby repealed.
- (2) Notwithstanding such repeal, any appointment made or anything done or any action taken under the rules so repealed under sub-rule 2(1) supra shall be deemed to have been validly made, done or taken under these rules.

By order,

Dr. S.S. Guleria
Secretary (YSS) to the
Government of Himachal Pradesh.

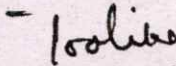
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Copy to the following for kind information and necessary action to:-

1. All the Administrative Secretaries to the Govt. of Himachal Pradesh, Shimla-2.
2. The Secretary, H.P. Public Service Commission, Shimla-2
3. The Director Youth Services & Sports, H.P., Shimla-2 .
4. The Controller, Printing & Stationery Deptt., H.P., Shimla-5 for publication in the Govt. Gazette (through E-Gazette).
5. ALD-cum-Under Secretary (English and Hindi), H.P. Secretariat, Shimla.
6. Guard file.


(Toolika Sharma)

Under Secretary (YSS) to the
Government of Himachal Pradesh.

RECRUITMENT AND PROMOTION RULES FOR THE POST OF JUNIOR COACH, CLASS-III (NON-GAZETTED), IN THE DEPARTMENT OF YOUTH SERVICES AND SPORTS, HIMACHAL PRADESH.

1	Name of the post	Junior Coach
2	Number of post(s)	100 (One Hundred)
3	Classification	Class-III (Non-Gazetted) Non Ministerial Services
4	Scale of Pay	(i) <u>Pay Band for regular incumbents:</u> Pay Scale ₹10300-34800 + ₹3600/- Grade Pay (ii) <u>Emoluments for contract employees:</u> ₹13,900/- P.M. as per details given in Column No.15-A.
5	Whether "Selection" post or "Non- Selection" post	Not applicable
6	Age for direct recruitment	Between 18 to 45 years
<p>Provided that the upper age limit for direct recruits will not be applicable to the candidates already in service of the Government including those who have been appointed on adhoc or on contract basis:</p> <p>Provided further that if a candidate appointed on adhoc or on contract basis had become over-age on the date he was appointed as such, he shall not be eligible for any relaxation in the prescribed age-limit by virtue of his such adhoc or contract appointment:</p> <p>Provided further that upper age limit is relaxable for Scheduled Castes/Scheduled Tribes/Other Backward Classes and Other categories of persons to the extent permissible under the general or special order(s) of the Himachal Pradesh Government:</p> <p>Provided further that the employees of all the Public Sector Corporations and Autonomous Bodies who happened to be Government Servant before absorption in Public Sector Corporations/Autonomous Bodies at the time of initial constitution of such Corporations/Autonomous Bodies shall be allowed age concession in direct recruitment as admissible to Government servants. This concession will not, however, be admissible to such staff of the Public Sector Corporations/Autonomous Bodies who were/are subsequently appointed by such Corporation/Autonomous Bodies and who are/were finally absorbed in the service of such Corporations/Autonomous Bodies after initial constitution of the Public Sector Corporations/Autonomous Bodies.</p> <p><u>Note:</u> Age limit for direct recruitment will be reckoned on the first day of the year in which the Post(s) is/are advertised for inviting applications or notified to the Employment Exchanges or as the case may be.</p>		
7	Minimum educational and other qualifications required for direct recruit(s)	(a) <u>Essential Qualification(s):</u> (i) Bachelor's Degree from a recognized University / deemed University or from an Institution affiliated to a recognized University. Provided that the candidate must have passed Matriculation and 10+2 from any School / Institution situated within Himachal Pradesh. Provided further that this condition

		<p>shall not apply to Bonafide Himachalis.</p> <p>(ii) One year's Diploma in coaching in the concerned game from an Institution run by the Sports Authority of India.</p> <p>Provided that due to non-conducting of Diplomas in five games of Shooting, Chess, Korfball, Karate-do and Squash by the Sports Authority of India the criteria / norms as adopted by their respective National Federations of these five games of Shooting, Chess, Korfball, Karate-do and Squash for becoming a Coach shall be considered applicable.</p> <p>(b) <u>Desirable Qualification:</u></p> <p>(i) Outstanding Sports person who has excelled at State / National level Sports competitions will be preferred.</p> <p>(ii) Knowledge of customs, manner and dialects of Himachal Pradesh and suitability for appointment in the peculiar conditions prevailing in the Pradesh.</p>
8	Whether age and educational qualification(s) prescribed for direct recruit(s) will apply in the case of the promotee(s)	<p>Age: Not applicable</p> <p>Educational qualification(s): Not applicable</p>
9	Period of probation, if any	<p>(a) Two years subject to such further extension for a period not exceeding one year as may be ordered by the competent authority in special circumstances and reasons to be recorded in writing.</p> <p>(b) No probation in case of appointment on contract basis.</p>
10	Method(s) of recruitment, whether by direct recruitment or by promotion / secondment / transfer and the percentage of post(s) to be filled in by various methods:	100% by direct recruitment on regular basis or by recruitment on contract basis, as the case may be.
11	In case of recruitment by promotion / secondment / transfer, grade for which promotion / secondment / transfer is to be made:	Not applicable
12	If a Departmental Promotion / Confirmation Committee exist, what is its composition?	<p><u>Departmental Promotion Committee:</u></p> <p>Not applicable</p> <p><u>Departmental Confirmation Committee:</u></p> <p>As may be constituted by the Government from time to time.</p>
13	Circumstances under which the Himachal Pradesh Public Service Commission (H.P.P.S.C.) is to be	As required under the Law.

	consulted in making recruitment	
14	Essential requirement for a direct recruitment	A candidate for appointment to any service or post must be a citizen of India.
15	Selection for appointment to the post by direct recruitment	Selection for appointment to the post in the case of direct recruitment shall be made on the basis of merit of written examination followed by evaluation as specified in Appendix – I appended to these rules, or if the Himachal Pradesh Staff Selection Commission or other recruiting agency / authority as the case may be, so consider necessary or expedient on the basis of merit of written examination followed by evaluation as specified in Appendix – I appended to these rules, preceded by a screening test (objective type); practical test or physical test, the standard / syllabus, etc. of which, will be determined by the Himachal Pradesh Staff Selection Commission / other recruiting agency / authority as the case may be.
15-A	Selection for appointment to the post by contract appointment	<p>Notwithstanding anything contained in these Rules, contract appointment(s) to the post will be made subject to the terms and conditions given below:-</p> <p>(I) <u>CONCEPT:</u></p> <p>(a) Under this policy the Junior Coach, in the Department of Youth Services and Sports, Himachal Pradesh, will be engaged on contract basis initially for one year; which may be extendable on year to year basis.</p> <p>Provided that for further extension / renewal of contract period on year to year basis the concerned HOD shall issue a certificate that the service and conduct of the contract appointee is satisfactory during the year and only then the period of contract is to be renewed / extended.</p> <p>(b) <u>POST FALLS WITHIN THE PURVIEW OF HPPSC / HPSSC:</u></p> <p>The Director, Youth Services and Sports, Himachal Pradesh after obtaining the approval of the Government to fill up the vacant post(s) on contract basis will place the requisition with the concerned recruiting agency i.e. Himachal Pradesh Staff Selection Commission, Hamirpur.</p> <p>(c) The selection will be made in accordance with the eligibility conditions prescribed in these Rules.</p> <p>(II) <u>CONTRACTUAL EMOLUMENTS:</u></p> <p>The Junior Coach appointed on contract basis will be paid consolidated fixed amount @₹13,900/- P.M. (which shall be equal to minimum of the pay band + grade pay). An amount of ₹417/- (3% of the minimum of pay band plus grade pay of the post) as annual increase in contractual emoluments for the subsequent year(s) will be allowed if contract is extended beyond one year.</p>

(III) APPOINTING / DISCIPLINARY AUTHORITY:

The Director, Youth Services and Sports, Himachal Pradesh, will be the appointing and disciplinary authority.

(IV) SELECTION PROCESS:

Selection for appointment to the post in the case of contract appointment shall be made on the basis of merit of written examination followed by evaluation as specified in Appendix – I appended to these rules, or if the Himachal Pradesh Staff Selection Commission or other recruiting agency / authority as the case may be, so consider necessary or expedient on the basis of merit of written examination followed by evaluation as specified in Appendix – I appended to these rules, preceded by a screening test (objective type), practical test or physical test, the standard / syllabus, etc. of which, will be determined by the Himachal Pradesh Staff Selection Commission / other recruiting agency / authority as the case may be.

(V) COMMITTEE FOR SELECTION OF CONTRACTUAL APPOINTMENTS:

As may be constituted by the concerned recruiting agency i.e. Himachal Pradesh Staff Selection Commission, Hamirpur, from time to time.

(VI) AGREEMENT:

After selection of a candidate, he / she shall sign an agreement as per Appendix-“II” appended to these Rules.

(VII) TERMS AND CONDITIONS:

- (a) The contractual appointee will be paid consolidated fixed contractual amount @₹13900/- per month (which shall be equal to minimum of the pay band + grade pay). The contract appointee will be entitled for increase in contractual amount @₹417/- (3% of the minimum of pay band plus grade pay of the post) for further extended years and no other allied benefits such as senior / selection scales etc. will be given.
- (b) The service of the contract appointee will be purely on temporary basis. The appointment is liable to be terminated in case the performance / conduct of the contract appointee is not found satisfactory. In case the contract appointee is not satisfied with termination orders issued by the Appointing Authority, he/she may prefer an appeal before the Appellate Authority who shall be higher in rank to the Appointing Authority, with in a period of 45 days, from the date on which a copy of termination orders is delivered to him/her.
- (c) The contract appointee will be entitled for one-day's casual leave after putting one-month's service, 10 days' medical leave and 5 days' special leave, in a calendar year. A female contract appointee with less than two surviving children

may be granted maternity leave for 180 days. A female contract appointee shall also be entitled for maternity leave not exceeding 45 days (irrespective of the number of surviving children) during the entire service, in case of miscarriage including abortion, on production of medical certificate issued by the authorized Government Medical Officer. A contract employee shall not be entitled for Medical Re-imbusement and LTC etc. No leave of any other kind except above is admissible to the contract appointee.

Un-availed Casual Leave, Medical Leave and Special Leave can be accumulated upto the Calendar Year and will not be carried forward for the next Calendar Year.

- (d) Unauthorized absence from the duty without the approval of the controlling officer shall automatically lead to the termination of the contract. However, in exceptional cases where the circumstances for un-authorized absence from duty were beyond his / her control on medical grounds, such period shall not be excluded while considering his / her case for regularization but the incumbent shall have to intimate the controlling authority in this regard well in time. However, the contract appointee shall not be entitled for contractual amount for this period of absence from duty.

Provided that he / she shall submit the certificate of illness / fitness issued by the Medical Officer, as per prevailing instructions of the Government.

- (e) An official appointed on contract basis who has completed three years tenure at one place of posting will be eligible for transfer on need based basis wherever required on administrative grounds.
- (f) Selected candidate will have to submit a certificate of his / her fitness issued by a Medical Board in the case of a Gazetted Government servant and by Government Medical Officer in the case of a Non-Gazetted Government Servant. In case of women candidates who are to be appointed against posts carrying hazardous nature of duties, and in case they have to complete a period of training as a condition of service, such woman candidate, who as a result of tests is found to be pregnant of twelve weeks' standing or more shall be declared temporarily unfit and her appointment shall be held in abeyance until the confinement is over. Such woman candidate be re-examined for medical fitness six weeks after the date of confinement, and if she is found fit on production of medical fitness certificate from the authority as specified above, she may be appointed to the post kept reserved for her.
- (g) Contract appointee will be entitled to TA / DA if required to go on tour in connection with his / her official duties at the same rate as applicable to regular counterpart official at the minimum of pay scale.
- (h) Provisions of service rules like F.R. and S.R., Leave Rules, GPF

		Rules, Pension Rules & Conduct Rules etc. as are applicable in case of regular employees will not be applicable in case of contract appointees. The Employees Group Insurance Scheme as well as EPF / GPF will also not be applicable to contract appointee(s).
16	Reservation	The appointment to the service shall be subject to orders regarding reservation in the service for Scheduled Castes / Scheduled Tribes, / Other Backward Classes / other categories of persons issued by the Himachal Pradesh Government from time to time.
17	Departmental Examination	Not applicable
18	Power to relax	Where the State Government is of the opinion that it is necessary or expedient to do so, it may, by order for reasons to be recorded in writing and in consultation with the Himachal Pradesh Public Service Commission relax any of the provision(s) of these Rules with respect to any class or category of person(s) or post(s).

1	<u>WRITTEN EXAMINATION</u> (Percentage of marks obtained in written examination to be calculated out of 85 marks. For example, a candidate getting 50% marks in written examination will be given 42.5 marks)	85 Marks																																	
2	<p style="text-align: center;">Evaluation of candidate to be made in the following manner:-</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td data-bbox="261 467 347 773" style="width: 5%;">i)</td> <td data-bbox="347 467 1062 773">Weightage for the minimum educational qualification prescribed in the Recruitment & Promotion Rules [Percentage of marks obtained in the educational qualification would be multiplied by 0.025. For example, an individual has secured 50% marks in the required educational qualification, he / she will be allowed 1.25 Marks (50 x 0.025 = 1.25)]</td> <td data-bbox="1062 467 1193 773" style="text-align: center;">2.5 Marks</td> </tr> <tr> <td data-bbox="261 773 347 848">ii)</td> <td data-bbox="347 773 1062 848">Belonging to notified Backward Area or Panchayat, as the case may be.</td> <td data-bbox="1062 773 1193 848" style="text-align: center;">01 Mark</td> </tr> <tr> <td data-bbox="261 848 347 959">iii)</td> <td data-bbox="347 848 1062 959">Land less family / family having land less than 1 Hectare to be certified by the concerned Revenue Authority</td> <td data-bbox="1062 848 1193 959" style="text-align: center;">01 Mark</td> </tr> <tr> <td data-bbox="261 959 347 1070">iv)</td> <td data-bbox="347 959 1062 1070">Non-employment Certificate to the effect that none of the family members is in Government / Semi Government service</td> <td data-bbox="1062 959 1193 1070" style="text-align: center;">01 Mark</td> </tr> <tr> <td data-bbox="261 1070 347 1145">v)</td> <td data-bbox="347 1070 1062 1145">Differently abled persons with more than 40% impairment / disability / infirmity</td> <td data-bbox="1062 1070 1193 1145" style="text-align: center;">01 Mark</td> </tr> <tr> <td data-bbox="261 1145 347 1256">vi)</td> <td data-bbox="347 1145 1062 1256">NSS (atleast one year) / certificate holders in NCC / The Bharat Scout and Guide / Medal winner in National level sports competitions</td> <td data-bbox="1062 1145 1193 1256" style="text-align: center;">01 Mark</td> </tr> <tr> <td data-bbox="261 1256 347 1367">vii)</td> <td data-bbox="347 1256 1062 1367">BPL family having annual income (from all sources) below ₹40,000/- or as prescribed by the Government from time to time</td> <td data-bbox="1062 1256 1193 1367" style="text-align: center;">02 Marks</td> </tr> <tr> <td data-bbox="261 1367 347 1442">viii)</td> <td data-bbox="347 1367 1062 1442">Widow / divorced / destitute / single woman</td> <td data-bbox="1062 1367 1193 1442" style="text-align: center;">01 Mark</td> </tr> <tr> <td data-bbox="261 1442 347 1517">ix)</td> <td data-bbox="347 1442 1062 1517">Single daughter / Orphan</td> <td data-bbox="1062 1442 1193 1517" style="text-align: center;">01 Mark</td> </tr> <tr> <td data-bbox="261 1517 347 1628">x)</td> <td data-bbox="347 1517 1062 1628">Training of atleast 6 months duration related to the post applied for from a recognized University / Institution</td> <td data-bbox="1062 1517 1193 1628" style="text-align: center;">01 Mark</td> </tr> <tr> <td data-bbox="261 1628 347 1757">xi)</td> <td data-bbox="347 1628 1062 1757">Experience upto a maximum of 5 years in Government / Semi Government Organization relating to the post applied for (0.5 Marks only for each completed year)</td> <td data-bbox="1062 1628 1193 1757" style="text-align: center;">2.5 Marks</td> </tr> </table>	i)	Weightage for the minimum educational qualification prescribed in the Recruitment & Promotion Rules [Percentage of marks obtained in the educational qualification would be multiplied by 0.025. For example, an individual has secured 50% marks in the required educational qualification, he / she will be allowed 1.25 Marks (50 x 0.025 = 1.25)]	2.5 Marks	ii)	Belonging to notified Backward Area or Panchayat, as the case may be.	01 Mark	iii)	Land less family / family having land less than 1 Hectare to be certified by the concerned Revenue Authority	01 Mark	iv)	Non-employment Certificate to the effect that none of the family members is in Government / Semi Government service	01 Mark	v)	Differently abled persons with more than 40% impairment / disability / infirmity	01 Mark	vi)	NSS (atleast one year) / certificate holders in NCC / The Bharat Scout and Guide / Medal winner in National level sports competitions	01 Mark	vii)	BPL family having annual income (from all sources) below ₹40,000/- or as prescribed by the Government from time to time	02 Marks	viii)	Widow / divorced / destitute / single woman	01 Mark	ix)	Single daughter / Orphan	01 Mark	x)	Training of atleast 6 months duration related to the post applied for from a recognized University / Institution	01 Mark	xi)	Experience upto a maximum of 5 years in Government / Semi Government Organization relating to the post applied for (0.5 Marks only for each completed year)	2.5 Marks	15 Marks
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ANNEXURE-"B"

Form of contract / agreement to be executed between the------(Name of the post) and the Government of Himachal Pradesh through------(Designation of the Appointing Authority).

This agreement is made on this -----day of -----in the year -----between Sh./Smt.----- s/o/D/o Sh.-----R/o -----

Contract appointee (hereinafter called the FIRST PARTY), AND The Governor of Himachal Pradesh through------(Designation of the Appointing Authority) Himachal Pradesh (here-in-after the SECOND PARTY)

Whereas, the SECOND PARTY has engaged the aforesaid FIRST PARTY and the FIRST PARTY has agreed to serve as------(Name of the post) on contract basis on the following terms & conditions:-

1. That the FIRST PARTY shall remain in the service of the SECOND PARTY as a----- (Name of the post) for a period of one year commencing on day of ----- and ending on the day of-----. It is specifically mentioned and agreed upon by both the parties that the contract of the _____ FIRST PARTY with SECOND PARTY shall ipso-facto stand terminated on the last working day i.e. on _____ And information notice shall not be necessary.

Provided that for-further extention/renewal of contract period the HOD shall issue a certificate that the service and conduct of the contract appointee was satisfactory during the year and only then the period of contract is to be renewed/extended.

2. The contractual amount of the FIRST PARTY will be Rs. 13900/- per month.
3. The service of FIRST PARTY will be purely on temporary basis. The appointment is liable to be terminated in case the performance/conduct of the contract appointee is not found good or if a regular incumbent is appointed/posted against the vacancy for which the first party was engaged on contract.
4. Contractual Junior Coach will be entitled for one day casual leave after putting in one month service. This leave can be accumulated upto one year. No leave of any kind is admissible to the contractual Junior Coach. He will not be entitled for Medical Reimbursement and LTC etc. Only Maternity leave will be given as per Rules.
5. Unauthorized absence from the duty without the approval of the Controlling Officer shall automatically lead to the termination of the contract. A Contractual Junior Coach will not be entitled for contractual amount for the period of absence from duty.
6. An official appointed on contract basis who have completed five years tenure at one place of posting will be eligible for transfer on need based basis wherever required on administrative grounds.
7. Selected candidate will have to submit a certificate of his/her fitness from a Government/Registered Medical Practitioner. In case of women candidates pregnant beyond twelve weeks will render her temporarily unfit till the confinement is over. The women candidate should be re-examined for fitness from an authorized Medical Officer/ practitioner.

8. Contract appointee shall be entitled to TA/DA if required to go on tour in connection with his/her official duties at the same rate as applicable to regular counter-part official at the minimum of pay scale.
9. The employees Group Insurance Scheme as well as EPF/GPF will not be applicable to contractual appointee (s).

IN WITNESS the FIRST PARTY AND SECOND PARTY have herein to set their hands the day, month and year first, above written.

IN THE PRESENCE OF WITNESS:

1. _____

(Name and Full address)

2. _____

(Name and full address)

(SIGNATURE OF THE FIRST PARTY)

IN THE PRESENCE OF WITNESS:

1. _____

(Name and full address)

2. _____

(Name and full address)

(SIGNATURE OF THE SECOND PARTY)