

## H.P. State Legal Services Authority, Shimla-9

### Plan of Action for the month December 2023

1.	Mass awareness of general/litigant public and other stakeholders and also coordination with <b>Local Bodies Police, Banks, Insurance Companies, Financial Institutions, NGOs and other Government Departments</b> for <b>effective identification and settlement of cases</b> by involving <b>Para Legal Volunteers, Asha/Anganwadi workers</b> for the upcoming <b>National Lok Adalat</b> to be held on <b>09.12.2023</b> .
2.	<b>Meeting/Interaction</b> of Secretaries, District Legal Services Authorities and the Chairmen, District Legal Services Authorities/Sub Divisional Legal Services Committees with Bar Association, Stakeholders, <b>Banks, Insurance Companies, Financial Institutions, NGOs and other Government Departments</b> on day to day basis regarding maximum identification of cases. The emphasis should be on <b>low amount cheque bounce and MACT</b> cases at <b>Pre and Post litigation stage(s)</b> for the upcoming National Lok Adalat on <b>09.12.2023</b> . Targets may be given to PLVs for identification of cases for National Lok Adalat and also to mobilize general public to bring maximum numbers of cases for the National Lok Adalat.
3.	<b>The Chairperson(s) to supervise the identification of cases being referred by the Courts within their respective Divisions for the National Lok Adalat.</b>
4.	Special Legal Awareness Programme(s) by Secretaries, DLSAs and Chairmen, SDLSCs <b>involving staff of District/(s) Sub Divisional(s) Judiciary and District Legal Services Authorities and Sub Divisional Legal Services Committees, Legal Services Panel Lawyers, Mediators, Para Legal Volunteers and other individuals working to provide Citizen Centric Services</b> on <b>NALSA Legal Services Mobile App</b> and salient features of application.
5.	Secretaries, District Legal Services Authorities to organize Legal Awareness Programme for Jail Inmates by associating Legal Aid Defense Counsels through virtual mode on the following topics: <ul style="list-style-type: none"><li>➤ Right of Prisoners and corresponding duties of the Jail custodians in ensuring the protection of their right.</li><li>➤ Plea Bargaining</li><li>➤ Standard Operating Procedure (SOP) issued by NALSA</li><li>➤ Pre-mature release of convicts.</li><li>➤ Parole</li><li>➤ Furlough, etc.</li><li>➤ Strengthening of Legal Services in Prisons</li></ul> Secretary DLSA to interact with Jail Inmates, convicts/under trials and provide them legal Aid/Assistance as may be required for defending the case, filing appeal or seeking bail, pre-mature release, parole, furlough etc. The Human Rights of prisoners must be taken care of while visiting jail(s). Bail(s) matter of Under Trial Prisoners should be aggressively pursued by the District Legal Services Authority.

	<p>While conducting inspection of jails, must see to it that the basic facilities are guaranteed to all the prisoners.</p> <p>Effective coordination with concerned Courts/ Jail Authority in their respective District to solve grievances of Jail Inmates, convicts/under trials with reference to problem(s) faced by them if any and apprise and assist eligible convicts for pre-mature release as per rules by accessing to the descriptive roll (portal 'Kaara-Correction')/directions issued by the Hon'ble Supreme Court from time to time in the matter of SMWP(CRIMINAL)NO4/2021 titled <b>IN RE POLICY STRATEGY FOR GRANT OF BAIL/SPECIAL LEAVE TO APPEAL(CrI.)NO.529/2021 titled SONADHAR VS STATE OF CHATTISGARH</b></p> <p>Record of Legal Aid/Assistance provided be maintained.</p> <p>Defects and Deficiencies pointed out during such inspection be also mentioned in the report.</p>
6.	Observation of <b>“World HIV/AIDS” on 1<sup>st</sup> December, 2023.</b> Suitable programmes to be organized at District and Sub-Division level.
7.	Observation of <b>“Disability Day” on 3<sup>rd</sup> December, 2023.</b> Suitable programme to be organized at District and Sub-Division level.
8.	Observation of <b>“Human Rights Day” on 10<sup>th</sup> December, 2023.</b> Suitable programmes to be organized at District and Sub-Division level.
9.	Observation of <b>“World Energy Conservation Day on 14<sup>th</sup> December, 2023”</b> to be organized at District and Taluk levels.
10.	Interaction with <b>inmates of Children Home(s) and Observation Home(s)</b> by Secretary, DLSA. Welfare of Children of such Homes to be looked into during these interaction(s) including education and to find out inmates of Juvenile, Children Home(s) and Observation Home(s), who are not pursuing their education and follow-up actions or any other problem being faced by them.
11.	<p>Legal Awareness Programme(s) by Secretaries, DLSAs and Chairmen, SDLSCs involving <b>Police officers, stakeholders, beneficiaries and Remand Counsel(s)</b> deputed for providing legal assistance <b>at Pre-Arrest, Arrest and Remand stage</b> on the following topics</p> <ul style="list-style-type: none"> <li>➤ Maximizing the Early Access to suspects at Pre-Arrest Stage</li> <li>➤ Early Access to Justice at Pre-Arrest, Arrest and Remand stage</li> <li>➤ Rights of the arrested persons</li> <li>➤ Jurisprudence of Section 41 to 41 (D) of Code Of Criminal Procedure</li> <li>➤ Duties and functions of Legal Aid Counsel under H.P. Legal Aid Counsel Scheme, 2003.</li> </ul> <p>Emphasis be made on extending Legal Services at Pre-Arrest stage, Arrest and Remand Stage in coordination with Police.</p>
12.	To organise <b>Training Programme for Legal Services Para Legal Volunteers</b> as per modules of Training programme for Legal Services Panel Lawyers framed by the NALSA.
13.	<p>Sensitization programme on the following NALSA's schemes</p> <p><b>1. NALSA (Legal Services to the Victims of Drug Abuse and Eradication of Drug Menace) Scheme, 2010</b></p>

	<p align="center"><b>2. NALSA (Protection and Enforcement of Tribal Rights) Scheme, 2015</b></p> <p>Targets be given to PLVs for identifying beneficiaries under the aforesaid schemes for legal aid through digital modes.</p>
14.	Chairman, District Legal Services Authority to take efforts to boost up Mediation activities by holding meeting(s) with Judicial Officers and Trained Advocate Mediators in their jurisdiction to clear the backlog of the pending cases of Mediation. To impress Judicial Officials to refer more and more cases for mediation in order to utilize the services of trained Mediators.
15.	<p>To strengthen the Court Annexed Mediation, the Secretary/Co-ordinator to sensitize the general masses/litigants encourage them to refer their cases to enhance the Mediation process. Fortnightly programme be organized for litigant public.</p> <p>Secretary, DLSA to coordinate the activities carried out in <b>Pre-litigation desks/clinics established for Motor Accident and Matrimonial dispute cases and boost up Pre-litigation cases of Motor Accident, Matrimonial dispute Domestic Violence Cases.</b></p>
16.	Verification of diary of the record of daily legal services activities, of PLVs by Secretary, DLSA at District headquarters and Chairman, Sub- divisional Legal Services Committee at Sub-divisional level and coordinating legal services activities in the rural areas/villages through them.
17.	<b>Inspection of Jail</b> by the Chairman, District Legal Services Authority as per <b>Hon'ble Supreme Court directions in Writ Petition (Civil) No.559/1994 with Writ Petition (Civil) No.133/2002.</b>
18.	Meetings of Chairperson, District Legal Services Authorities with Nodal Officers and with other stakeholders, Members.
19.	Meetings of Monitoring and Mentoring Committees, suggesting effective steps to provide competent legal aid to the beneficiaries
20	Maintenance of Record of Legal Aid cases disposed by the Court on daily basis and steps taken to pursue further remedy of filing of appeal and submission of monthly reports to the DLSA. The Secretary, DLSA to submit monthly statement of the entire District in consolidated form.
21	Submission of Monthly institution and disposal statement of legal aided cases to the DLSA. The Secretary, DLSA to submit Monthly institution and disposal statement of the entire Civil & Sessions Division.
22	Review of monthly Impact Assessment of various Legal Services Activities/Camps, suggestions thereof.
23	To ensure the timely payment of bills of PLVs, Retainer lawyers and Remand Counsels and honorarium of members of Lok Adalat etc. subject to availability of funds.
24	<p>Reports in all the above activities to be submitted.</p> <p>(Above activities are as a broad line parameters in addition to other routine legal services activities, monthly compliances of guidelines/ instructions issued from time to time etc.).</p>