

## Plan of Action for the month of August, 2023

1.	<p><b>Meeting</b> of Secretaries, District Legal Services Authorities and the Chairmen, Sub Divisional Legal Services Committees with Bar Association, Stakeholders, Financial/Bank Institutions and Insurance Companies etc. regarding identification of cases for upcoming National Lok Adalat on <b>09.09.2023</b>.</p> <p>Report may be made how many cases identified by each District Legal Services Authority/Sub Divisional Legal Services Committee upcoming National Lok Adalat on weekly basis.</p>
2.	<p>➤ <b>Fortnightly Meeting</b> of Chairperson, District Legal Services Authorities with the Bar Association, Stakeholders, Financial Bank Institutions and Insurance Companies etc.</p> <p>➤ <b>Fortnightly Video Conferencing</b> may be held with all Judicial Officers of the Civil and Sessions Divisions regarding progress in Identification of cases for National Lok Adalat</p>
3.	<p>A <b>virtual meeting at District Legal Services Authority level</b> be initiated by involving members of Panchayati Raj Institutions, Asha/Anganwadi Workers, Mahila Mandal, NGO's, functionaries of the Institutions/Departments etc. regarding identification of cases for upcoming <b>National Lok Adalat</b> on <b>09.09.2023</b> and also mobilize general public to bring maximum numbers of cases for upcoming National Lok Adalat.</p> <p>Report be made how many cases identified by such stakeholders/functionaries for upcoming National Lok Adalat</p>
4.	<p>A <b>virtual meeting</b> of Secretaries, District Legal Services Authorities and the Chairmen, Sub Divisional Legal Services Committees with Para Legal Volunteers manning Village Legal Care and Supports for identification of cases for upcoming <b>National Lok Adalat</b> on <b>09.09.2023</b>.</p> <p>Targets be given to PLVs for identification of cases for National Lok Adalat and also mobilize general public in their respective Panchayat(s) to bring maximum numbers of cases for upcoming <b>National Lok Adalat</b> on <b>09.09.2023</b>.</p> <p>Report be made how many cases identified by Para Legal Volunteers for upcoming National Lok Adalat on <b>09.09.2023</b></p>
5.	<p><b>Plantation Drive</b> in coordination with <b>Forest and Education Department</b> by involving <b>students of class 6<sup>th</sup> to 12<sup>th</sup></b> during <b>ongoing monsoon season</b> as per <b>Vidyarthi Van Mittar Yojna</b>.</p> <p>During Plantation Drive, the students be <b>sensitized</b> about the <b>importance of Forests</b> as well as <b>Environment issues</b> especially <b>plastic and garbage</b>.</p> <p style="text-align: center;">And</p> <p><b>Special Plantation-cum-Awareness Drive</b> by associating <b>Panchayati Raj Institutions (PRIs), Self Help Groups, Mahila Mandals, Yuvak Mandals, NGO's</b> etc. during Plantation under the <b>theme “जंगली फल लगाओ फसल बचाओ”</b> and <b>“To Improve the Natural Environment”</b> at all <b>Village Legal Care and Support Centre level</b> in coordination with <b>Forest Department</b>. <b>One programme</b> at each <b>District Legal Services Authority and Sub Divisional Legal Services Committee level</b> if not held in <b>the last month</b>.</p>
6.	<p><b>Special Legal Awareness Programme</b> by Secretaries, DLSAs and Chairmen, SDLSCs involving public and stake holders on the <b>Sexual Harassment of Women at Workplace</b> through digital modes:</p>

7.	<p>Secretaries, District Legal Services Authorities to organize Legal Awareness Programme for Jail Inmates by associating Legal Aid Defense Counsels on the following topics:</p> <ul style="list-style-type: none"> <li>➤ Right of Prisoners and corresponding duties of the Jail custodians in ensuring the protection of their right.</li> <li>➤ Plea Bargaining</li> <li>➤ Standard Operating Procedure (SOP) issued by NALSA</li> <li>➤ Pre-mature release of convicts.</li> <li>➤ Parole</li> <li>➤ Furlough, etc.</li> <li>➤ <b>Strengthening of Legal Services in Prisons</b></li> </ul> <p>Secretary DLSA to interact with Jail Inmates, convicts/under trials and provide them legal Aid/Assistance as may be required for defending the case, filing appeal or seeking bail, pre-mature release, parole, furlough etc.</p> <p><b>The Human Rights of prisoners must be taken care of while visiting jail(s).</b></p> <p><b>Bail(s) matter of undertrial prisoners should be aggressively pursued by the District Legal Services Authority.</b></p> <p><b>While conducting inspection of jail must see to it that the basic facilities are guaranteed to all the prisoners.</b></p> <p>Effective coordination with concerned Courts/ Jail Authority in their respective District to solve grievances of Jail Inmates, convicts/under trials with reference to problem(s) faced by them if any and apprise and assist eligible convicts for pre-mature release as per rules by accessing to the descriptive roll (portal 'Kaara-Correction')/directions issued by the Hon'ble Supreme Court from time to time in the matter of <b>SMWP(CRIMINAL)NO4/2021 titled IN RE POLICY STRATEGY FOR GRANT OF BAIL/SPECIAL LEAVE TO APPEAL(Crl.)NO.529/2021 titled SONADHAR VS STATE OF CHATTISGARH</b></p> <p>Record of Legal Aid/Assistance provided be maintained.</p>
8.	<p>Organising seminar/awareness programmes on <b>Importance of Legal Aid in Law Students Life</b> for Law Students of Law Colleges/Universities in respect of the District by each of DLSA. The Secretary, District Legal Services shall contact the Head of Law Department, Law Colleges/Universities in their respective District for organizing such programme and all the expenses will be borne by the concerned Law Colleges/Universities for the purpose.</p>
9.	<p>Observance of '<b>Independence Day</b>' on <b>15<sup>th</sup> August, 2022</b>. Suitable programmes like legal literacy camps for general public to be organized.</p>
10.	<p>Observance of '<b>Senior Citizen Day</b>' on <b>21<sup>st</sup> August, 2022</b>. Suitable programmes to be organized with the help of concerned Department.</p>
11.	<p>Observance of '<b>Women Equality Day</b>' on <b>28<sup>th</sup> August, 2022</b>. Suitable programmes to be organized with the help of concerned Department.</p>
12.	<p>Sensitization programme on the following NALSA's scheme</p> <ul style="list-style-type: none"> <li>➤ <b>NALSA (Legal Services to Senior Citizens) Scheme, 2016</b></li> </ul> <p>Targets be given to PLVs for identifying beneficiaries under the aforesaid schemes for legal aid</p>
13.	<p>Interaction with Inmates of Children Home(s) and Observation Home(s) by Secretary, DLSA. Welfare of Children of such Homes to be looked into during these interaction(s) including education and to find out inmates of Juvenile, Children Home(s) and Observation Home(s), who are not pursuing their education and follow-up actions.</p>

14.	<p>Legal Awareness Programme(s) by Secretaries, DLSAs and Chairmen, SDLSCs involving <b>Police officers, Stakeholders, beneficiaries, Legal Aid Defense Counsels and Remand Counsel(s)</b> deputed for providing legal assistance at <b>Pre-Arrest, Arrest and Remand stage</b> on the following topics may be conducted through virtual mode.</p> <ul style="list-style-type: none"> <li>• Strengthening of Legal Services in Police Station</li> <li>• Maximizing the Early Access to suspects at Pre-Arrest Stage</li> <li>• Early Access to Justice at Pre-Arrest, Arrest and Remand stage</li> <li>• Rights of the arrested persons</li> <li>• Jurisprudence of Section 41 to 41 (D) of Code Of Criminal Procedure</li> <li>• Duties and functions of Legal Aid Counsel under H.P. Legal Aid Counsel Scheme, 2003.</li> </ul> <p>Emphasis be made on extending Legal Services at Pre-Arrest stage, Arrest and Remand Stage in coordination with Police.</p>
15.	<p>To organise <b>Training Programme for Legal Services Panel Lawyers</b> as per modules of Training programme for <b>Legal Services Panel Lawyers</b> framed by the NALSA by associating Senior Advocate(s) of their respective District as a Resource person.</p>
16.	<p>Chairman, District Legal Services Authority to take efforts to boost up Mediation activities by holding meeting(s) with Judicial Officers and Trained Advocate Mediators in their jurisdiction <b>to clear the backlog of the pending cases of Mediation. To impress Judicial Officials to refer more and more cases for mediation in order to utilize the services of trained Mediators.</b></p>
17.	<p>To strengthen the Court Annexed Mediation, the Secretary/Co-ordinator to sensitize the general masses/litigants encourage them to refer their cases to enhance the Mediation process. Fortnightly programme be organized for litigant public. Secretary, DLSA to coordinate the activities carried out in <b>Pre-litigation desks/clinics established for Motor Accident and Matrimonial dispute cases and boost up Pre-litigation cases of Motor Accident, Matrimonial dispute Domestic Violence Cases.</b></p>
18.	<p>Verification of diary of the record of daily legal services activities, of PLVs by Secretary, DLSA at District headquarters and Chairman, Sub- divisional Legal Services Committee at Sub-divisional level and coordinating legal services activities in the rural areas/villages through them.</p>
19.	<p><b>Inspection of Jail</b> by the Chairman, District Legal Services Authority as per <b>Hon'ble Supreme Court directions in Writ Petition (Civil) No.559/1994 with Writ Petition (Civil) No.133/2002.</b></p>
20.	<p>Maintenance of Record of Legal Aid cases disposed by the Court on daily basis and steps taken to pursue further remedy of filing of appeal and submission of monthly reports to the DLSA. The Secretary, DLSA to submit monthly statement of the entire District in consolidated form.</p>
21.	<p>Submission of Monthly institution and disposal statement of legal aided cases to the DLSA. The Secretary, DLSA to submit Monthly institution and disposal statement of the entire Civil &amp; Sessions Division.</p>
22.	<p>To ensure the timely payment of bills of PLVs, Retainer lawyers and Remand Counsels and honorarium of members of Lok Adalat etc.</p>
23.	<p>Reports in all the above activities to be submitted. (Above activities are as a broad line parameters in addition to other routine legal services activities, monthly compliances of guidelines/ instructions issued from time to time etc.).</p>