

January, 2022

1.	<p>To organise physical Mega Vidhik Saksharata Shivir (Legal Awareness Camp) for general public at a public place(s) at District Legal Services Authority level by associating Legal Aid functionaries for spreading awareness.</p> <ul style="list-style-type: none">➤ National Lok Adalat➤ Pre-litigation Mediation➤ NALSA Legal Services Mobile App and salient features of application➤ Public Utility Services under section 22B of the Legal Services Authorities Act, 1987 and to mobilize general public to bring maximum numbers of cases of public utility services cases for settlement before the respective District Consumer Fora/Parmanent Lok Adalat➤ Legal Aid Schemes of NALSA/State
2.	<p>To organize physical Vidhik Saksharata Shivir (Legal Awareness Camp) in association with Block Development Officer and Para Legal Volunteers at block level for members of Panchayati Raj Institution in relation to their Judicial functions, Legal Aid Schemes of NALSA/HPSLSA.</p> <p>To identify legal Aid Beneficiaries in coordination with Panchayati Raj Institutions, Local bodies, etc. and providing legal aid to the beneficiaries so identified promptly</p>
3.	<p>Mega Legal Literacy and Legal Awareness Programmes to be organized at each Sub Divisional level by the Chairman, Sub Divisional Legal Services Committee in coordination with local Administration, Police, Welfare Departments, other local Department of the Government, NGOs, Self-Help Groups, Women Organizations, Local bodies etc.</p> <p>Emphasis on Legal aid/services, Victim Compensation Schemes, Issues relating to drop out children, Legal Services to differently disabled children, Women empowerment, Legal Services to Senior Citizens, Legal Services to Mentally Ill & Mentally disabled persons and Victims of Human Trafficking, NALSA scheme for Poverty Alleviation, legal services to victims of Drug Abuse and Eradication of Drug Menace etc.</p> <p>Secretary, District Legal Services Authority will coordinate the organization of such Camp</p>
4.	<p>To organize physical Vidhik Saksharata Shivir (Legal Awareness Camp) at Village Legal Care and Support Centre for cluster of Panchayat for Mahila Mandals, Yuvak Mandals, Asha/Anganwadi workers and for general public</p> <ul style="list-style-type: none">➤ National Lok Adalat➤ Pre-litigation Mediation➤ NALSA Legal Services Mobile App and salient features of application➤ Public Utility Services under section 22B of the Legal Services Authorities Act, 1987 and to mobilize general public to bring maximum numbers of cases of public utility services cases for settlement before the respective District Consumer Fora/Parmanent Lok Adalat➤ Legal Aid Schemes of NALSA/State <p>To identify legal Aid Beneficiaries in coordination with Para Legal Volunteers Panchayati Raj Institutions, Local bodies, etc. and providing legal aid to the beneficiaries so identified promptly.</p> <p>To mobilize general public to bring maximum numbers of cases of public utility services cases for settlement before the respective District Consumer Fora/Parmanent Lok Adalat</p>
5.	<p>Secretaries, District Legal Services Authorities to organize Legal Awareness Programme for Jail Inmates on the following topics:</p> <ul style="list-style-type: none">➤ Right of Prisoners and corresponding duties of the Jail custodians in

	<p>ensuring the protection of their right.</p> <ul style="list-style-type: none"> ➤ Plea Bargaining ➤ Standard Operating Procedure (SOP) issued by NALSA ➤ Pre-mature release of convicts. ➤ Parole ➤ Furlough, etc. <p>Secretary DLSA to interact with Jail Inmates, convicts/under trials and provide them legal Aid/Assistance as may be required for defending the case, filing appeal or seeking bail, pre-mature release, parole, furlough etc.</p> <p>Effective coordination with Jail Authority in their respective District to solve grievances of Jail Inmates, convicts/under trials with reference to problem(s) faced by them if any and apprise and assist eligible convicts for pre-mature release as per rules by accessing to the descriptive roll (portal 'Kaara-Correction').</p> <p>Record of Legal Aid/Assistance provided be maintained.</p>
6.	<p>To organize awareness programme for victim on :-</p> <ul style="list-style-type: none"> • Addressing Legal issues relating to victims particularly under NALSA's Compensation Scheme for Women Victims/Survivors of Sexual Assault/other Crimes - 2018/ They Himachal Pradesh (Victim of Crime) Compensation Scheme, 2019 or any other laws. • Rehabilitation and other related issues • Helping them to connect with Government Welfare Scheme(s) • To identify the victim and provide them immediate relief to overcome their adverse misfortune and cope up with the damages and injuries caused. <p>Targets be given to PLVs for identifying beneficiaries under the aforesaid schemes for legal aid.</p>
7.	<p>Observation of "Girl Child Day" on 24th January, 2022. Suitable programmes to be organized at District and Sub-Division level.</p>
8.	<p>Observation of "Republic Day" on 26th January, 2022. Suitable programmes to be organized at District and Sub-Division level.</p>
9.	<p>Interaction with inmates of Children Home(s) and Observation Home(s) by Secretary, DLSA. Welfare of Children of such Homes to be looked into during these interaction(s) including education and to find out inmates of Juvenile, Children Home(s) and Observation Home(s), who are not pursuing their education and follow-up actions.</p>
10.	<p>Special Legal Awareness Programme(s) by Secretaries, DLSAs and Chairmen, SDLSCs involving public, staff, Panel Lawyers, Mediators, Para Legal Volunteers and other individuals working to provide citizen centric services on NALSA Legal Services Mobile App and salient features of application.</p>
11.	<p>Legal Awareness Programme(s) by Secretaries, DLSAs and Chairmen, SDLSCs involving Police officers, stakeholders, beneficiaries and Remand Counsel(s) deputed for providing legal assistance at Pre-Arrest, Arrest and Remand stage on the following topics</p> <ul style="list-style-type: none"> ➤ Maximizing the Early Access to suspects at Pre-Arrest Stage ➤ Early Access to Justice at Pre-Arrest, Arrest and Remand stage ➤ Rights of the arrested persons ➤ Jurisprudence of Section 41 to 41 (D) of Code Of Criminal Procedure ➤ Duties and functions of Legal Aid Counsel under H.P. Legal Aid Counsel Scheme, 2003. <p>Emphasis be made on extending Legal Services at Pre-Arrest stage, Arrest and Remand Stage in coordination with Police.</p>
12.	<p>To organize Lessons in Law in Schools on Fundamental Duties (subject of</p>

	the opening of School).
13.	To organise Training Programme for Legal Services Panel Lawyers i.e. Remand Counsels, Retainer Lawyers, Panel Lawyers as per modules of Training programme for Legal Services Panel Lawyers framed by the NALSA by associating Senior Advocate(s) of their respective District as a Resource person.
14.	Sensitization programme on the following NALSA's schemes ➤ NALSA (Effective Implementation of Poverty Alleviation) Scheme, 2015 ➤ NALSA (Legal Services to Victims of Acid Attacks) Scheme, 2015 Targets be given to PLVs for identifying beneficiaries under the aforesaid schemes for legal aid through digital modes.
15.	Chairman, District Legal Services Authority to take efforts to boost up Mediation activities by holding meeting(s) with Judicial Officers and Trained Advocate Mediators in their jurisdiction to clear the backlog of the pending cases of Mediation. To impress Judicial Officials to refer more and more cases for mediation in order to utilize the services of trained Mediators.
16.	To strengthen the Court Annexed Mediation, the Secretary/Co-ordinator to sensitize the general masses/litigants encourage them to refer their cases to enhance the Mediation process. Fortnightly programme be organized for litigant public. Secretary, DLSA to coordinate the activities carried out in Pre-litigation desks/clinics established for Motor Accident and Matrimonial dispute cases and boost up Pre-litigation cases of Motor Accident, Matrimonial dispute Domestic Violence Cases.
17.	Verification of diary of the record of daily legal services activities, of PLVs by Secretary, DLSA at District headquarters and Chairman, Sub-divisional Legal Services Committee at Sub-divisional level and coordinating legal services activities in the rural areas/villages through them.
18.	Inspection of Jail by the Chairman, District Legal Services Authority as per Hon'ble Supreme Court directions in Writ Petition (Civil) No.559/1994 with Writ Petition (Civil) No.133/2002.
19.	Meetings of Chairperson, District Legal Services Authorities with Nodal Officers and with other stakeholders, Members.
20.	Meetings of Monitoring and Mentoring Committees, suggesting effective steps to provide competent legal aid to the beneficiaries
21.	Maintenance of Record of Legal Aid cases disposed by the Court on daily basis and steps taken to pursue further remedy of filing of appeal and submission of monthly reports to the DLSA. The Secretary, DLSA to submit monthly statement of the entire District in consolidated form.
22.	Submission of Monthly institution and disposal statement of legal aided cases to the DLSA. The Secretary, DLSA to submit Monthly institution and disposal statement of the entire Civil & Sessions Division.
23.	Review of monthly Impact Assessment of various Legal Services Activities/Camps, suggestions thereof.
24.	To ensure the timely payment of bills of PLVs, Retainer lawyers and Remand Counsels and honorarium of members of Lok Adalat etc. subject to availability of funds.
25.	Reports in all the above activities to be submitted. (Above activities are as a broad line parameters in addition to other routine legal services activities, monthly compliances of guidelines/ instructions issued from time to time etc.).

February, 2022

1.	<p>To organise physical Vidhik Saksharata Shivir (Legal Awareness Camp) for general public at DLSA level by associating Legal Aid functionalities for spreading awareness</p> <ul style="list-style-type: none">➤ National Lok Adalat➤ COVID-19 awareness➤ Garbage norms and Solid waste management as per direction of NGT➤ Welfare Schemes of State Government as well as Central Government➤ Legal Aid Schemes of NALSA/State
2.	<p>To organize physical Vidhik Saksharata Shivir (Legal Awareness Camp) in association with Block Development Officer and Para Legal Volunteers at block level for members of Panchayati Raj Institution in relation to their Judicial functions, Legal Aid Schemes of NALSA/HPSLSA.</p> <p>To identify legal Aid Beneficiaries in coordination with Panchayati Raj Institutions, Local bodies, etc. and providing legal aid to the beneficiaries so identified promptly</p>
3.	<p>To organize physical Vidhik Saksharata Shivir (Legal Awareness Camp) at Village Legal Care and Support Centre for cluster of Panchayat for Mahila Mandals, Yuvak Mandals, Asha/Anganwadi workers and for general public</p> <ul style="list-style-type: none">➤ National Lok Adalat➤ COVID-19 awareness➤ Garbage norms and Solid waste management as per direction of NGT➤ Welfare Schemes of State Government as well as Central Government <p>Legal Aid Schemes of NALSA/State Legal Aid Schemes of NALSA/State To identify legal Aid Beneficiaries in coordination with Para Legal Volunteers Panchayati Raj Institutions, Local bodies, etc. and providing legal aid to the beneficiaries so identified promptly.</p>
4.	<p>Secretaries, District Legal Services Authorities to organize Legal Awareness Programme for Jail Inmates on the following topics:</p> <ul style="list-style-type: none">➤ Right of Prisoners and corresponding duties of the Jail custodians in ensuring the protection of their right.➤ Plea Bargaining➤ Standard Operating Procedure (SOP) issued by NALSA➤ Pre-mature release of convicts.➤ Parole➤ Furlough, etc. <p>Secretary DLSA to interact with Jail Inmates, convicts/under trials and provide them legal Aid/Assistance as may be required for defending the case, filing appeal or seeking bail, pre-mature release, parole, furlough etc.</p> <p>Effective coordination with Jail Authority in their respective District to solve grievances of Jail Inmates, convicts/under trials with reference to problem(s) faced by them if any and apprise and assist eligible convicts for pre-mature release as per rules by accessing to the descriptive roll (portal 'Kaara-Correction').</p> <p>Record of Legal Aid/Assistance provided be maintained.</p>
5.	<p>To organize awareness programme for victim on :-</p> <ul style="list-style-type: none">• Addressing Legal issues relating to victims particularly under NALSA's Compensation Scheme for Women Victims/Survivors of Sexual Assault/other Crimes – 2018/ They Himachal Pradesh (Victim of Crime) Compensation Scheme, 2019 or any other laws.• Rehabilitation and other related issues

	<ul style="list-style-type: none"> • Helping them to connect with Government Welfare Scheme(s) • To identify the victim and provide them immediate relief to overcome their adverse misfortune and cope up with the damages and injuries caused. <p>Targets be given to PLVs for identifying beneficiaries under the aforesaid schemes for legal aid.</p>
6.	Observation of “World Day of Social Justice” on 20th February, 2022 . Suitable programmes to be organized at District and Sub-Division level.
7.	Interaction with Inmates of Old Aged Home(s) by Secretary, DLSA. Welfare of Old Aged of such Homes to be looked into during these interaction(s) and apprised them about Welfare Schemes of Central Government as well as State Government. Helping them to connect with Government Welfare Scheme(s)
8.	Special Legal Awareness Programme(s) by Secretaries, DLSAs and Chairmen, SDLSCs involving public, staff, Panel Lawyers, Mediators, Para Legal Volunteers and other individuals working to provide citizen centric services on NALSA Legal Services Mobile App and salient features of application.
9.	Legal Awareness Programme(s) by Secretaries, DLSAs and Chairmen, SDLSCs involving Police officers, stakeholders, beneficiaries and Remand Counsel(s) deputed for providing legal assistance at Pre-Arrest, Arrest and Remand stage on the following topics <ul style="list-style-type: none"> ➤ Maximizing the Early Access to suspects at Pre-Arrest Stage ➤ Early Access to Justice at Pre-Arrest, Arrest and Remand stage ➤ Rights of the arrested persons ➤ Jurisprudence of Section 41 to 41 (D) of Code Of Criminal Procedure ➤ Duties and functions of Legal Aid Counsel under H.P. Legal Aid Counsel Scheme, 2003. <p>Emphasis be made on extending Legal Services at Pre-Arrest stage, Arrest and Remand Stage in coordination with Police.</p>
10.	To organize Lessons in Law in Schools on Fundamental Duties (subject of the opening of School).
11.	To organise Training Programme for Para Legal Volunteers as per modules of Training programme for Para Legal Volunteers framed by the NALSA by associating Senior Advocate(s) of their respective District as a Resource person.
12.	Sensitization programme on the following NALSA’s schemes <ol style="list-style-type: none"> 1. NALSA (Legal Services to Senior Citizens) Scheme, 2015 2. NALSA (Victim of Trafficking and Commercial Sexual Exploitation) Scheme, 2015 <p>Targets be given to PLVs for identifying beneficiaries under the aforesaid schemes for legal aid through digital modes.</p>
13.	Chairman, District Legal Services Authority to take efforts to boost up Mediation activities by holding meeting(s) with Judicial Officers and Trained Advocate Mediators in their jurisdiction to clear the backlog of the pending cases of Mediation. To impress Judicial Officials to refer more and more cases for mediation in order to utilize the services of trained Mediators.
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	desks/clinics established for Motor Accident and Matrimonial dispute cases and boost up Pre-litigation cases of Motor Accident, Matrimonial dispute Domestic Violence Cases.
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