

## Plan of Action for the Month of November, 2023

1	A Special Drive be launched by each DLSA at District and Sub Divisional Legal Services Committee at Sub Divisional level for mass awareness of general public/litigants and other stakeholders in co-ordination with legal aid functionaries, Para Legal Volunteers, Local bodies, Government Departments etc, about upcoming <b>National Lok Adalat</b> on <b>9.12.2023</b> including identification and settlement of cases i.e. Low Amount Cheque Bounce Cases, Motor Accident Claim Applications, Matrimonial Cases, Domestic Violence Cases, Motor Vehicle Challan etc.
2	<b>Meeting</b> of Secretaries, District Legal Services Authorities and the Chairmen, Sub Divisional Legal Services Committees with Bar Association, Financial/ Bank Institutions and Insurance Companies etc. regarding identification of cases for upcoming National Lok Adalat on <b>9.12.2023</b> . Report may be made regarding how many cases identified (specified category wise) by each District Legal Services Authority/Sub Divisional Legal Services Committee for the upcoming National Lok Adalat on weekly basis.
3	<ul style="list-style-type: none"><li>➤ <b>Fortnightly Meeting</b> of Chairperson(s), District Legal Services Authorities with the Bar Association, Stakeholders, Financial Bank Institutions and Insurance Companies etc.</li><li>➤ <b>Fortnightly Video Conferencing</b> be held with all Judicial Officers of the Civil and Sessions Divisions regarding progress in Identification of cases for National Lok Adalat.</li></ul>
4	<b>A virtual meeting</b> at District Legal Services Authority level be initiated by involving members of Panchayati Raj Institutions, Asha/Anganwadi Workers, Mahila Mandal, NGO's, functionaries of the Institutions/Departments etc. regarding identification of cases for upcoming <b>National Lok Adalat</b> on <b>9.12.2023</b> and also to mobilize general public to bring maximum numbers of cases for upcoming National Lok Adalat. Report be made how many cases identified by such stakeholders/functionaries for upcoming National Lok Adalat.
5	Observance of ' <b>National Legal Services Day</b> ' on <b>9<sup>th</sup> November, 2023</b> . Suitable programmes to be organized at District /Sub Divisional level on the following lines :- <ul style="list-style-type: none"><li>➤ To create awareness through Local Newspaper, Social Media etc., about the importance of legal services and the role they play in ensuring justice and equality for all citizens.</li><li>➤ To enhance legal literacy among the general public by organizing workshops, seminars, and awareness campaigns to educate people about their rights, legal procedures, and the services available to them.</li></ul>
6	Secretaries, District Legal Services Authorities to organize Legal Awareness Programme for Jail Inmates by associating Legal Aid Defense Counsel in District Jails and by Chairman, Sub Divisional Legal Services Committees in Sub Divisional Jails on the following topics: <ul style="list-style-type: none"><li>➤ Right of Prisoners and corresponding duties of the Jail custodians in ensuring the protection of their right.</li><li>➤ Plea Bargaining</li><li>➤ Standard Operating Procedure (SOP) issued by NALSA</li><li>➤ Pre-mature release of convicts/Shifting to Open Air Prisons</li><li>➤ Parole</li><li>➤ Furlough, etc.</li></ul> Secretary DLSA to interact with Jail Inmates, convicts/under trials and provide them legal Aid/Assistance as may be required for defending the case, filing appeal or seeking bail, pre-mature release, parole, furlough etc. Effective coordination with concerned Courts/ Jail Authority in their respective District to solve grievances of Jail Inmates, convicts/under trials with reference to problem(s) faced by them if any and apprise and assist eligible convicts for pre-mature release as per rules by accessing to the

	<p>descriptive roll (portal 'Kaara-Correction')/directions issued by the Hon'ble Supreme Court from time to time in the matter of SMWP(CRIMINAL)NO4/2021 titled IN RE POLICY STRATEGY FOR GRANT OF BAIL/SPECIAL LEAVE TO APPEAL(CrI.)NO.529/2021 titled SONADHAR VS STATE OF CHATTISGARH.</p> <p>Record of Legal Aid/Assistance provided be maintained.</p>
7	<p>Observance of 'Law Day' on <b>26<sup>th</sup> November, 2023</b> by organizing Special awareness programme(s) on Importance of Constitution of India with special emphasis on Fundamental Duties.</p>
8	<p>Sensitization programme on the following scheme-  <b>NALSA (Child Friendly Legal Services to Children and their Protection), 2015.</b>  Targets be given to PLVs for identifying beneficiaries under the aforesaid schemes for legal aid and report be made how many cases for legal assistance/aid/advice given by the concerned DLSA/SDLSC.</p>
9	<p>To organize Lessons in Law in Schools/Colleges regarding <b>Importance of Constitution of India and Right to Information Act.</b></p>
10	<p>To organise <b>Training Programme for Legal Services Panel Lawyers</b> as per modules of Training programme for Panel Lawyers framed by the NALSA and also by associating Senior Advocate(s) of their respective District as a Resource person.</p>
11	<p>Chairman, District Legal Services Authority to take efforts to boost up Mediation activities by holding meeting(s) with Judicial Officers and Trained Advocate Mediators in his jurisdiction, <b>to clear the backlog of the pending cases of Mediation. To impress upon Judicial Officials to refer more and more cases for mediation in order to utilize the services of trained Mediators.</b></p>
12	<p>To strengthen the Court Annexed Mediation, the Secretary/Co-ordinator to sensitize the general masses/litigants encourage them to refer their cases for Mediation. Fortnightly programme be organized for litigant public.  Secretary, DLSA to coordinate the activities carried out in <b>Pre-litigation desks/clinics established for Motor Accidents and Matrimonial dispute cases if any and boost up Pre-litigation cases of Motor Accidents, Matrimonial dispute Domestic Violence Cases, if any.</b></p>
13	<p>Verification of diary of the record of daily legal services activities of PLVs by Secretary, DLSA at District headquarters and Chairman, Sub- divisional Legal Services Committee at Sub-divisional level and coordinating legal services activities in the rural areas/villages through them.</p>
14	<p>Maintenance of Record of Legal Aid cases including bail applications disposed by the Court on daily basis and steps taken to pursue further remedy of filing of appeal and submission of monthly reports to the DLSA. The Secretary, DLSA to submit monthly statement of the entire District in consolidated form.</p>
15	<p>Submission of Monthly institution and disposal statement of legal aided cases to the DLSA. The Secretary, DLSA to submit Monthly institution and disposal statement of the entire Civil &amp; Sessions Division.</p>
16	<p>Review of monthly Impact Assessment of various Legal Services Activities/Camps, suggestions thereof.</p>
17	<p>To ensure the timely payment of bills of PLVs, Legal Aid Defence Counsels Retainer lawyers and Remand Counsels and honorarium of members of Lok Adalat etc.</p>
18	<p>Reports in all the above activities to be submitted.  (Above activities are as a broad line parameters in addition to other routine legal services activities, monthly compliances of guidelines/ instructions issued from time to time etc.).</p>