

## Plan of Action for the Month of September, 2022

1.	<p><b>Month long special campaign for identification of Legal Aid beneficiaries in Court based matters (Pre Litigation/Post Litigation)</b> be initiated by involving Stakeholders, Para Legal Volunteers, representatives of Panchayati Raj Institutions, Asha Workers, Anganwadi Workers, Mahila Mandal, Yuwak Mandal etc.</p> <p>The drive be launched at each <b>Village Legal Care and Support Centre level</b> under the supervision of the <b>Chairman, Sub Divisional Legal Services Committee. The Secretary DLSA will be the Nodal Officer of such campaign.</b></p> <p>To <b>identify legal Aid Beneficiaries</b> in coordination with Para Legal Volunteers at Village Legal Care and Support Centres, Asha Workers, Anganwadi Workers, Mahila Mandal, Yuwak Mandal, Panchayati Raj Institutions, Local bodies and stakeholder etc.</p> <p><b>The Chairman, Sub-Divisional Legal Services Committee</b> will prepare the <b>Team</b> of Stakeholders, Para Legal Volunteers, representatives of Panchayati Raj Institutions, Asha Workers, Anganwadi Workers, Mahila Mandal, Yuwak Mandal for the purpose in coordination with the concerned Secretary, DLSA at each VLCSC level</p> <p>Generally no refreshment be served during the campaign for general public. However, team constituted for campaign may have refreshment as per rules.</p> <p>The campaign be carried out <b>door to door basis, visiting Gram Sabha(s), places of more gathering so that each and every litigant(s) or prospective litigant(s) be reached out at each Village Legal Care and Support Centre level</b></p> <p>Team constituted (especially Para Legal Volunteers) to maintain records of the person(s) reached out. The PLVs will be entitled for the honorarium as fixed by the H.P. State Legal Services Authority.</p> <p><b>Report</b> be made <b>how many Legal Aid beneficiaries</b> were <b>identified</b> of each <b>Sub-Divisional Legal Services Committee level</b> by the <b>concerned Secretary, DLSA</b> after collating the data on fortnightly basis.</p>
2.	<p><b>Special Drive</b> be taken for identification of victims of crime under <b>NALSA's Compensation Scheme for Women Victims/Survivors of Sexual Assault/other Crimes – 2018/ The Himachal Pradesh (Victim of Crime) Compensation Scheme, 2019</b> by giving <b>wide publicity of the scheme(s) and identification of beneficiaries.</b></p> <p><b>Report</b> be made <b>how many beneficiaries</b> were <b>identified</b></p>
3.	<p><b>Training-cum-Sensitization Programme on Access to Justice</b> at Pre-Arrest, Arrest and Remand stage for <b>Investigation officers</b> and about <b>Traffic Rules, Regulations, Road Safety and Related Issues</b> for <b>Traffic Police(s)</b> at each <b>District Headquarter</b> in coordination with <b>District Administration, District Police</b> and <b>Stakeholders</b> by engaging <b>suitable resource person(s).</b></p> <p>This programme may be organized on <b>10<sup>th</sup> /11<sup>th</sup> September, 2022.</b> <b>Report</b> be made accordingly by <b>Secretary, DLSA.</b></p>
5.	<p>Observance of <b>'International Literacy Day'</b> on <b>08.09.2022.</b> Suitable programmes to be organized with the help of concerned Department.</p>
6.	<p>Observance of <b>'International Day for preservation of the Ozone Layer'</b> on <b>16<sup>th</sup> September, 2022.</b> Suitable programmes to be organized with the help of concerned Department.</p>
7.	<p>Sensitization programme on the following NALSA's scheme</p> <p style="padding-left: 20px;">➤ <b>NALSA (Effective Implementation of Poverty Alleviation) Scheme, 2010</b></p> <p>Targets be given to PLVs for identifying beneficiaries under the aforesaid schemes for legal aid and report be made how many legal assistance/aid/advise given by the concerned DLSA/SDLSC</p>
8.	<p>Interaction with Inmates of Children Home(s) and Observation Home(s) by Secretary, DLSA. Welfare of Children of such Homes to be looked into during these interaction(s) including education and to find out inmates of Juvenile, Children Home(s) and Observation Home(s), who are not pursuing their education</p>

9

	and follow-up actions through virtual mode.
9.	To organize Lessons in Law in Schools/Colleges regarding <b>Fundamental Duties, Right to Information Act and NALSA Legal Services Mobile App and salient features of application .</b>
10	To organise <b>Training Programme for Legal Services Panel Lawyers</b> as per modules of Training programme for Panel Lawyers framed by the NALSA and also by associating Senior Advocate(s) of their respective District as a Resource person.
11	Chairman, District Legal Services Authority to take efforts to boost up Mediation activities by holding meeting(s) with Judicial Officers and Trained Advocate Mediators in their jurisdiction <b>to clear the backlog of the pending cases of Mediation. To impress Judicial Officials to refer more and more cases for mediation in order to utilize the services of trained Mediators.</b>
12	To strengthen the Court Annexed Mediation, the Secretary/Co-ordinator to sensitize the general masses/litigants encourage them to refer their cases to enhance the Mediation process. Fortnightly programme be organized for litigant public. Secretary, DLSA to coordinate the activities carried out in <b>Pre-litigation desks/clinics established for Motor Accident and Matrimonial dispute cases and boost up Pre-litigation cases of Motor Accident, Matrimonial dispute Domestic Violence Cases.</b>
13	Verification of diary of the record of daily legal services activities, of PLVs by Secretary, DLSA at District headquarters and Chairman, Sub- divisional Legal Services Committee at Sub-divisional level and coordinating legal services activities in the rural areas/villages through them.
14	<b>Inspection of Jail</b> by the Chairman, District Legal Services Authority as per <b>Hon'ble Supreme Court directions in Writ Petition (Civil) No.559/1994 with Writ Petition (Civil) No.133/2002.</b>
15	Maintenance of Record of Legal Aid cases disposed by the Court on daily basis and steps taken to pursue further remedy of filing of appeal and submission of monthly reports to the DLSA. The Secretary, DLSA to submit monthly statement of the entire District in consolidated form.
16	Submission of Monthly institution and disposal statement of legal aided cases to the DLSA. The Secretary, DLSA to submit Monthly institution and disposal statement of the entire Civil & Sessions Division.
17	Review of monthly Impact Assessment of various Legal Services Activities/Camps, suggestions thereof.
18	To ensure the timely payment of bills of PLVs, Retainer lawyers and Remand Counsels and honorarium of members of Lok Adalat etc.
19	Reports in all the above activities to be submitted. (Above activities are as a broad line parameters in addition to other routine legal services activities, monthly compliances of guidelines/ instructions issued from time to time etc.).