

May, 2022

1.	<p>District Legal Services Authorities/ Sub Divisional Legal Services Committees organized mass awareness for general/litigant public and other stakeholders about National Lok Adalat including identification of cases and coordination with Local Bodies, Police, Financial and Bank Institutions, NGO's, different Government Departments for effective identification and settlement of cases by involving functionaries of the Institutions/Departments, Panchayati Raj Institutions, Para Legal Volunteers, Asha/Anganwadi Workers, Public Transport Services, etc.</p> <ul style="list-style-type: none">➤ Meeting of Chairperson, District Legal Services Authorities with Bar Association, Stakeholders, Financial/Bank Institutions and Insurance Companies, etc. regarding identification of cases for National Lok Adalats.➤ Video Conferencing may be held with all Judicial Officers of the Civil and Sessions Divisions regarding progress in identification of cases for National Lok Adalat
2.	<p>Meeting of Secretaries, District Legal Services Authorities and the Chairmen, Sub Divisional Legal Services Committees with Bar Association, Stakeholders, Financial/Bank Institutions and Insurance Companies, etc. regarding identification of cases for National Lok Adalat.</p>
3.	<p>To organize` physical Vidhik Saksharata Shivir (Legal Awareness Camp) for general public at a public place(s) at District Legal Services Authority level by associating Legal Aid functionaries for spreading awareness.</p> <ul style="list-style-type: none">➤ Addressing Legal issues relating to victims particularly under NALSA's Compensation Scheme for Women Victims/Survivors of Sexual Assault/other Crimes – 2018/ The Himachal Pradesh (Victim of Crime) Compensation Scheme, 2019 or any other laws.<ul style="list-style-type: none">• Rehabilitation and other related issues• Helping them to connect with Government Welfare Scheme(s).• To identify the victim and provide them immediate relief to overcome their adverse misfortune and cope up with the damages and injuries caused.➤ National Lok Adalat, e-Lok Adalat➤ Special Campaign to preserve water, forest and protection of wild life of Himachal Pradesh➤ Women Helpline-181 under Centrally Sponsored "Women Helpline Scheme" to support women in distress. <p>Targets be given to PLVs for identifying beneficiaries under the aforesaid schemes for legal aid and identification of cases for National Lok Adalat and also mobilize general public to bring maximum numbers of cases for National Lok Adalat.</p>
4	<p>Special Drive be taken for identification of victims of crime under NALSA's Compensation Scheme for Women Victims/Survivors of Sexual Assault/other Crimes – 2018/ The Himachal Pradesh (Victim of Crime) Compensation Scheme, 2019 by giving wide publicity of the scheme(s) and identification of beneficiaries. Report be made how many beneficiaries were identified</p>
5	<p>Special awareness-cum- identification of Legal Aid beneficiaries in Court based matters be initiated by involving Stakeholders, Para Legal Volunteers, Panchayati Raj Institutions and litigant public. The drive be launched at District Legal Services Authority and Sub Divisional Legal Services Committee level. To identify legal Aid Beneficiaries in coordination with Para Legal Volunteers Panchayati Raj Institutions, Local bodies, etc. and providing legal aid to the beneficiaries so identified promptly Report be made how many Legal Aid beneficiaries were identified.</p>
6.	<p>To organize physical Vidhik Saksharata Shivir (Legal Awareness Camp) in association with Block Development Officer and Para Legal Volunteers at block level for members of Panchayati Raj Institution in relation to their Judicial functions, National Lok Adalats, NALSA Legal Services Mobile App and salient features of application, Special Campaign to preserve water, forest and protection of wild life of Himachal Pradesh, Women Helpline-181 under Centrally Sponsored "Women Helpline Scheme" to support women in distress.</p>

	To identify legal Aid Beneficiaries in coordination with Panchayati Raj Institutions, Local bodies, etc. and providing legal aid to the beneficiaries so identified promptly
7.	<p>Secretaries, District Legal Services Authorities to organize Legal Awareness Programme for Jail Inmates on the following topics:</p> <ul style="list-style-type: none"> ➤ Right of Prisoners and corresponding duties of the Jail custodians in ensuring the protection of their right. ➤ Plea Bargaining ➤ Standard Operating Procedure (SOP) issued by NALSA ➤ Pre-mature release of convicts. ➤ Parole ➤ Furlough, etc. <p>Secretary DLSA to interact with Jail Inmates, convicts/under trials and provide them legal Aid/Assistance as may be required for defending the case, filing appeal or seeking bail, pre-mature release, parole, furlough etc.</p> <p>Effective coordination with Jail Authority in their respective District to solve grievances of Jail Inmates, convicts/under trials with reference to problem(s) faced by them if any and apprise and assist eligible convicts for pre-mature release as per rules by accessing to the descriptive roll (portal 'Kaara-Correction').</p> <p>Record of Legal Aid/Assistance provided be maintained.</p>
8.	Observance of ' International Labour Day ' on Ist May, 2022 . Suitable programmes like legal literacy camps for labourers at construction site, slum areas etc. to be organized with the help of concerned officials of the Health Department.
9.	Observance of ' Anti-Tobacco Day ' on 31st May, 2022 , by holding legal literacy camps in Schools/Colleges, Children Home(s) and Observation Home(s) with the help of concerned officials of the Health Department.
10	Interaction with Inmates of Children Home(s) and Observation Home(s) by Secretary, DLSA. Welfare of Children of such Homes to be looked into during these interaction(s) including education and to find out inmates of Juvenile, Children Home(s) and Observation Home(s), who are not pursuing their education and follow-up actions.
11	<p>Legal Awareness Programme(s) by Secretaries, DLSAs and Chairmen, SDLSCs involving Police officers, Stakeholders, beneficiaries and Remand Counsel(s) deputed for providing legal assistance at Pre-Arrest, Arrest and Remand stage on the following topics may be conducted through virtual mode.</p> <ul style="list-style-type: none"> • Maximizing the Early Access to suspects at Pre-Arrest Stage • Early Access to Justice at Pre-Arrest, Arrest and Remand stage • Rights of the arrested persons • Jurisprudence of Section 41 to 41 (D) of Code Of Criminal Procedure • Duties and functions of Legal Aid Counsel under H.P. Legal Aid Counsel Scheme, 2003. <p>Emphasis be made on extending Legal Services at Pre-Arrest stage, Arrest and Remand Stage in coordination with Police.</p>
12.	To organize Lessons in Law in Schools/Colleges regarding Fundamental Duties, Eve teasing
13.	To organise Training Programme for Legal Services Panel Lawyers i.e. Remand Counsels, Retainer Lawyers, Panel Lawyers as per modules of Training programme for Legal Services Panel Lawyers framed by the NALSA by associating Senior Advocate(s) of their respective District as a Resource person.
14.	<p>Sensitization programme on the following NALSA's scheme</p> <ul style="list-style-type: none"> ➤ NALSA (Legal Services to the Workers in the Unorganized Sector) Scheme, 2016 <p>Targets be given to PLVs for identifying beneficiaries under the aforesaid schemes for legal aid through digital modes.</p>
15.	Chairman, District Legal Services Authority to take efforts to boost up Mediation activities by

	holding meeting(s) with Judicial Officers and Trained Advocate Mediators in their jurisdiction to clear the backlog of the pending cases of Mediation. To impress Judicial Officials to refer more and more cases for mediation in order to utilize the services of trained Mediators.
16.	To strengthen the Court Annexed Mediation, the Secretary/Co-ordinator to sensitize the general masses/litigants encourage them to refer their cases to enhance the Mediation process. Fortnightly programme be organized for litigant public. Secretary, DLSA to coordinate the activities carried out in Pre-litigation desks/clinics established for Motor Accident and Matrimonial dispute cases and boost up Pre-litigation cases of Motor Accident, Matrimonial dispute Domestic Violence Cases.
17.	Verification of diary of the record of daily legal services activities, of PLVs by Secretary, DLSA at District headquarters and Chairman, Sub- divisional Legal Services Committee at Sub-divisional level and coordinating legal services activities in the rural areas/villages through them.
18.	Inspection of Jail by the Chairman, District Legal Services Authority as per Hon'ble Supreme Court directions in Writ Petition (Civil) No.559/1994 with Writ Petition (Civil) No.133/2002.
19.	Maintenance of Record of Legal Aid cases disposed by the Court on daily basis and steps taken to pursue further remedy of filing of appeal and submission of monthly reports to the DLSA. The Secretary, DLSA to submit monthly statement of the entire District in consolidated form.
20.	Submission of Monthly institution and disposal statement of legal aided cases to the DLSA. The Secretary, DLSA to submit Monthly institution and disposal statement of the entire Civil & Sessions Division.
21.	Review of monthly Impact Assessment of various Legal Services Activities/Camps, suggestions thereof.
22.	To ensure the timely payment of bills of PLVs, Retainer lawyers and Remand Counsels and honorarium of members of Lok Adalat etc.
23	Reports in all the above activities to be submitted. (Above activities are as a broad line parameters in addition to other routine legal services activities, monthly compliances of guidelines/ instructions issued from time to time etc.).