

June, 2022

1.	<p><b>Meeting</b> of Secretaries, District Legal Services Authorities and the Chairmen, Sub Divisional Legal Services Committees with Bar Association, Stakeholders, Financial/Bank Institutions and Insurance Companies, etc. regarding identification of cases for upcoming <b>National Lok Adalat on 13.08.2022</b>.</p> <p>Targets be given to PLVs for identification of cases for National Lok Adalat and also mobilize general public to bring maximum numbers of cases for National Lok Adalat.</p>
2.	<p>To organize` physical <b>Vidhik Saksharata Shivir (Legal Awareness Camp)</b> for general public at a public place(s) at each Sub Divisional Legal Services Committee level by associating Legal Aid functionaries for spreading awareness.</p> <ul style="list-style-type: none"><li>➤ Addressing Legal issues relating to victims particularly under <b>NALSA's Compensation Scheme for Women Victims/Survivors of Sexual Assault/other Crimes – 2018/ The Himachal Pradesh (Victim of Crime) Compensation Scheme, 2019</b> or any other laws.<ul style="list-style-type: none"><li>• Rehabilitation and other related issues</li><li>• Helping them to connect with Government Welfare Scheme(s).</li><li>• To identify the victim and provide them immediate relief to overcome their adverse misfortune and cope up with the damages and injuries caused.</li></ul></li><li>➤ upcoming <b>National Lok Adalat on 13.08.2022</b> National Lok Adalat, e-Lok Adalat</li><li>➤ Special Campaign to preserve water, forest and protection of wild life of Himachal Pradesh</li><li>➤ Women Helpline-181 under Centrally Sponsored “Women Helpline Scheme” to support women in distress,etc.</li></ul>
3.	<p><b>Special Drive</b> be taken for identification of victims of crime under <b>NALSA's Compensation Scheme for Women Victims/Survivors of Sexual Assault/other Crimes – 2018/ The Himachal Pradesh (Victim of Crime) Compensation Scheme, 2019</b> by giving <b>wide publicity of the scheme(s) and identification of beneficiaries.</b></p> <p><b>Report be made how many beneficiaries were identified</b></p>
4.	<p><b>Special awareness-cum- identification of Legal Aid beneficiaries in Court based matters</b> be initiated by involving <b>Stakeholders, Para Legal Volunteers, Panchayati Raj Institutions and litigant public.</b></p> <p>The drive be launched at <b>District Legal Services Authority and Sub Divisional Legal Services Committee level.</b></p> <p>To identify legal Aid Beneficiaries in coordination with Para Legal Volunteers Panchayati Raj Institutions, Local bodies, etc. and providing legal aid to the beneficiaries so identified promptly</p> <p><b>Report be made how many Legal Aid beneficiaries were identified.</b></p>
5.	<p>To organize <b>Mega Module Legal Literacy Camps</b> at each <b>District level</b> in coordination with local Administration, Police, Welfare Departments, other local Department of the Government, Self Help Groups, Women Organizations, Local Bodies etc to sensitise the general public welfare schemes of NALSA/State/Central Government.</p> <p>Secretary, District Legal Services Authority will coordinate the organization of such Camp</p>
6.	<p>Secretaries, District Legal Services Authorities to organize Legal Awareness Programme for <b>Jail Inmates</b> on the following topics:</p> <ul style="list-style-type: none"><li>➤ Right of Prisoners and corresponding duties of the Jail custodians in ensuring the protection of their right.</li><li>➤ Plea Bargaining</li><li>➤ Standard Operating Procedure (SOP) issued by NALSA</li><li>➤ Pre-mature release of convicts.</li><li>➤ Parole</li><li>➤ Furlough, etc.</li></ul> <p>Secretary DLSA to interact with Jail Inmates, convicts/under trials and provide them legal Aid/Assistance as may be required for defending the case, filing appeal or seeking bail, pre-mature release, parole, furlough etc.</p> <p>Effective coordination with Jail Authority in their respective District to solve grievances of Jail Inmates, convicts/under trials with reference to problem(s) faced by them if any and apprise and assist</p>

	<p>eligible convicts for pre-mature release as per rules by accessing to the descriptive roll (portal 'Kaara-Correction').</p> <p>Record of Legal Aid/Assistance provided be maintained.</p>
7.	<p>Observance of <b>'World Environment Day'</b> on <b>5<sup>th</sup> June, 2022</b>. With the cooperation and coordination of Forest Department and other functionaries working for environment protection, awareness programmes to be conducted focusing on dire consequences of increasing pollution and motivating public at large for environment protection.</p>
8.	<p>Observance of <b>'World Day against Child Labour</b> on <b>12<sup>th</sup> June, 2022</b>. Legal awareness camps at different child labour prone areas and school/colleges be organised focusing on the importance of children in overall development of the Nation. Camps should also be aimed to disseminate strict provisions prohibiting child labour including rehabilitation of rescued child Labour and other related schemes.</p>
9.	<p>Observation of <b>World Day against Drug Abuse</b> on <b>26<sup>th</sup> June, 2022</b>. Legal awareness Camps be organised for creating awareness on the issues relating to drug abuse at school, colleges and Committees level with the help of officials of Police, Forest and Revenue Departments and other stake holders.</p>
10	<p>Interaction with Inmates of Children Home(s) and Observation Home(s) by Secretary, DLSA. Welfare of Children of such Homes to be looked into during these interaction(s) including education and to find out inmates of Juvenile, Children Home(s) and Observation Home(s), who are not pursuing their education and follow-up actions.</p>
11	<p>Legal Awareness Programme(s) by Secretaries, DLSAs and Chairmen, SDLSCs involving <b>Police officers, Stakeholders, beneficiaries and Remand Counsel(s)</b> deputed for providing legal assistance <b>at Pre-Arrest, Arrest and Remand stage</b> on the following topics may be conducted through virtual mode.</p> <ul style="list-style-type: none"> <li>• Maximizing the Early Access to suspects at Pre-Arrest Stage</li> <li>• Early Access to Justice at Pre-Arrest, Arrest and Remand stage</li> <li>• Rights of the arrested persons</li> <li>• Jurisprudence of Section 41 to 41 (D) of Code Of Criminal Procedure</li> <li>• Duties and functions of Legal Aid Counsel under H.P. Legal Aid Counsel Scheme, 2003.</li> </ul> <p>Emphasis be made on extending Legal Services at Pre-Arrest stage, Arrest and Remand Stage in coordination with Police.</p>
12.	<p>To organize Lessons in Law in Schools/Colleges regarding <b>Fundamental Duties, Eve teasing</b></p>
13.	<p>To organise <b>Training Programme for Legal Services Panel Lawyers i.e. Remand Counsels, Retainer Lawyers, Panel Lawyers</b> as per modules of Training programme for Legal Services Panel Lawyers framed by the NALSA by associating Senior Advocate(s) of their respective District as a Resource person.</p>
14.	<p>Sensitization programme on the following NALSA's scheme</p> <ul style="list-style-type: none"> <li>➤ <b>NALSA (Legal Services to the Victims of Drug Abuse and Eradication of Drug Menace), Scheme, 2015.</b></li> </ul> <p>Targets be given to PLVs for identifying beneficiaries under the aforesaid schemes for legal aid through digital modes.</p>
15.	<p>Chairman, District Legal Services Authority to take efforts to boost up Mediation activities by holding meeting(s) with Judicial Officers and Trained Advocate Mediators in their jurisdiction <b>to clear the backlog of the pending cases of Mediation. To impress Judicial Officials to refer more and more cases for mediation in order to utilize the services of trained Mediators.</b></p>

16.	To strengthen the Court Annexed Mediation, the Secretary/Co-ordinator to sensitize the general masses/litigants encourage them to refer their cases to enhance the Mediation process. Fortnightly programme be organized for litigant public. Secretary, DLSA to coordinate the activities carried out in <b>Pre-litigation desks/clinics established for Motor Accident and Matrimonial dispute cases and boost up Pre-litigation cases of Motor Accident, Matrimonial dispute Domestic Violence Cases.</b>
17.	Verification of diary of the record of daily legal services activities, of PLVs by Secretary, DLSA at District headquarters and Chairman, Sub- divisional Legal Services Committee at Sub-divisional level and coordinating legal services activities in the rural areas/villages through them.
18.	<b>Inspection of Jail</b> by the Chairman, District Legal Services Authority as per <b>Hon'ble Supreme Court directions in Writ Petition (Civil) No.559/1994 with Writ Petition (Civil) No.133/2002.</b>
19.	Maintenance of Record of Legal Aid cases disposed by the Court on daily basis and steps taken to pursue further remedy of filing of appeal and submission of monthly reports to the DLSA. The Secretary, DLSA to submit monthly statement of the entire District in consolidated form.
20.	Submission of Monthly institution and disposal statement of legal aided cases to the DLSA. The Secretary, DLSA to submit Monthly institution and disposal statement of the entire Civil & Sessions Division.
21.	Review of monthly Impact Assessment of various Legal Services Activities/Camps, suggestions thereof.
22.	To ensure the timely payment of bills of PLVs, Retainer lawyers and Remand Counsels and honorarium of members of Lok Adalat etc.
23	Reports in all the above activities to be submitted. (Above activities are as a broad line parameters in addition to other routine legal services activities, monthly compliances of guidelines/ instructions issued from time to time etc.).