

December, 2021

1.	<p>To organise physical Special Vidhik Saksharata Shivir (Legal Awareness Camp) at a public place within the vicinity of Municipal Corporation/Council/Nagar Panchayat by associating members on:</p> <ul style="list-style-type: none"> ➤ Importance of Preamble, Right and Fundamental Duties and Constitutional Remedies. ➤ Importance of litigation- Mediation - Lok Adalat - Solution. ➤ Legal Aid Schemes of NALSA/State and identification of legal aid beneficiaries. ➤ Person with Disabilities.
2.	<p>To organize physical Vidhik Saksharata Shivir (Legal Awareness Camp) in association with Block Development Officer at block level for members of Panchayati Raj Institution in relation to their Judicial functions, Legal Aid Schemes of NALSA/HPSLSA.</p> <p>To identify legal Aid Beneficiaries in coordination with Panchayati Raj Institutions, Local bodies, etc. and providing legal aid to the beneficiaries so identified promptly</p>
3.	<p>To organize physical Vidhik Saksharata Shivir (Legal Awareness Camp) at cluster of Panchayats level for Mahila Mandals on:</p> <ul style="list-style-type: none"> ➤ In relation to women and children in need of care and protection. ➤ Right of Women and on Protection of Women from Domestic Violence Act. ➤ Legal Aid Schemes of NALSA/State and involving them for identification of legal aid beneficiaries. <p>To take measures for providing shelter and winter protection to homeless women and children with the help of department of Women and Child Development and involving them in identification of legal aid beneficiaries.</p>
4.	<p>To organize physical Vidhik Saksharata Shivir (Legal Awareness Camp) for Yuvak Mandals at cluster of Gram Panchayats level on:</p> <ul style="list-style-type: none"> ➤ Spreading awareness about the ill effects of illegal sale or consumption of narcotic substances (drugs). ➤ Legal Aid schemes of NALSA/State and Preamble and Fundamental Duties and identification of legal aid beneficiaries.
5.	<p>To organize physical Vidhik Saksharata Shivir (Legal Awareness Camp) for Asha/Anganwadi workers of the rural areas/villages on legal aid schemes of NALSA/State and to coordinate with legal aid beneficiaries.</p>
6.	<p>Secretaries, District Legal Services Authorities to organize Legal Awareness Programme for Jail Inmates on the following topics:</p> <ul style="list-style-type: none"> ➤ Right of Prisoners and corresponding duties of the Jail custodians in ensuring the protection of their right. ➤ Plea Bargaining ➤ Standard Operating Procedure (SOP) issued by NALSA ➤ Pre-mature release of convicts. ➤ Parole ➤ Furlough, etc. <p>Secretary DLSA to interact with Jail Inmates, convicts/under trials and provide them legal Aid/Assistance as may be required for defending the case, filing appeal or seeking bail, pre-mature release, parole, furlough etc.</p> <p>Effective coordination with Jail Authority in their respective District to solve grievances of Jail Inmates, convicts/under trials with reference to problem(s) faced by them if any and apprise and assist eligible convicts for pre-mature release as per rules by accessing to the descriptive roll (portal 'Kaara-Correction').</p> <p>Record of Legal Aid/Assistance provided be maintained.</p>

7.	<p>To organize awareness programme for victim on :-</p> <ul style="list-style-type: none"> • Addressing Legal issues relating to victims particularly under NALSA's Compensation Scheme for Women Victims/Survivors of Sexual Assault/other Crimes – 2018/ They Himachal Pradesh (Victim of Crime) Compensation Scheme, 2019 or any other laws. • Rehabilitation and other related issues • Helping them to connect with Government Welfare Scheme(s) • To identify the victim and provide them immediate relief to overcome their adverse misfortune and cope up with the damages and injuries caused. <p>Targets be given to PLVs for identifying beneficiaries under the aforesaid schemes for legal aid.</p>
8.	<p>Observation of “World HIV/AIDS” on 1st December, 2021. Suitable programmes to be organized at District and Taluk levels. Suitable programmes to be organized at District and Sub-Division level.</p>
9.	<p>Observation of “Disability Day” on 3rd December, 2021. Suitable programmes to be organized at District and Taluk levels. Suitable programme be organize.</p>
10.	<p>Observation of “Human Rights Day” on 10th December, 2021. Suitable programmes to be organized at District and Taluk levels. Suitable programmes to be organized at District and Sub-Division level.</p>
11.	<p>Observation of “World Energy Conservation Day on 14th December, 2021” to be organized at District and Taluk levels. Suitable programmes to be organized at District and Sub-Division level.</p>
12.	<p>Interaction with inmates of Children Home(s) and Observation Home(s) by Secretary, DLSA. Welfare of Children of such Homes to be looked into during these interaction(s) including education and to find out inmates of Juvenile, Children Home(s) and Observation Home(s), who are not pursuing their education and follow-up actions.</p>
13.	<p>Special Legal Awareness Programme(s) by Secretaries, DLSAs and Chairmen, SDLSCs involving public, staff, Panel Lawyers, Mediators, Para Legal Volunteers and other individuals working to provide citizen centric services on NALSA Legal Services Mobile App and salient features of application.</p>
14.	<p>Legal Awareness Programme(s) by Secretaries, DLSAs and Chairmen, SDLSCs involving Police officers, stakeholders, beneficiaries and Remand Counsel(s) deputed for providing legal assistance at Pre-Arrest, Arrest and Remand stage on the following topics</p> <ul style="list-style-type: none"> ➤ Maximizing the Early Access to suspects at Pre-Arrest Stage ➤ Early Access to Justice at Pre-Arrest, Arrest and Remand stage ➤ Rights of the arrested persons ➤ Jurisprudence of Section 41 to 41 (D) of Code Of Criminal Procedure ➤ Duties and functions of Legal Aid Counsel under H.P. Legal Aid Counsel Scheme, 2003. <p>Emphasis be made on extending Legal Services at Pre-Arrest stage, Arrest and Remand Stage in coordination with Police.</p>
15.	<p>To organize Lessons in Law in Schools on Fundamental Duties.</p>
16.	<p>To organise Training Programme for Legal Services Panel Lawyers as per modules of Training programme for Legal Services Panel Lawyers framed by the NALSA.</p>

17.	<p>Sensitization programme on the following NALSA's schemes</p> <ol style="list-style-type: none"> 1. NALSA (Legal Services to the Victims of Drug Abuse and Eradication of Drug Menace) Scheme, 2010 2. NALSA (Protection and Enforcement of Tribal Rights) Scheme, 2015 <p>Targets be given to PLVs for identifying beneficiaries under the aforesaid schemes for legal aid through digital modes.</p>
18.	<p>Chairman, District Legal Services Authority to take efforts to boost up Mediation activities by holding meeting(s) with Judicial Officers and Trained Advocate Mediators in their jurisdiction to clear the backlog of the pending cases of Mediation. To impress Judicial Officials to refer more and more cases for mediation in order to utilize the services of trained Mediators.</p>
19.	<p>To strengthen the Court Annexed Mediation, the Secretary/Co-ordinator to sensitize the general masses/litigants encourage them to refer their cases to enhance the Mediation process. Fortnightly programme be organized for litigant public.</p> <p>Secretary, DLSA to coordinate the activities carried out in Pre-litigation desks/clinics established for Motor Accident and Matrimonial dispute cases and boost up Pre-litigation cases of Motor Accident, Matrimonial dispute Domestic Violence Cases.</p>
20.	<p>Verification of diary of the record of daily legal services activities, of PLVs by Secretary, DLSA at District headquarters and Chairman, Sub-divisional Legal Services Committee at Sub-divisional level and coordinating legal services activities in the rural areas/villages through them.</p>
21	<p>Inspection of Jail by the Chairman, District Legal Services Authority as per Hon'ble Supreme Court directions in Writ Petition (Civil) No.559/1994 with Writ Petition (Civil) No.133/2002.</p>
22	<p>Meetings of Chairperson, District Legal Services Authorities with Nodal Officers and with other stakeholders, Members.</p>
23	<p>Meetings of Monitoring and Mentoring Committees, suggesting effective steps to provide competent legal aid to the beneficiaries</p>
24	<p>Maintenance of Record of Legal Aid cases disposed by the Court on daily basis and steps taken to pursue further remedy of filing of appeal and submission of monthly reports to the DLSA. The Secretary, DLSA to submit monthly statement of the entire District in consolidated form.</p>
25	<p>Submission of Monthly institution and disposal statement of legal aided cases to the DLSA. The Secretary, DLSA to submit Monthly institution and disposal statement of the entire Civil & Sessions Division.</p>
26	<p>Review of monthly Impact Assessment of various Legal Services Activities/Camps, suggestions thereof.</p>
27	<p>To ensure the timely payment of bills of PLVs, Retainer lawyers and Remand Counsels and honorarium of members of Lok Adalat etc. subject to availability of funds.</p>
28.	<p>Reports in all the above activities to be submitted. (Above activities are as a broad line parameters in addition to other routine legal services activities, monthly compliances of guidelines/ instructions issued from time to time etc.).</p>