

**H.P. State Legal Services Authority  
Shimla-171009**

**State Plan of Action  
For  
August – September 2020**

**Activities to be carried out  
by DLSAs and SDLSCs**

## August, 2020

1	Interaction with Jail inmates by Secretary, DLSA through digital modes.
2	Special Legal Awareness Programme(s) by Secretaries, DLSAs and Chairmen, SDLSCs involving public and stake holders through digital modes on the following topics: (i) Law related to Environment Pollution (ii) Drug Abuse (iii) Labour laws
3	Special awareness programme(s) on fundamental duties through digital platform, social media tools and other electronic media such as radio and television for disseminating information to be organized by Secretary, DLSA and Chairman, SDLSCs.
4	Interaction with inmates of Children Home(s) and Observation Home by Secretary, DLSA through digital modes.
5	Secretary, DLSA to hold sensitization and awareness programmes once in a month with PRIs in coordination with the concerned SDLSC and Block Development Officer at block level through digital modes.
6	Observation of <b>Independence Day</b> on <b>15.08.2020</b>
7	Observation of <b>“Senior Citizen Day”</b> on 21 <sup>st</sup> August 2020 by organizing awareness programmes for the benefit of Senior Citizens with the assistance of Social Welfare Department through digital modes.
8	Sensitization programme on The Himachal Pradesh (Victim of Crime) Compensation Scheme, 2019 and the NALSA’s Compensation Scheme for Women Victims/Survivors of Sexual Assault/other Crimes – 2018. Targets be given to PLVs for identifying beneficiaries under NALSA/State Victim Compensation Schemes /Welfare Schemes and for legal aid through digital modes.
9	Secretary, DLSA to organize awareness programme for the rural areas/villages about ADR mechanism at the Gram Panchayat level through digital modes.
10	To organize Lessons in Law in Schools through digital modes(subject to opening of schools).
11	Inspection of Jail by the Chairman, District Legal Services Authority as per Hon’ble Supreme Court directions in Writ Petition (Civil) No.559/1994 with Writ Petition (Civil) No.133/2002.
12	Meetings of Chairperson, District Legal Services Authorities with Nodal Officers and with other stakeholders, Members through digital modes.

13	Meetings of Monitoring and Mentoring Committees through digital modes, suggesting effective steps to provide competent legal aid to the beneficiaries (subject to opening of Courts).
14	Review of monthly Impact Assessment of various Legal Services Activities/Camps, suggestions thereof
15	Secretary, DLSA to coordinate the activities carried out in Pre-litigation desks/clinics established for Motor Accident and Matrimonial dispute cases and submission of reports.
16	Capacity building programmes for members of Gram panchayat in relation to their judicial powers, sensitization and awareness about legal aid schemes/ programmes be organised at block level with help of panel/ retainer lawyers through digital modes.
17	To ensure the timely payment of bills of PLVs, Retainer lawyers and Remand Counsels and honorarium of members of Lok Adalat etc. subject to availability of funds.
18	Maintenance of Record of Legal Aid cases disposed by the Court on daily basis and steps taken to pursue further remedy of filing of appeal and submission of monthly reports to the DLSA. The Secretary, DLSA to submit monthly statement of the entire District in consolidated form.
19	Submission of Monthly institution and disposal statement of legal aided cases to the DLSA. The Secretary, DLSA to submit Monthly institution and disposal statement of the entire Civil & Sessions Division.
20	Coordinating legal services activities in the rural areas/villages through PLVs by Secretary, DLSA at District headquarters and Chairman, Sub- divisional Legal Services Committee at Sub-divisional level through digital means.
21	Coordinator, Mediation Centre/Secretary, DLSA shall play an active part to boost Counselling and Conciliation in every domestic violence case and affected children be taken care of by coordinating with the concerned agencies working for the welfare of children.
22	Special monthly drive through PLVs and other stakeholders to identify legal aid beneficiaries and securing legal aid to them promptly through digital modes.
23	Emphasis be on, to make Front Office as one stop centre for all court based legal services.
24	Reports in all the above activities to be submitted. (Above activities are as a broad line parameters in addition to other routine legal services activities, monthly compliances of guidelines/ instructions issued from time to time etc.)

9

## September, 2020

1	Interaction with inmates of Old Age Home(s) by Secretary, DLSA through digital modes.
2	Special Legal Awareness Programme(s) by Secretaries, DLSAs and Chairmen, SDLSCs involving public and stake holders through digital modes on the following topics: (i) COVID-19 awareness (ii) Welfare Schemes of State Government as well as Central Government (iii) Judicial function of panchayati Raj institutions (iv) Garbage disposal norms and public awareness as directed by national green tribunal.
3	Special awareness programme(s) on fundamental duties through digital platform, social media tools and other electronic media such as radio and television for disseminating information to be organized by Secretary, DLSA and Chairman, SDLSCs.
4	Interaction with Jail inmates by Secretary, DLSA through digital modes.
5	Secretary, DLSA shall organise Legal Awareness Camp on Public Utility Services in coordination with the concerned Authority through digital modes.
6	To organize Lessons in Law in Schools through digital modes (subject to opening of schools).
7	Visit of Jail by the Chairman, District Legal Services Authority as per Hon'ble Supreme Court directions in Writ Petition (Civil) No.559/1994 with Writ Petition (Civil) No.133/2002.
8	Meetings of Chairperson, District Legal Services Authorities with Nodal Officers and other stakeholders, Members through digital modes.
9	Meetings of Monitoring and Mentoring Committees through digital modes, suggesting effective steps to provide competent legal aid to the beneficiaries (subject to opening of Courts).
10	Review of monthly Impact Assessment of various Legal Services Activities/Camps, suggestions thereof.
11	Secretary, DLSA to coordinate the activities carried out in Pre-litigation desks/clinics established for Motor Accident and Matrimonial dispute cases and submission of reports.
12	Secretary, DLSA to hold sensitization and awareness programmes once in a month with PRIs in coordination with the concerned SDLSC and Block Development Officer at block level through digital modes.

13	Secretary, DLSA to organize awareness programme for the rural areas/villages about ADR mechanism at the Gram Panchayat level through digital modes.
14	Capacity building programmes for members of Gram panchayat in relation to their judicial powers, sensitization and awareness about legal aid schemes programmes be organised at block level with help of panel/ retainer lawyers through digital modes.
15	To ensure the timely payment of bills of PLVs, Retainer lawyers and Remand Counsels and honorarium of members of Lok Adalat, etc. subject to availability of funds.
16	Sensitization programme on the following NALSA's schemes 1. NALSA (Legal Services to Disaster Victims, Through Legal Services Authorities) Scheme, 2010 2. NALSA (Victims of Trafficking and Commercial Sexual Exploitation) Scheme, 2015 3. NALSA (Legal Services to the Workers in the Unorganised Sector) Scheme, 2015 Targets be given to PLVs for identifying beneficiaries under the aforesaid schemes for legal aid through digital modes.
17	Maintenance of Record of Legal Aid cases disposed by the Court on daily basis and steps taken to pursue further remedy of filing of appeal and submission of monthly reports to the DLSA. The Secretary, DLSA to submit monthly statement of the entire District in consolidated form.
18	Submission of Monthly institution and disposal statement of legal aided cases to the DLSA. The Secretary, DLSA to submit Monthly institution and disposal statement of the entire Civil & Sessions Division.
19	Coordinating legal services activities in the rural areas/villages through PLVs by Secretary, DLSA at District headquarters and Chairman, Sub- divisional Legal Services Committee at Sub-divisional level through digital means.
20	Special monthly drive through PLVs and other stakeholders to identify legal aid beneficiaries and securing legal aid to them promptly through digital modes.
21	Emphasis be on, to make Front Office as one stop centre for all court based legal services.
22	Reports in all the above activities to be submitted. (Above activities are as a broad line parameters in addition to other routine legal services activities, monthly compliances of guidelines/ instructions issued from time to time etc.)