

April, 2022

1.	A special drive be launched by each District Legal Services Authority at District and Sub Divisional level for mass awareness of general/litigant public and other stakeholders about upcoming National Lok Adalat on 14.05.2022 including identification of cases and coordination with Local Bodies, Police, Financial and Bank Institutions, NGO's, different Government Departments for effective identification and settlement of cases by involving Stakeholders, functionaries of the Institutions/Departments, Panchayati Raj Institutions, Para Legal Volunteers, Asha/Anganwadi Workers, Public Transport Services, etc.
2.	<ul style="list-style-type: none">➤ Fortnightly Meeting of Chairperson, District Legal Services Authorities with Bar Association, Stakeholders, Financial/Bank Institutions and Insurance Companies, p etc. regarding identification of cases for upcoming National Lok Adalat on 14.05.2022.➤ Fortnightly Video Conferencing may be held with all Judicial Officers of the Civil and Sessions Divisions regarding progress in identification of cases for National Lok Adalat
3.	Weekly meeting of Secretaries, District Legal Services Authorities and the Chairmen, Sub Divisional Legal Services Committees with Bar Association, Stakeholders, Financial/Bank Institutions and Insurance Companies, etc. regarding identification of cases for upcoming National Lok Adalat on 14.05.2022.
4.	To organize` physical Vidhik Saksharata Shivir (Legal Awareness Camp) for general public at a public place(s) at District Legal Services Authority level by associating Legal Aid functionaries for spreading awareness. <ul style="list-style-type: none">➤ Addressing Legal issues relating to victims particularly under NALSA's Compensation Scheme for Women Victims/Survivors of Sexual Assault/other Crimes – 2018/ They Himachal Pradesh (Victim of Crime) Compensation Scheme, 2019 or any other laws.<ul style="list-style-type: none">• Rehabilitation and other related issues• Helping them to connect with Government Welfare Scheme(s)• To identify the victim and provide them immediate relief to overcome their adverse misfortune and cope up with the damages and injuries caused.➤ Upcoming National Lok Adalat on 14.05.2022➤ NALSA Legal Services Mobile App and salient features of application➤ Garbage norms and Solid waste management as per direction of NGT Targets be given to PLVs for identifying beneficiaries under the aforesaid schemes for legal aid and identification of cases for National Lok Adalat.
5.	To organize physical Vidhik Saksharata Shivir (Legal Awareness Camp) in association with Block Development Officer and Para Legal Volunteers at block level for members of Panchayati Raj Institution in relation to their Judicial functions, upcoming National Lok Adalat on 14.05.2022, NALSA Legal Services Mobile App and salient features of application, Legal Aid Schemes of NALSA/HPSLSA. To identify legal Aid Beneficiaries in coordination with Panchayati Raj Institutions, Local bodies, etc. and providing legal aid to the beneficiaries so identified promptly
6.	To organize physical Vidhik Saksharata Shivir (Legal Awareness Camp) at Village Legal Care and Support Centre for cluster of Panchayat for MahilaMandals, YuvakMandals, Asha/Anganwadi workers and for general public <ul style="list-style-type: none">➤ Addressing Legal issues relating to victims particularly under NALSA's Compensation Scheme for Women Victims/Survivors of Sexual Assault/other Crimes – 2018/ They Himachal Pradesh (Victim of Crime) Compensation Scheme, 2019 or any other laws.<ul style="list-style-type: none">• Rehabilitation and other related issues

	<ul style="list-style-type: none"> • Helping them to connect with Government Welfare Scheme(s) • To identify the victim and provide them immediate relief to overcome their adverse misfortune and cope up with the damages and injuries caused. <ul style="list-style-type: none"> ➤ Upcoming National Lok Adalat on 14.05.2022 ➤ NALSA Legal Services Mobile App and salient features of application ➤ Public Utility Services under section 22B of the Legal Services Authorities Act, 1987 and to mobilize general public to bring maximum numbers of cases of public utility services cases for settlement before the respective District Consumer Fora/Parmanent Lok Adalat ➤ Legal Aid Schemes of NALSA/State <p>To identify legal Aid Beneficiaries in coordination with Para Legal Volunteers Panchayati Raj Institutions, Local bodies, etc. and providing legal aid to the beneficiaries so identified promptly. To mobilize general public to bring maximum numbers of cases of public utility services cases for settlement before the respective District Consumer Fora/Parmanent Lok Adalat and National Lok Adalat</p>
7.	<p>Secretaries, District Legal Services Authorities to organize Legal Awareness Programme for Jail Inmates on the following topics:</p> <ul style="list-style-type: none"> ➤ Right of Prisoners and corresponding duties of the Jail custodians in ensuring the protection of their right. ➤ Plea Bargaining ➤ Standard Operating Procedure (SOP) issued by NALSA ➤ Pre-mature release of convicts. ➤ Parole ➤ Furlough, etc. <p>Secretary DLSA to interact with Jail Inmates, convicts/under trials and provide them legal Aid/Assistance as may be required for defending the case, filing appeal or seeking bail, pre-mature release, parole, furlough etc.</p> <p>Effective coordination with Jail Authority in their respective District to solve grievances of Jail Inmates, convicts/under trials with reference to problem(s) faced by them if any and apprise and assist eligible convicts for pre-mature release as per rules by accessing to the descriptive roll (portal 'Kaara-Correction').</p> <p>Record of Legal Aid/Assistance provided be maintained.</p>
8.	<p>Observation of “Observation of Intellectual Property Rights Day” on 21st April, 2022. Suitable programmes to be organized with the concerned Department at District and Sub-Division level.</p>
9.	<p>Visit and interaction with Inmates of Old Age Home(s)/Senior Citizen Home(s) by Secretary, DLSA in compliance of NALSA (Legal Services to Senior Citizens) Scheme, 2016</p>
10	<p>Legal Awareness Programme(s) by Secretaries, DLSAs and Chairmen, SDLSCs involving Police officers, Stakeholders, beneficiaries and Remand Counsel(s) deputed for providing legal assistance at Pre-Arrest, Arrest and Remand stage on the following topics may be conducted through virtual mode.</p> <ul style="list-style-type: none"> • Maximizing the Early Access to suspects at Pre-Arrest Stage • Early Access to Justice at Pre-Arrest, Arrest and Remand stage • Rights of the arrested persons • Jurisprudence of Section 41 to 41 (D) of Code Of Criminal Procedure • Duties and functions of Legal Aid Counsel under H.P. Legal Aid Counsel Scheme, 2003. <p>Emphasis be made on extending Legal Services at Pre-Arrest stage, Arrest and Remand Stage in</p>

	coordination with Police.
11.	To organize Lessons in Law in Schools/Colleges regarding Fundamental Duties, ill effect of social evils, strengthening of moral and social values, Patriotism and legal provisions of day to day importance.
12.	To organise Training Programme for Legal Services Panel Lawyers i.e. Remand Counsels, Retainer Lawyers, Panel Lawyers as per modules of Training programme for Legal Services Panel Lawyers framed by the NALSA by associating Senior Advocate(s) of their respective District as a Resource person.
13.	Sensitization programme on the following NALSA's scheme ➤ NALSA (Legal Services to Senior Citizens) Scheme, 2016 Targets be given to PLVs for identifying beneficiaries under the aforesaid schemes for legal aid through digital modes.
14.	Chairman, District Legal Services Authority to take efforts to boost up Mediation activities by holding meeting(s) with Judicial Officers and Trained Advocate Mediators in their jurisdiction to clear the backlog of the pending cases of Mediation. To impress Judicial Officials to refer more and more cases for mediation in order to utilize the services of trained Mediators.
15.	To strengthen the Court Annexed Mediation, the Secretary/Co-ordinator to sensitize the general masses/litigants encourage them to refer their cases to enhance the Mediation process. Fortnightly programme be organized for litigant public. Secretary, DLSA to coordinate the activities carried out in Pre-litigation desks/clinics established for Motor Accident and Matrimonial dispute cases and boost up Pre-litigation cases of Motor Accident, Matrimonial dispute Domestic Violence Cases.
16.	Verification of diary of the record of daily legal services activities, of PLVs by Secretary, DLSA at District headquarters and Chairman, Sub- divisional Legal Services Committee at Sub-divisional level and coordinating legal services activities in the rural areas/villages through them.
17.	Inspection of Jail by the Chairman, District Legal Services Authority as per Hon'ble Supreme Court directions in Writ Petition (Civil) No.559/1994 with Writ Petition (Civil) No.133/2002.
18.	Maintenance of Record of Legal Aid cases disposed by the Court on daily basis and steps taken to pursue further remedy of filing of appeal and submission of monthly reports to the DLSA. The Secretary, DLSA to submit monthly statement of the entire District in consolidated form.
19.	Submission of Monthly institution and disposal statement of legal aided cases to the DLSA. The Secretary, DLSA to submit Monthly institution and disposal statement of the entire Civil & Sessions Division.
20.	Review of monthly Impact Assessment of various Legal Services Activities/Camps, suggestions thereof.
21.	To ensure the timely payment of bills of PLVs, Retainer lawyers and Remand Counsels and honorarium of members of Lok Adalat etc.
22.	Reports in all the above activities to be submitted. (Above activities are as a broad line parameters in addition to other routine legal services activities, monthly compliances of guidelines/ instructions issued from time to time etc.).