

February, 2023

1.	<p>A special drive be launched by each District Legal Services Authority at District and Sub Divisional Level for mass awareness of general/litigant public and other stakeholders about upcoming National Lok Adalat on 11.03.2023 including identification of cases and coordination with Local Bodies Police, Financial and Bank Institutions, NGO's, different Government Departments for effective identification and settlement of cases by involving Stakeholders, functionaries of the Institutions, Para Legal Volunteers, Asha/Anganwadi workers, Public Transport Services etc.</p> <p>The drive be launched at each Village Legal Care and Support Centre level under the supervision of the Chairman, Sub Divisional Legal Services Committee. The Secretary DLSA will be the Nodal Officer of such campaign.</p>
2.	<p>Meeting of Secretaries, District Legal Services Authorities and the Chairmen, Sub Divisional Legal Services Committees with Bar Association, Stakeholders, Financial/Bank Institutions and Insurance Companies etc. regarding identification of cases for upcoming National Lok Adalat on 11.03.2023.</p> <p>Targets be given to PLVs for identification of cases for National Lok Adalat and also mobilize general public to bring maximum numbers of cases for National Lok Adalat.</p>
3.	<ul style="list-style-type: none"> ➤ Fortnightly Meeting of Chairperson, District Legal Services Authorities with the Bar Association, Stakeholders, Financial Bank Institutions and Insurance Companies etc. ➤ Fortnightly Video Conferencing may be held with all Judicial Officers of the Civil and Sessions Divisions regarding progress in identification of cases for National Lok Adalat
4.	<p>District Legal Services Authority, Kangra at Dharamshala, Kullu Sirmaur at Nahan, Shimla, Solan and Una shall spread effective Legal awareness at a public place(s) amongst the general masses about the Legal Aid Defence Counsel System established in their respective District by associating Legal Aid functionaries</p>
5.	<p>Other District Legal Services Authorities shall organize awareness programme for victim on :-</p> <ul style="list-style-type: none"> • Addressing Legal issues relating to victims particularly under NALSA's Compensation Scheme for Women Victims/Survivors of Sexual Assault/other Crimes – 2018/ They Himachal Pradesh (Victim of Crime) Compensation Scheme, 2019 or any other laws. • Rehabilitation and other related issues • Helping them to connect with Government Welfare Scheme(s) • To identify the victim and provide them immediate relief to overcome their adverse misfortune and cope up with the damages and injuries caused. <p>Targets be given to PLVs for identifying beneficiaries under the aforesaid schemes for legal aid.</p>
6.	<p>Secretaries, District Legal Services Authorities to organize Legal Awareness Programme for Jail Inmates on the following topics:</p> <ul style="list-style-type: none"> ➤ Right of Prisoners and corresponding duties of the Jail custodians in ensuring the protection of their right. ➤ Plea Bargaining ➤ Standard Operating Procedure (SOP) issued by NALSA ➤ Pre-mature release of convicts. ➤ Parole ➤ Furlough, etc. <p>Secretary DLSA to interact with Jail Inmates, convicts/under trials and provide them legal Aid/Assistance as may be required for defending the case, filing appeal or seeking bail, pre-mature release, parole, furlough etc.</p> <p>Effective coordination with Jail Authority in their respective District to solve grievances of Jail Inmates, convicts/under trials with reference to problem(s) faced by them if any and apprise and assist eligible convicts for pre-mature release as per rules by accessing to the</p>

	descriptive roll (portal 'Kaara-Correction'). Record of Legal Aid/Assistance provided be maintained.
7.	Observation of “World Day of Social Justice” on 20th February, 2023 . Suitable programmes to be organized at District and Sub-Division level.
8.	Interaction with Inmates of Old Aged Home(s) by Secretary, DLSA. Welfare of Old Aged of such Homes to be looked into during these interaction(s) and apprised them about Welfare Schemes of Central Government as well as State Government. Helping them to connect with Government Welfare Scheme(s)
9.	Legal Awareness Programme(s) by Secretaries, DLSAs and Chairmen, SDLSCs involving Police officers, stakeholders, beneficiaries and Remand Counsel(s) deputed for providing legal assistance at Pre-Arrest, Arrest and Remand stage on the following topics <ul style="list-style-type: none"> ➤ Maximizing the Early Access to suspects at Pre-Arrest Stage ➤ Early Access to Justice at Pre-Arrest, Arrest and Remand stage ➤ Rights of the arrested persons ➤ Jurisprudence of Section 41 to 41 (D) of Code Of Criminal Procedure ➤ Duties and functions of Legal Aid Counsel under H.P. Legal Aid Counsel Scheme, 2003. Emphasis be made on extending Legal Services at Pre-Arrest stage, Arrest and Remand Stage in coordination with Police.
10.	To organise Training Programme for Para Legal Volunteers as per modules of Training programme for Para Legal Volunteers framed by the NALSA.
11.	Sensitization programme on the following NALSA’s schemes NALSA (Victim of Trafficking and Commercial Sexual Exploitation) Scheme, 2015 Targets be given to PLVs for identifying beneficiaries under the aforesaid schemes for legal aid through digital modes.
12.	Chairman, District Legal Services Authority to take efforts to boost up Mediation activities by holding meeting(s) with Judicial Officers and Trained Advocate Mediators in their jurisdiction to clear the backlog of the pending cases of Mediation. To impress Judicial Officials to refer more and more cases for mediation in order to utilize the services of trained Mediators.
13.	To strengthen the Court Annexed Mediation, the Secretary/Co-ordinator to sensitize the general masses/litigants encourage them to refer their cases to enhance the Mediation process. Fortnightly programme be organized for litigant public. Secretary, DLSA to coordinate the activities carried out in Pre-litigation desks/clinics established for Motor Accident and Matrimonial dispute cases and boost up Pre-litigation cases of Motor Accident, Matrimonial dispute Domestic Violence Cases.
14.	Verification of diary of the record of daily legal services activities, of PLVs by Secretary, DLSA at District headquarters and Chairman, Sub-divisional Legal Services Committee at Sub-divisional level and coordinating legal services activities in the rural areas/villages through them.
15.	Inspection of Jail by the Chairman, District Legal Services Authority as per Hon’ble Supreme Court directions in Writ Petition (Civil) No.559/1994 with Writ Petition (Civil) No.133/2002.
16.	Maintenance of Record of Legal Aid cases disposed by the Court on daily basis and steps taken to pursue further remedy of filing of appeal and submission of monthly reports to the DLSA. The Secretary, DLSA to submit monthly statement of the entire District in consolidated form.
17.	Submission of Monthly institution and disposal statement of legal aided cases to the DLSA. The Secretary, DLSA to submit Monthly institution and disposal statement of the entire Civil & Sessions Division.
18.	Review of monthly Impact Assessment of various Legal Services Activities/Camps, suggestions thereof.

19.	To ensure the timely payment of bills of PLVs, Legal Aid Defence Counsel Retainer lawyers and Remand Counsels and honorarium of members of Lok Adalat etc. subject to availability of funds.
20	Reports in all the above activities to be submitted. (Above activities are as a broad line parameters in addition to other routine legal services activities, monthly compliances of guidelines/ instructions issued from time to time etc.).