

HIGH COURT OF HIMACHAL PRADESH, SHIMLA – 171001

HHC1-Comp-Hardware-AMC-2017-I
Dated: Shimla, the 18th March, 2019.

From

The Registrar General,
High Court of Himachal Pradesh,
Shimla – 171001.

Subject: Short term e-Tender for Comprehensive Annual Maintenance Contract (C.A.M.C.) of Computers Hardware and Kodak Scanner installed in the High Court of Himachal Pradesh, Shimla and HP LaserJet 1022 Printers provided to the Judicial Officers in the State of Himachal Pradesh.

Competitive short term e-tender is invited for Comprehensive Annual Maintenance Contract (CAMC) of Computers Hardware and Kodak Scanner installed in the High Court of Himachal Pradesh, Shimla and HP LaserJet 1022 Printers provided to the Judicial Officers in the State of Himachal Pradesh. The bidders need to upload technical bid along with the scanned copy of instrument submitted against earnest money (the hard copy of the instrument submitted against earnest money should be submitted to the Registrar General on or before 02.04.2019 upto 11:00 AM) and commercial bid separately on the e-procurement website i.e. <https://hptenders.gov.in> **“Short Term e-Tender for Comprehensive Annual Maintenance Contract (C.A.M.C.) of Computers Hardware installed in the High Court of Himachal Pradesh, Shimla and HP LaserJet 1022 Printers provided to the Judicial Officers in the State of Himachal Pradesh – Last date of receipt being 02.04.2019 (11:00 AM)”**.

The instructions for bidders on how to submit the bid is available on the website i.e. <https://hptenders.gov.in/nicgep/app?page=BiddersManualKit&service=page>

SCHEDULE OF EVENTS FOR SUBMISSION OF THE E-TENDER/BID

| Sl. No | Information | Details |
|--------|---|--|
| 1. | Tender No. | HHC1-Comp-Hardware-AMC-2017-I-03 |
| 2. | Tender Release Date | 19.03.2019 |
| 3. | Tender Document Fee | Nil |
| 4. | Last date for submission of pre-bid queries for clarifications only through e-mail: cpc-hp@aij.gov.in | on or before 23.03.2019 upto 04:00 PM |
| 5. | Last date (deadline) for submission of e-bids (to be submitted online in H.P. Government e-Procurement portal https://hptenders.gov.in) | on or before 02.04.2019 upto 11:00 AM |
| 6. | Opening of Technical bids | 02.04.2019 at 03:00 PM |
| 7. | Contact details and email id for queries. | 0177-2888456, 2888422 Email: cpc-hp@aij.gov.in |

1. INTENT OF THE HIGH COURT OF HIMACHAL PRADESH:

1.1 High Court of Himachal Pradesh intends to hire the services of a professional company for the award of the **Comprehensive Annual Maintenance Contract (CAMC)** for proper functioning of all Computer Hardware and peripherals as per **Annexure-A** and providing Facility Management services including installation of software/specialized software, operating system related problems on all the desktops and laptops.

1.2 The bidder selected for award of Comprehensive AMC shall be required to replace all the defective parts of the equipment with only genuine/original spare parts of respective OEM make. Toner & Cartridge of the printers are excluded from the scope of CAMC. In the service report, the details regarding the part number, serial number of the desktop/printer and make must be mentioned clearly by the Resident Engineer clearly.

1.3 The details of equipments viz. make, model etc. and quantities of the equipment for which CAMC is to be awarded are indicated at **Annexure-A** of tender document. Online e-Bids received as per the prescribed instructions will be evaluated on the basis of documents, qualification/ eligibility criteria as indicated in the tender documents and over all quoted prices. However, Registrar General, High Court of Himachal Pradesh reserves the right to make variation in the quantities to be brought under CAMC at any given point of time.

1.4 The successful bidder shall have to execute a contract with this office on a **Non-Judicial stamp paper** incorporating the terms & conditions. The Stamp duty for the said contract will be paid by the bidder.

1.5 The successful bidder shall have to submit the copy of Degree/ Diploma certificates (in the field of IT) of the Resource Engineers(REs) deployed in the High Court and the same need to be verified with the original once by this Registry. The REs must have 1 (one) year of relevant experience.

2. SCOPE OF COMPREHENSIVE ANNUAL MAINTENANCE CONTRACT (CAMC) AND ITS IMPLEMENTATION

2.1 The CAMC services comprise of preventive and corrective maintenance covering hardware as well as installation of OS, Software, Anti Viruses, MS Office/ CIS etc. along with trouble shooting to make operational all sort of OS/ windows updates/ driver updates/ system software installation like MS Office, Acrobat Reader etc/ Network and replacement of parts and fittings of hardware.

CAMC is comprehensive in nature and includes all parts of the computers/ servers/ printer/ scanner/ laptop excluding toner & cartridges of the printers. Any defective part of the hardware has to be repaired/ replaced by the vendor at his own cost. Parts so replaced should be only new original parts of the OEM depending on the item under contract. All small accessories of computer/ printer/ scanner/ laptop which are essential for running the item are covered under CAMC. All type of adopters, amplified speakers, all power supplies of computers/ printers /laptop / scanner are to be repaired/ replaced by the bidder, irrespective of the cause of the fault development.

The CAMC will also include providing the Facility Management System including software/ specialized software installation/ OS installations ensuring/ configuring network connectivity. The details of the Facility Management Services required is given below.

Details of the Facility Management System:

A. Desktop Management Service

(a) REs are responsible for installing OS, Software, Anti Viruses, MS Office/ CIS etc. configuration of driver, update latest patches etc. on **all the desktops and laptops available in the H.P. High Court.**

(b) REs are responsible for backups and restore for all desktop/ laptops/ server systems along with the user data when formatting is required.

B. Network Management Services

- (a) REs are responsible for Networking Switches configuration & Management.
- (b) REs are responsible for Networking connectivity issue resolution.

The bidder should provide a printed status report at the end of each month, showing the status of all the complaints logged in the month & their status, whether resolved, unresolved/ pending.

2.2 The Resident Engineers (REs) deputed must have minimum 1 (one) year of experience in the relevant field. The successful bidder shall have to depute 2 (two) full time technically qualified **Resident Engineers (REs)** for the hardware mentioned under point no. 7.1 of Annexure-A, 1 (one) full time technically qualified **Resident Engineer (RE)** for the hardware mentioned under point no. 7.2 of Annexure-A and minimum 1 (one) full time technically qualified **Resident Engineer (RE)/ Separate Engineer(s)** for the printers provided to Judicial Officers in the State of Himachal Pradesh for maintenance of computer hardware/equipments mentioned under point no. 7.3 of Annexure A. Resident Engineers (REs) having certified diploma/ degree and having minimum two years of working experience in computer hardware and different type of peripherals including laser printers/ scanners etc. as mentioned in Annexure-A of tender document & software related maintenance. **REs should be equipped with the own desktop/ laptop with internet facility** for providing the services in the Registry along with the own OS/ Software packages required to be installed and own maintenance kit for each REs comprising of tool box, multimeter, diagnostic software, device driver software, external DVD drive, storage drive (HDD and Pen Drive) and any other tools required for carrying out such services. The REs should be made available in High Court of Himachal Pradesh on all working days from 9:15 a.m. to 5:45 p.m. and all the REs need to mark their attendance on the biometric machine of this Registry for maintenance/ installation/ repair/ Backup of user data /OS/ systems/ peripherals in High Court of Himachal Pradesh. The **Resident Engineers (REs)** once deputed need not to be frequently changed without any valid reason. The REs are not entitled for any kind of leaves of High Court.

If any equipment covered under the CAMC is taken out of the premises of the High Court of Himachal Pradesh for any repair, it shall be under full responsibility of the bidder, till the same is returned to the concerned department in satisfactory working condition. Item may be taken out only with the written permission issued by the authority. **In case of emergency/ repairs during holiday and after working hours, the REs shall be made available in the Registry at no extra charges.** The REs shall not carry out any maintenances repair work of any IT Hardware which is not the property of this Registry in High Court of Himachal Pradesh premises. REs have also to provide IT Support during the events of High Court of Himachal Pradesh like high level meetings, events, workshops etc. in the High Court Auditorium on working days and even on non working days for smooth functioning of the event. If any hardware/part gives repeated problems i.e. 2 (twice) or more repairs in a period of one month time, then the bidder/vendor/REs must replace it immediately with an original new one without any additional cost. All the components required to be replaced will be only of original make. In the service report, the details of the part number and serial number of hardware must be brought out clearly.

2.3 The vendor shall also provide the regular preventive maintenance service **minimum once in three months which is mandatory** which is cleaning of desktops/ printers and other IT hardware from internally and externally only after office working hours and can be carried out on holidays also with the permission from authorities. The Vendor/Bidder/REs are supposed to submit signed preventive maintenance report to the Registrar General every quarterly. Under this activity, following jobs are to be done:

- (a) The REs will be single point of contact for any complaint related to service who will further contact their company/ bidder.
- (b) The REs should inform about any planned leave and will ensure the alternate manpower.

- (c) Cleaning of all the Desktops, Printers, Laptops and IT hardware equipments internally and externally using soft cloth, vacuum cleaner, carbon tetra chloride & appropriate polish etc. will be provided by successful vendor within CAMC charges.
- (d) Installation/ trouble shooting for operational problems related to software/ antivirus.
- (e) REs are responsible for the backup of user data in their own HDD/Pen drive when formatting or updating is required.
- (f) Up-keeping of Desktops/ HDD/ Scanners/ Switches/ hardware components etc. as per **Annexure-A** to maintain satisfactory performance of the computer hardware.
- (g) The REs will also help the High Court of Himachal Pradesh technical team in installation/ shifting of any Computer Hardware even not covered in the CAMC etc. as and when required.

2.4 The breakdown maintenance call shall have to be attended to within one hour and the computer hardware/ printers etc. will have to be made functional within twenty four hours of the complaint, failing which the firm has to arrange for the alternative computer hardware /systems with identical configuration till the machine/ computer hardware is repaired. In case the standby machine/ computer hardware is not provided or the system/ computer hardware is not set right to put the same under satisfactory operation within 48 hours, a penalty may be charged @ Rs. 100/- per day, for the delayed period upto 10 days. After that the review of bidder may happen which may lead to termination of contract.

2.5 Complaint Registers will be kept in Computer Branch maintained by REs, High Court of Himachal Pradesh & Subordinate Courts for registering the complaint. It will be the responsibility of the REs to attend to the call on day-to-day basis within one hour and make it usable immediately.

2.6 The Bidder/ REs shall always keep **minimum five numbers of each (Keyboard, mouse, 5 port unmanaged switches), CAT 6 cable minimum 20 meters** along with the sufficient number of spares, such as CPUs, Monitors, Keyboards, Mouse, Printers, HDDs, Kodak Scanners Spare Parts, cables etc. in the premises with High Court of Himachal Pradesh, as standby so as to put these in systems whenever required systems/ peripherals can be repaired urgently. Any cost incurred towards transportation of the faulty/ repaired as well as standby equipment shall be borne by the bidder.

2.7 The Bidder shall not subcontract the maintenance job to any other outside agency.

2.8 High Court of Himachal Pradesh reserves the right to withdraw any number of equipment (computer/ printer/ scanner/ server/ laptop etc.) from the CAMC at any point of time during the contract.

2.9 REs should have their own vehicle and mobile with them for emergency contact on Sunday/ Holidays. Mobile numbers are to be submitted in advance before deputing any REs for duty at High Court of Himachal Pradesh.

2.10 Any faulty part so replaced by the bidder/ REs needs to be submitted back to the Computer Branch, High Court of Himachal Pradesh. Bidder should be fully responsible for any damage to the man & machine that occurs due to faulty workmanship of the bidder/ REs of the bidder during the period of the contract.

2.11 Any damage caused for High Court of Himachal Pradesh & Subordinate Courts property or personnel within High Court of Himachal Pradesh & Subordinate Courts premises by the

Vendor/Bidder/REs during the operation of the contract will be to his account and are recoverable.

3. TERMS OF PAYMENT

3.1 No advance payment will be made to the bidder. The performance of the bidder will be monitored/ assessed by the authorities of High Court of Himachal Pradesh, accordingly the payment will be made as per mandate of Rule 108 of H.P.F.R., 2009 subject to the condition that proper Invoice/ Bill is furnished by the bidder well in time. The final payment will be released only after the expiry of the CAMC period and after deduction of down-time penalty amount etc. so calculated, if any.

DEDUCTION: If Resident Engineer does not report for duty, vendor should provide alternative REs of the same capacity. If vendor fails to provide alternate REs, then DEDUCTION @ Rs.300.00 for per engineer per day upto 10 days will be deducted from the bill of CAMC after that review of contract may happen which may further lead to termination of contract.

3.2 High Court of Himachal Pradesh shall have the right of addition/ deletion of the quantity of the items under the contract, either before the start of the CAMC or at the starting each quarter during the CAMC under intimation to the contractor and the payment will be made on pro-rata basis, and deduct amount from payments as per terms and conditions of the contract.

3.3 TDS will be deducted at source from the contract price payable to contractor for performing the service under the contract.

4. PERIOD AND AWARD OF CONTRACT

4.1 The CAMC shall be awarded for a period of one year i.e. **01.04.2019 to 31.03.2020**.

4.2 Performance of the contract: In case the services of the bidder are found not satisfactory at any time during the period of the contract, Registrar General, High Court of Himachal Pradesh reserves the right to terminate the contract along with forfeiture of the performance security.

4.3 Tenderer will not be entitled to claim any compensation of what so ever nature if the termination/ cancellation of CAMC is imposed by High Court of Himachal Pradesh for any reason.

5. HANDING OVER

5.1 The bidder shall provide services for minimum **one month** beyond the date of expiry of the contract without any extra cost so that all the equipment under maintenance contract is handed over to the next contractor.

5.2 Any equipment not made available in working condition on the last working day of the contract period shall be rectified/ repaired by the bidder within the next ten working days failing which the bidder/vendor need to supply the new IT hardware against the faulty hardware or the purchase cost thereof shall be deducted from the last/ final CAMC payment or

6. TECHNICAL CRITERIA (The criteria for submission of technical bid are as under)

6.1 The bidder shall have to furnish at least 2% amount as earnest money of the total amount quoted including G.S.T. taxes etc., which should be sent in the form of bank draft or a

bank guarantee in the name of Registrar General, High Court of Himachal Pradesh. However, the earnest money of unsuccessful tenderer shall be returned within a reasonable time.

6.2 The tenderer must have its own office or must have a service agent stationed at Shimla (H.P). The tenderer is required to furnish certificate in this behalf and, if any, Service Agent is stationed at Shimla, then a certificate to that effect also.

6.3 The Certificate in **Annexure-B** from the Company Secretary or the Managing Director in respect of the Company and from the Managing Partner in respect of a firm and from the Proprietor in the case of a proprietorship concern to the effect that the bidder is not currently blacklisted by any Government organization/ agency in India or abroad.

6.4 The tenderer must have a turnover of Rs. 1 Crores consolidated for the last three financial years and a certificate to this effect duly issued by a Chartered Accountant must be annexed with the technical bid.

6.5 The tenderer must be an income tax assessee for the last three financial years and copies of income tax returns for three financial years must be submitted with the technical bid.

6.6 The bidder shall have to depute 2 (two) full time technically qualified **Resident Engineers (REs)** for the hardware mentioned under point no. 7.1 of Annexure-A, 1 (one) full time technically qualified **Resident Engineer (RE)** for the hardware mentioned under point no. 7.2 of Annexure-A and minimum 1 (one) full time technically qualified **Resident Engineer (RE)/Separate Engineer(s)** for the printers provided to Judicial Officers in the State of Himachal Pradesh for maintenance of computer hardware/equipments mentioned under point no. 7.3 of Annexure-A, having certified degree/ diploma and will also provide centralized telephone numbers & email id(s) to register Service Calls after award of tender.

6.7 The bidder shall have to define for which item/items bidder is participating as per **Annexure-A i.e. item no. 7.1/7.2/7.3/7.4 (7.1 Computer Hardware Installed in the High Court of Himachal Pradesh, Shimla; 7.2 Kodak Scanner Installed in the High Court of Himachal Pradesh, Shimla and 7.3 Printers Provided to the Judicial Officers in the State of Himachal Pradesh and 7.4 Mac Book Pro provided to Hon'ble Judges of Himachal Pradesh).**

6.8 Technical Bid consisting of all technical details along with commercial terms and conditions and financial bid indicating item-wise prices for the items mentioned in the technical bid be submitted separately by the tenderer.

6.9 **The technical bid (6.1 to 6.5 alongwith the scanned copy of instrument submitted against earnest money alongwith Annexure-B) and the financial bid shall be only upload on the e-procurement website i.e. <https://hptenders.gov.in>**

6.10 At the second stage financial bids only of the technically qualified bidders shall be opened for financial evaluation and ranking before awarding the contract.

6.11 The bidder will have to produce the original documents at Sl. No. 6.2 to 6.5 and 6.8 (as above) as and when demanded.

6.12 No queries shall be entertained after the last date as mentioned for submission of written queries/ clarifications only through e-mail.

6.13 In Case any tenders document received at High Court of Himachal Pradesh after the prescribed date and time of receipt, will be treated as late/ delayed tenders.

6.14 Bidder can participate for any one hardware items i.e. 7.1 or 7.2 or 7.3 or 7.4 or for any two, three or all the items from (7.1/7.2/7.3/7.4) as mention under Annexure-A.

Note: For item no. 7.4 participating bidder should be Authorised Partner/ Seller/ Re-seller/ Service Agent or must have experience of maintaining the apple laptops, document related to maintenance of apple laptops need to be submitted along with the technical bid by the bidder.

Annexure-A: Computer Hardware Items

7.1 Computer Hardware Installed in the High Court of Himachal Pradesh, Shimla.

| Sl. No. | Item Description | Qty. | Items Covered / Not Covered |
|-------------------------------------|--|------|---|
| A) LAPTOPS / NOTE BOOKS: | | | |
| 1. | HP Pavilion dv 6767 tx | 5 | Inclusive Spares, RAM, HDD, Mother Board, CD/DVD Drive, all Consumables, Charger, CMOS Battery, LCD/Display Screen, Keypad, LAN Card, USB Ports, Software installation & user data backup etc. (Excluding Laptop/Note Book Battery) (Replacement will be provided in case of non repairable.) |
| 2. | Laptop of HP Pavilion Model No.dv 6-1387TX | 1 | |
| 3. | Laptop Sony Vaio Model No.VPSB 16FG/B | 10 | |
| 4. | Laptop HP Pavilion Model No.HP630 | 1 | |
| B) COMPUTER SYSTEMS : | | | |
| 5. | Computer Systems (ACER) with Dual Core/160 GB HDD/512 MB RAM/DVD Combo with Windows XPP with 17" TFT & 1 no. of CPU, Mouse & Keyboard attached with kiosk. | 15 | Inclusive Spares, consumables, RAM, HDD, Mother Board, CD/DVD Drive, CMOS Battery, LCD/TFT/Monitor, Keyboard, Mouse, LAN Card, SMPS, Software installation & user data backup etc. (Replacement will be provided in case of non repairable.) |
| 6. | Acer Processor: Core i5, HDD 500GB, RAM 4GB Desktop Computer Systems. | 33 | |
| 7. | Computer System ACER Intel Core i5 Intel H61 chipset / 2 GB DDR3 RAM / 500 GB SATA HDD. | 40 | |
| 8. | Slim Client PC – HP with 17" Monitor, Keyboard and Mouse | 95 | |
| 9. | HP 205G1 AMD Dual Core All in One, 4GB, 500GB HDD SATA. | 30 | |
| C) SERVERS/RACKS: | | | |
| 10. | HCL Server HCL Model : HCL Infiniti Global-line 2700 HN with 2 X 3.0 GH Processor and 2 X 72 GB HDB. | 2 | Inclusive Spares, consumables, RAM, HDD, Mother Board, CD/DVD Drive, CMOS Battery, LCD/TFT/Monitor, Keyboard, Keypad, Mouse, LAN Card, SMPS, Software installation & data backup etc. (Replacement will be provided in case of non repairable.) |
| 11. | Rack Mount Server 2 U- HP DL380 (2 Installed at High Court and 2 at Data Information Center, Himachal Pradesh). | 4 | |
| 12. | Dell Server- Tower (Power Edge-1800) | 2 | |
| 13. | Flat 17" TFT LCD Monitor Rack Mountable foldable (1 U from Factor with Keyboard & Mouse to be connected to KVM Switch) | 1 | |
| 14. | Rack for Server : 42 U Rack | 1 | |
| D) E-KIOSKS SYSTEMS: | | | |
| 15. | Touch Screen System (E-Kiosks) 17" 3M-Micro Touch Clear Tek Capacitive Internal Touch Screen Sensor with USB Controller. | 2 | Inclusive Spares, consumables, RAM, HDD, Mother Board, CD/DVD Drive, CMOS Battery, LCD/TFT/Monitor, Touch Screen, Keyboard, Mouse, LAN Card, SMPS, Software installation & data backup etc. (Replacement will be provided in case of non repairable.) |
| E) HP LASERJET PRINTERS/MFD: | | | |
| 16. | HP Laserjet 1005 Laser Printers | 1 | Excluding toner, head cartridge & lamp , everything is covered i.e. (PCB / circuit board (Supply & main), pressure roller, gears, teflon sleeve, fuser lamp etc.)) |
| 17. | HP Laserjet 1000 Laser Printers | 1 | |
| 18. | HP Laserjet 1015 Laser Printers | 7 | |
| 19. | HP Laserjet 1022 Laser Printers | 20 | |
| 20. | HP Laserjet 1505 Laser Printers | 9 | |
| 21. | HP Laserjet 1566 Laser Printers | 13 | |
| 22. | HP Laserjet 2420-N Laser Printers | 1 | |

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|--|--|----|---|
| 23. | HP Laserjet P-1606dn Printer | 20 | (Replacement will be provided in case of non repairable.) |
| 24. | HP Laserjet 1020 | 3 | |
| 25. | Mono Laserjet Printer P1008 | 49 | |
| 26. | Mono Laserjet Printer LJP2105DN Capacity 20 PPM. | 1 | |
| 27. | MFD: Mono Laserjet Printer M1522n Multi Functional Device/ Printer (Printer, Scanner & Copier) | 1 | Excluding toner, head cartridge & lamp , everything is covered i.e. (PCB / circuit board (Supply & main), pressure roller, gears, teflon sleeve, fuser lamp etc.)) |
| 28. | HP Color LaserJet Pro MFD jM477FNW Printer | 1 | |
| 29. | LaserJet M1213nf MFP | 1 | (Replacement will be provided in case of non repairable.) |
| F) HP DESKJET COLOUR PRINTERS : | | | |
| 30. | HP Deskjet Colour Printer 3420 | 1 | Excluding toner, head cartridge & lamp , everything is covered i.e. (PCB / circuit board (Supply & main), pressure roller, gears, teflon sleeve, fuser lamp etc.)) |
| 31. | HP Deskjet Colour Printer 5652 | 1 | |
| G) SCANNERS | | | |
| 32. | HP Scanner Scanjet 8270 | 1 | Everything is covered except scanner lamp (Replacement will be provided in case of non repairable.) |
| 33. | BAR Code Scanners- BS-L100N-1D Laser HH | 2 | Complete Bar Code Scanner (Replacement will be provided in case of non repairable.) |
| H) VC Unit | | | |
| 34. | HD VC System (Polycom) | 1 | Complete VC Unit (Speakers, camera, mike etc.) |
| 35. | 40" HD LCD- LG422D461 | 2 | (Replacement will be provided in case of non repairable.) |
| I) Desktop Based VC System | | | |
| 36. | USB based Web Camera | 1 | Complete VC Unit (Replacement will be provided in case of non repairable.) |
| 37. | USB based Microphone cum Speaker with embedded DSP for echo cancellation – Clear one Chat50 Speaker Phone. | 1 | |
| J) UN-INTERRUPTED POWER SUPPLY (UPS): | | | |
| 38. | UPS On-line 20KVA (Emerson Libert) | 2 | Excluding Battery rest everything is covered (Transformer, Main/Circuit Board etc.) (Replacement will be provided in case of non repairable.) |
| 39. | UPS On-line 10KVA (Emerson) | 1 | |
| 40. | UPS 5 KVS Numeric | 1 | |
| K) EXTERNAL HDD: | | | |
| 41. | EXTERNAL HARD DISK DRIVE 1 number. Touch Portable Hard Disk Drive 160 GB with USB 2.0 Interface with USB 2 Core) | 1 | Complete HDD (Replacement will be provided in case of non repairable.) |
| L) SAN Storage | | | |
| 42. | SAN Storage HP MSA 450*20 (i.e. 10 TB) 12G SAS, 10 TB, 2 SAN Switches | 1 | Complete SAN Storage (Replacement will be provided in case of non repairable.) |
| 43. | HBA Card- HP MSA 2040 8 GB SW FC SFP 4 PK1 | 1 | Complete HBA Card (Replacement will be provided in case of non repairable.) |

| M) PORTABLE PROJECTOR: | | | |
|----------------------------------|--|-----|---|
| 44. | Portable Projector (LCD Projector) Make HITACHI, Model CP-RX70 | 1 | Excluding Lamp everything is covered (Main Board etc.) (Replacement will be provided in case of non repairable.) |
| N) SWITCHES: | | | |
| 45. | HUB/Switch (16 Port), 10/100 mbps D-Link 16 Port Switch. | 1 | Replacement will be provided for the switches in case of non repairable. |
| 46. | Cisco Catalyst SG 200 24 Port Switch | 9 | |
| 47. | D Link DES 1024 D- 16 Port Switch | 1 | |
| 48. | D Link DES 1016 D- 16 Port Switch | 1 | |
| 49. | Cisco Catalyst 2960 – 24 Port Switch | 1 | |
| 50. | Layer 2 Switches 8 numbers. DES – 3226 S – Make D-Link. (24 Ports) | 5 | |
| 51. | CISCO WS-C3750G-12S-E Catalyst Switch L-3, S.No. FDO1412X29C | 1 | |
| 52. | 24 Port Switch 10/100 Mbps and 2 Port 10/100/1000 Mbps SFP Ports, wire speed, SNMP Managed, full duplex, Layer 2 Switch. | 7 | |
| 53. | 8 Port Switch 10/100/1000 Mbps & 1 Port 1/100/1000 Mbps & SPF port, wire speed, SNMP Managed, Full Duplex, Layer 2 Switch. | 6 | |
| O) NETWORKING COMPONENTS: | | | |
| 54. | Router | 1 | Inclusive LAN cable, Cat 6 Cable, RJ45 Connector, Information outlets and termination of CAT 6 cable on I/O (LAN Points) (Replacement will be provided for the networking components in case of non repairable.) |
| 55. | 1000-SX SFP Transceiver | 3 | |
| 56. | 24 Port Patch panel and termination of UTP cables on patch panel with wire manager. | 35 | |
| 57. | Optical Fiber Patch Cord, MM, SC, LC | 2 | |
| 58. | 2 Mbps Leased Line Modem (Desktop) with G703 Interface | 1 | |
| 59. | 2 Mbps Leased Line Modem (Desktop) with V.35 Interface. | 1 | |
| 60. | 19" Rack Wall Mount 530 depth, 9 U Height, Front Glass/vented door (lockable) | 2 | |
| 61. | 19" Rack, Floor standing 800 mm depth 24U Height, Front & Back Door (Lockable), front glass door. | 2 | |
| 62. | 19" Rack, Floor standing depth 800mm 12U Height, Front Back Glass Door (lockable), with all accessories. | 8 | |
| 63. | Fiber Optical Outdoor armored cable, multi mode (MM) 6 Crores. | 180 | |
| 64. | LIU, 12 Fiber, 1U drawer Style 19" Rack Mount enclosure. | 2 | |
| 65. | USB KVM Switch 8 Port rack Mountable (form factor : 1 U) | 1 | |
| 66. | 7 Feet cables & accessories to connect KVM Switch for Monitor, KBD & Mouse (per Set) | 4 | |
| 67. | Information outlets and termination of CAT 6 cable on I/O (LAN Points) | 540 | |
| 68. | Cost of 5 port unmanaged switch inclusive of GST with make and model (Rate validity for one year) | 1 | |
| 69. | Cat 6 Networking Cable (Cost per meter) | 1 | |
| 70. | Cost of per unit RJ45 Connector | 1 | |

Note:- Quantity can be increased or decreased at the discretion of High Court of Himachal Pradesh at any point of time.

7.2 Kodak Scanner Installed in the High Court of Himachal Pradesh, Shimla.

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|-----|--|----|---|
| 71. | Scanner (Kodak Scanner, i 2600) | 1 | Everything is covered except scanner lamp |
| 72. | Scanner (Kodak Scanner, i1420, A3 Size with AD F/60PPM/ upto 12000 pages per day scanning) | 12 | (Replacement will be provided in case of non repairable.) |

Note:- Quantity can be increased or decreased at the discretion of High Court of Himachal Pradesh at any point of time.

7.3 Printers Provided to the Judicial Officers in the State of Himachal Pradesh

| | | | |
|-----|--|-----|---|
| 73. | HP Laserjet Printers 1022 (Provided to the Judicial Officers in the State of Himachal Pradesh) | 115 | Except Toner, Head & Cartridge everything is covered i.e. (PCB / circuit board (Supply & main), pressure roller, gears, teflon sleeve, fuser unit/lamp etc.)) (Replacement will be provided in case of non repairable.) |
|-----|--|-----|---|

Note:- Quantity can be increased or decreased at the discretion of High Court of Himachal Pradesh at any point of time.

7.4 Mac Book Pro Provided to Hon'ble Judges in High Court of Himachal Pradesh.

(Participating bidder should be Authorised Partner/ Seller/ Re-seller/ Service Agent or must have experience of maintaining the apple laptops, document related to maintenance of apple laptops need to be submitted along with the technical bid by the bidder.)

| | | | |
|-----|---|----|---|
| 74. | Mc Book Pro (Retina, 13-Inch) Core i5, 8GB DDR3 RAM, 500 GB HDD | 10 | Inclusive Spares, RAM, HDD, Mother Board, all Consumables, Charger, CMOS Battery, LCD/Display Screen, Keypad, LAN Card, USB Ports, Software installation & backup etc. (Excluding Mac Book Battery) |
|-----|---|----|---|

Note:- Quantity can be increased or decreased at the discretion of High Court of Himachal Pradesh at any point of time.

At the first instance the technical bids shall be opened and financial bids of only the technically qualified bidders shall be opened for financial evaluation. The interested tenderers may also attend the process of opening the technical bids at the relevant date and time. **The interested tenderer shall furnish earnest money to the extent of 2% of the total amount of tender that too in the shape of a bank draft/ bank guarantee from any recognized banking Institution and the successful tenderer shall have to furnish performance security to the extent of 5% of the total consideration amount of the contract in the shape of a bank guarantee as per format at Annexure-C and also enter into a comprehensive agreement with the Registrar General, H.P. High Court, Shimla.**

The e-Bids submitted without any earnest money or after the last date, or not as per the requirement of this tender document, shall be liable to be summarily rejected and High Court reserves every right to select or reject any or all the tender(s)/ bid(s) received, without assigning any reason, whatsoever. However, the Registrar General, may, in view of the facts and circumstances can relax the technical criteria.

Encls: Annexures as above.

Yours faithfully,

**(Mohit Bansal)
Central Project Co-ordinator.**

Endst. No. As above.

Dated: 13th March, 2019.

Copies forwarded to:

1. The System Analyst, NIC, HP High Court, Shimla, with a request to upload the above tender on the website of HP High Court, for larger publicity **(through email only)**.
2. The Director, H.P. Judicial Academy, Ghandal, P.O. Shakrah, Tehsil Dhimi, District Shimla-171011, with a request to upload the above tender on the website of H.P. Judicial Academy for larger publicity **(through email only)**.
3. The Member Secretary, H.P. State Legal Services Authority, Block No. 22, SDA Complex, Kasumpti, Shimla-171009, with a request to upload the above tender on the website of H.P. State Legal Services Authority for larger publicity **(through email only)**.
4. The Controller of Stores, Government of Himachal Pradesh, Udyog Bhawan, Bemloe, Shimla-171001, Himachal Pradesh, for information with a request to kindly upload the tender document on your website for larger publicity **(through email only)**.

Central Project Co-ordinator.

Date: _____ Tender Reference No.: **HHC1-Comp-Hardware-AMC-2017-I**

To
**The Registrar General,
High Court of Himachal Pradesh,
Ravenswood, Shimla-171001.**

Subject: Declaration regarding clean track record of the firm / company / proprietorship concern.

Sir,
I have carefully gone through the Terms and Conditions contained in the **Tender Reference No. HHC1-Comp-Hardware-AMC-2017-I** regarding supply of Desktop based Video Conferencing Equipments for Court Complexes in the State of H.P. I hereby declare that my company/ firm/ proprietorship concern has not been debarred/ black listed by any Government/ Semi Government organization in India or abroad. I further certify that the competent authority in my company/ firm/ proprietorship concern has authorized me to make this declaration.

Yours Sincerely,

Name: _____
Designation: _____
Company/firm: _____
Proprietorship concern. _____
Address: _____

(Stamp & Signature)

To,
Registrar General,
High Court of Himachal Pradesh,
Ravenswood, Shimla – 171001.

WHEREAS _____ (Name of Tenderer) has undertaken the Contract, as per Tender No. _____ dated _____ to supply _____ (Description of goods and Services) hereinafter called "the Contract".

(Guarantee shall be restricted to an amount not exceeding INR _____).

1. In consideration of **the Himachal Pradesh High Court** (hereinafter called "HPHC") having agreed to exempt M/S _____ (hereinafter called "the said Contractor(s)") from the demand under the terms and conditions of Tender No. _____ issued by the High Court of Himachal Pradesh for purchase of _____ for _____ from security deposit for the due fulfillment by the said contractor of the terms and conditions contained in the said Tender of a Bank Guarantee for _____ on demand.
2. We _____ (Bank Name) a company incorporated under the Companies Act, 1956 and a banking company within the meaning of Banking Regulation Act, 1949 and having Registered Office at _____ and one of its branches at _____ do hereby undertake to pay INR _____, the amounts due and payable under this guarantee without any demur or delay, merely on a demand from the HPHC. Any such demand made on the Bank by the HPHC shall be conclusive as regards the amount due and payable by the Bank under this guarantee. The Bank Guarantee shall be completely at the disposal of the HPHC and we _____, bound ourselves with all the directions given by HPHC regarding this bank guarantee. However, our liability under this guarantee shall be restricted to an amount not exceeding _____.
3. We _____ undertake to pay to the HPHC any money so demanded notwithstanding any dispute or disputes raised by the contractor(s) in any suit or proceeding before any court or Tribunal or Arbitrator etc. relating thereto, our liability under these presents being absolute, unequivocal and unconditional.
4. We _____, further agree that the performance guarantee herein contained shall remain in full force and effective up to ___/___/___ and that it shall continue to be enforceable for above specified period till all the dues of HPHC under or by virtue of the said contract have been fully paid and its claims satisfied or discharged or till the HPHC certifies that the terms and conditions of the said contract have been fully and properly carried out by the said Contractor(s) and accordingly discharges this guarantee.
5. We _____, further agree with the HPHC that the HPHC shall have the fullest liberty without our consent and without affecting in any manner our obligations hereunder to vary any of the terms and conditions of the said agreement or to extend time of performance by the said Contractor(s) from time to time or to postpone for any time or from time to time any of the powers exercised by the HPHC against the said contractor(s) and to forbear or enforce any of the conditions of tender document for selection of the vendor for purchase of _____ for _____ and we shall not be relieved from our liability by reason of any such variation or extension being granted to the said Contractor(s) or for any forbearance, act or omission on the part the HPHC or any indulgence by the HPHC to the said contractor(s) or by any such matter or thing whatsoever which would but for this provision, have effect of so relieving us.
6. The liability of us _____ (Bank Name) under this guarantee will not be discharged due to the change in the constitution of the Bank or the Contractor(s).
7. We _____, lastly undertake not to revoke this guarantee except with the prior consent of the HPHC in writing.
8. This performance guarantee shall remain in valid and in full effect until it is decided to be discharged by the HPHC. Notwithstanding anything mentioned above, our liability against this guarantee is restricted to INR _____.

9. It shall not be necessary for the HPHC to proceed against the contractor before proceeding against the Bank and the guarantee herein contained shall be enforceable against the Bank notwithstanding any security which the HPHC may have obtained or obtain from the contractor.
10. We _____, verify that we have a branch at _____. We undertake that this Bank Guarantee shall be payable at _____. If the last day of expiry of Bank Guarantee happens to be a holiday of the Bank, the Bank Guarantee shall expire on the close of the next working day.
11. We hereby confirm that we have the power(s) to issue this guarantee in your favour under the memorandum and articles of Association/constitution of our bank and the undersigned is/ are the recipient of authority by express delegation of power(s) and has /have full power(s) to execute this guarantee for the management delegation issued by the bank.