

**H.P. STATE LEGAL SERVICES AUTHORITY**



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85 LSA/LLC/NPA/2021

1607-1609

1.6.2023

To

All the Chairmen (District Judges),  
District Legal Services Authorities,  
in the State of Himachal Pradesh.

Subject: Plan of Action (Calendar of Activities).

Sir,

This is in continuation to this Authority letter No. 85/LSA/LLC/NPA/2021/1281-1283, dated 26.4.2023 on the captioned subject. I am under direction to send the Plan of Action for the month of June, 2023.

You are therefore, requested to carry out the Legal Services Activities in the month of June, 2023 as per the State Plan of Action. The compliance report for the month must reach in this Authority by the **1<sup>st</sup> of next month.**

Please treat it as most urgent.

Yours faithfully,

  
(Prem Pal Ranta)  
Member Secretary

Encl: As above.

Endst.No: As above.


Dated

Shimla-9

1.6.2023

Copy forwarded to:-

1. All the Secretaries, District Legal Services Authorities, with a request to collect the data of activities carried out as per State Plan of Action by District Legal Services Authority as well as Sub Divisional Legal Services Committees and after collating the activities, the same be sent to this Authority well before **1st** of next month.
2. All the Chairmen (Senior/Junior Civil Judges), Sub Divisional Legal Services Committees, in the State of Himachal Pradesh for information and necessary action.

  
Member Secretary

June, 2023

1.	<p>Observance of 'World Environment Day' on 5<sup>th</sup> June, 2023, the Chairmen, District Legal Services Authorities to launch <b>Awareness-cum-Sensitization Drive</b> for functionaries of Gram Panchayats, Mahila Mandals, Anganwadi workers, Self Help Groups, NGOs etc. and to carry out following activities:-</p> <ul style="list-style-type: none"><li>➤ Awareness and sensitization programmes about importance clean and save environment be carried out through virtual modes with the help of PLVs deputed in Village Legal Care and Supports Centres in the Panchayats from 1<sup>st</sup> June to 4<sup>th</sup> June, 2023</li><li>➤ During Awareness and Sensitization programmes, the aforementioned Stakeholders be also mobilized to participate in <b>State Wide Community Clean-up Drive</b> to be held on the occasion of World Environment Day i.e. 5<sup>th</sup> June, 2023 along with residents of their respective villages and volunteers.</li><li>➤ Community Clean up Drive may focus broadly on;<ul style="list-style-type: none"><li>✓ Cleaning up of Panchayat Ghars, Village Community Centres, Mahila Mandal and Yuvak Mandal Bhawans, Anganwadis, Senior Citizen Centres etc.</li><li>✓ Junk and Trash pickup from the village streets, temples, playgrounds, vacant spots etc.</li><li>✓ Cleaning up water resources such as Wells, Ponds, Water Bodies, Water Tanks etc.</li></ul></li></ul> <p>Detailed Reports of the drive be submitted to this Authority by 8<sup>th</sup> June, 2023</p>
2.	<p>The Chairmen/Secretaries, District Legal Services Authorities must ensure for compliance of NALSA's directions as under:-</p> <ul style="list-style-type: none"><li>➤ The District Judges of the Principal Civil Courts who make periodical inspection of the Jails would ensure that the convicts are informed about their right to appeal and submit the report to the State Legal Services Authority for further necessary action .</li><li>➤ The Human Rights of prisoners must be taken care of while visiting jail(s).</li><li>➤ Bail(s) matter of undertrial prisoner should be aggressively pursued by the District Legal Services Authority</li><li>➤ The children who are incarcerated with their mothers inside must not be deprived of education because such children are not in conflict with law and rather a victim of their circumstances. Such children are in the protective custody of courts. They must be provided with every single avenue to develop their potential such as musical training and other extra-curricular activities.</li><li>➤ The Judges while conducting inspection of jail must see to it that the basic facilities are guaranteed to all the prisoners and also to the children of the prisoners who are inside them</li><li>➤ All the correctional homes, observation homes, juvenile justice homes and prisoners where children are kept must ensure that the basic human rights are complied with</li></ul>
3.	<p>Secretaries, District Legal Services Authorities to organize Legal Awareness Programme for Jail Inmates by associating Legal Aid Defense Counsel through virtual mode on the following topics:</p> <ul style="list-style-type: none"><li>➤ Right of Prisoners and corresponding duties of the Jail custodians in ensuring the protection of their right.</li><li>➤ Plea Bargaining</li><li>➤ Standard Operating Procedure (SOP) issued by NALSA</li><li>➤ Pre-mature release of convicts.</li><li>➤ Parole</li><li>➤ Furlough, etc.</li></ul> <p>Secretary DLSA to interact with Jail Inmates, convicts/under trials and provide them legal Aid/Assistance as may be required for defending the case, filing appeal or seeking bail, pre-mature release, parole, furlough etc.</p> <p>Effective coordination with concerned Courts/ Jail Authority in their respective District to solve grievances of Jail Inmates, convicts/under trials with reference to problem(s) faced by them if any and apprise and assist eligible convicts for pre-mature release as per rules by accessing to the descriptive roll (portal 'Kaara-Correction')/directions issued by the Hon'ble Supreme Court from time to time in the matter of SMWP(CRIMINAL)NO4/2021 titled IN RE POLICY STRATEGY FOR GRANT OF BAIL/SPECIAL LEAVE TO APPEAL(CrI.)NO.529/2021 titled SONADHAR VS STATE OF CHATTISGARH</p> <p>Record of Legal Aid/Assistance provided be maintained.</p>



4.	Observance of 'World Day against Child Labour on 12 <sup>th</sup> June, 2023. Legal awareness camps at different child labour prone areas and school/colleges be organised focusing on the importance of children in overall development of the Nation. Camps should also be aimed to disseminate strict provisions prohibiting child labour including rehabilitation of rescued child Labour and other related schemes by virtual mode.
5.	<p><b>Special Campaign for Awareness and Sensitisation against drug abuse in coordination with Police from 18<sup>th</sup> June to 26<sup>th</sup> June, 2023.</b></p> <p><b>Objective:</b></p> <ol style="list-style-type: none"> <li>1. To spread awareness amongst the general masses regarding legal provisions, various policies, programmes and schemes in respect of Narcotic Drugs and Psychotropic Substances and also to create awareness about the ill effects of Drug Abuse amongst the children in Schools and Colleges, street children, urban slum children, injective drug users, families, workers in unorganised sectors, chemists, prisoners, truck/taxi drivers, general masses etc.</li> <li>2. To spread awareness amongst the parents, teachers and students about the ill effects of the substance abuse.</li> <li>3. To tap the potential of the Panchayati Raj Institutions/Local Bodies at grass root level for intervention and prevention of drug abuse.</li> <li>4. To mobilise the available infrastructure in identifying the victims of Drug Abuse, their treatment and post detoxification rehabilitation.</li> </ol> <p><b>Plan of Action:</b></p> <ol style="list-style-type: none"> <li>1. Chairmen, DLSAs shall be the overall in-charge of the Campaign within their district, facilitating necessary coordination with Superintendents of Police of their respective districts.</li> <li>2. This special campaign be carried at each Sub-Division and Village Legal Care and Support Centre level in coordination with local Police and Administration, PRIs/Local Bodies etc.</li> <li>3. Active involvement of Special Units created at District and Sub-Division level under NALSA (Legal Services to Victim of Drug Abuse and the Eradication of the Drug Menace Scheme, 2015).</li> <li>4. Involvement of PLVs deployed in Village Legal Care and Support Centres.</li> <li>5. Involvement of Mahila Mandals, Yuvak Mandals, NGOs, Self Help Groups (SHGs) and other Volunteers Organizations.</li> <li>6. Awareness in Schools/Colleges.</li> <li>7. Engagement of Resource Person; Retired Judicial/Police/Administrative Officers, Advocates, Doctors, Eminent Social Workers, NGOs etc. working in the field of Drug Eradication.</li> <li>8. To associate reformed Drug Addicts during Awareness Campaign.</li> <li>9. The School and College Authorities be requested for opening Anti Drug Clubs in Schools/Colleges so that the students become role models and make their colleagues aware of ill effects of drugs.</li> <li>10. Sensitisation of the Chemists and Druggists about the ill effects of drug and they may be trained to watch out the children and youth who are buying prescription drugs on regular basis and police may keep watch on suspicious activities by street vendors, Paan Stalls etc.</li> <li>11. Awareness through electronic and print media.</li> <li>12. Observation of International Day against Drug Abuse on 26<sup>th</sup> June, 2023.</li> <li>13. Secretaries, DLSAs shall coordinate this campaign within their districts with Police and other Stakeholders for its smooth running and also join the campaign at District Headquarters and other places wherever is feasible.</li> <li>14. Chairmen, SDLSCs shall coordinate within their jurisdiction with local Police, Administration and other Stakeholders for smooth running of this campaign and also join the campaign on holiday.</li> </ol>
6.	Interaction with Inmates of Children Home(s) and Observation Home(s) by Secretary, DLSA. Welfare of Children of such Homes to be looked into during these interaction(s) including education and to find out inmates of Juvenile, Children Home(s) and Observation Home(s), who are not pursuing their education and follow-up actions.



7.	To organise <b>Training Programme for Legal Services Panel Lawyers i.e. Remand Counsels, Retainer Lawyers, Panel Lawyers</b> as per modules of Training programme for Legal Services Panel Lawyers framed by the NALSA by associating Senior Advocate(s) of their respective District as a Resource person through virtual mode.
8	Chairman, District Legal Services Authority to take efforts to boost up Mediation activities by holding meeting(s) with Judicial Officers and Trained Advocate Mediators in their jurisdiction to <b>clear the backlog of the pending cases of Mediation. To impress Judicial Officials to refer more and more cases for mediation in order to utilize the services of trained Mediators.</b>
9	To strengthen the Court Annexed Mediation, the Secretary/Co-ordinator to sensitize the general masses/litigants encourage them to refer their cases to enhance the Mediation process. Fortnightly programme be organized for litigant public. Secretary, DLSA to coordinate the activities carried out in <b>Pre-litigation desks/clinics established for Motor Accident and Matrimonial dispute cases and boost up Pre-litigation cases of Motor Accident, Matrimonial dispute Domestic Violence Cases.</b>
10	Verification of diary of the record of daily legal services activities, of PLVs by Secretary, DLSA at District headquarters and Chairman, Sub-divisional Legal Services Committee at Sub-divisional level and coordinating legal services activities in the rural areas/villages through them.
11	<b>Inspection of Jail</b> by the Chairman, District Legal Services Authority as per <b>Hon'ble Supreme Court directions in Writ Petition (Civil) No.559/1994 with Writ Petition (Civil) No.133/2002.</b>
12	Maintenance of Record of Legal Aid cases disposed by the Court on daily basis and steps taken to pursue further remedy of filing of appeal and submission of monthly reports to the DLSA. The Secretary, DLSA to submit monthly statement of the entire District in consolidated form.
13	Submission of Monthly institution and disposal statement of legal aided cases to the DLSA. The Secretary, DLSA to submit Monthly institution and disposal statement of the entire Civil & Sessions Division.
14	Review of monthly Impact Assessment of various Legal Services Activities/Camps, suggestions thereof.
15	To ensure the timely payment of bills of PLVs, Retainer lawyers and Remand Counsels and honorarium of members of Lok Adalat etc. <b>All pending bills upto 30.05.2023 be cleared and compliance report be sent by 15<sup>th</sup> June, 2023.</b>
16	Reports in all the above activities to be submitted. (Above activities are as a broad line parameters in addition to other routine legal services activities, monthly compliances of guidelines/ instructions issued from time to time etc.).

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